

**STUTSMAN COUNTY 4-H EXECUTIVE COUNCIL**  
**MEETING 11-1-2014 (DRAFT)**  
**Extension Office Conference Room**

**Members:** Deb Hatlewick, Tonia Kjellberg, Martha Bjorgaard, Meredith Schmidt, Barb Larson, Ann Marks, Julie Michel, Alyssa Michel, Mikaela Cofield, Madisyn Kleven, Chayla Kuss and Codi Kuss

**Present:** Deb Hatlewick, Tonia Kjellberg, Martha Bjorgaard, Meredith Schmidt, Barb Larson, Ann Marks, Julie Michel, and Madisyn Kleven

**Absent:** Alyssa Michel, Chayla Kuss and Codi Kuss

**1. Call to Order** – President, Deb Hatlewick called the November 1<sup>st</sup>, 2014 meeting to order.

**2. Secretary's Report** – Members reviewed the minutes from the September 15, 2014 meeting. Ann Marks made a **MOTION:** The minutes as printed be accepted. Tonia Kjellberg seconded the motion. Motion carried.

**3. Treasurer's Report** – Treasurer, Meredith Schmidt reported a total balance on hand is \$23,725.89. This includes the Livestock Improvement Fund also known as the Building Fund. As of October 28, 2014 the 4-H Livestock Improvement Fund (aka Building Fund) balance is \$17,289.83. The difference in balance excluding the 4-H Livestock Improvement Fund (already designated funds) is \$6,436.06. Julie Michel made a **MOTION:** To approve the Treasurer's report. Madisyn Kleven seconded the motion. Motion carried.

#### **4. Old Business**

- a. **4-H Funds** – Should our 4-H funds and those in CDs be taken out and placed with the 4-H Foundation? Council members expressed concern with our low interest income for our program operation. We learned at the fall council meeting by putting monies in the 4-H Foundation, we still have control. Ann Marks gave a brief history of how the Melland and Howell Funds came to be. As of August 31, 2014 we have \$25,524.32 in the Melland Fund and \$24,342.40 in the Howell Fund. Ann Marks made a **MOTION:** To have our two 4-H funds managed by the 4-H Foundation in a combination investment in today's market. Julie Michel seconded the motion. Discussion was held clarifying our funds will be tracked as to where income is received. Motion carried.

Howell and Trip Awards are determined in the spring. With no interest funds being available, we may find funding available through donations. Deb Hatlewick asked everyone to submit a list of names of possible donors to Robin Barnes by November 15<sup>th</sup>

#### **5. New Business**

- a. **Friend of 4-H Award** – Julie Michel made a **MOTION:** That Orly Howell be selected for the Friend of 4-H Award. Tonia Kjellberg seconded the motion. Discussion included gathering Orly Howell's bio and the Friend of 4-H Award criteria be documented in our handbook. Motion carried.

- b. **Lien Herd Builder Award** – Three nominations have been received via applications forms. The nominees are: Sara Hatlewick, Riley Thom, and Morgan Well. A ballot vote was taken. The recipient of the award will be announced at our Member/Leader Recognition on November 23<sup>rd</sup>.

c. **Requested Actions**

- i. **Booster Fund Committee** – Deb Hatlewick read the Recommended Actions from the Booster Fund Committee from the Action Request of the Executive 4-H Council Form.  
Move adoption of the following:
- 1.) Reaffirms the establishment of a 4H Booster Club Fund for the primary purpose of developing a mechanism for securing donor funds and for addressing low market animal youth premium achievement sales outcomes, and opportunities for you to participate in an experience which exposes those to the livestock production industry
  - 2.) Reaffirms the establishment of a 3-5 member committee without any perceived conflict of interests related to a financial benefit through implementation of donor fund strategies and the development/process for award applications and final awards. Committee recruitment completed through additional member recruitment by current committee volunteers an executive committee chair/vice chair.
  - 3.) Adopts the initial Booster Committee recommendation:
    - a) Promote a donor outreach/recognition program, which can include donor giving at the county livestock premium award sale.
    - b) Youth will be provided the opportunity to submit for achievement awards at the time of their county livestock project judging (the static project submission).
    - c) Individual achievement awards granted after final premium award sale, applications and funds available.
    - d) Based on level of booster fund support, considered additional youth achievement awards which could include, but are not limited:
      - Senior 4-H exhibitor career awards – awarded to youth aging out of the 4H livestock program, based on a minimum number of years of livestock exhibition and showmanship.
      - Support of broader fund use based on 4H leader Council approval.
  - 4.) Directs the by-laws committee to develop Booster Fund language that reflects the framework approved above, to be included as part of the final by-law language to be approved by the 4H Leadership Council.

Deb Hatlewick asked for questions. Questions included clarification for 3b. All members would be eligible to apply for awards no matter what level of premium they have received. Number 2 Conflict of Interest explained as member has no tie to 4H. Ann Marks made a **MOTION**: To approve the request of the Booster Fund Committee. Mikaela Cofield seconded the motion. Discussion was held with the executive council recommending the 3-5 member committee include a Stutsman County 4-H Executive Member as a guide/advisory to the committee.

Ann Marks made a **MOTION**: to further amend the motion to approve the request of the Booster Fund Committee with adding a guide/advisory from the Stutsman County 4-H Executive Council to the member committee. Mikaela seconded the motion amendment. Motion carried on the Amendment. A roll call vote was taken on the Motion as Amended. Mikaela Cofield – Yes, Ann Marks – Yes, Barb Larson – No, Julie Michel – No, Meredith Schmidt – No, Madisyn Kleven – No, Martha Bjorgaard – Yes, Tonia Kjellberg – Yes. Roll call result is a tie. President, Deb Hatlewick cast her President roll call of Yes. Motion as Amended passed.

- ii. **Livestock Committee** – Deb Hatlewick read the Recommended Actions from the Livestock Committee from the Action Request of the Executive 4-H Council Form.

The booster committee has been heavily debated at numerous meetings of the last eight months. The consensus of the livestock committee during the October 22, 2014 meeting is that the booster committee needs to be finalized as soon as possible, as well as what the \$1500.00 withheld from 4hers premium checks from the 2014 fair can be used for. The committee feels the 4hers have a right, and the adults have a fiduciary responsibility to come to a decision. A motion was made and carried at the October 22<sup>nd</sup>, 2014 meeting, that 2% be withheld out of each premium check and placed in a "Livestock Youth Development Fund" (within the General 4H account), to be used to hold events for youth to learn and encourage participation in 4H Livestock Projects. The committee would like the \$1500.00 withheld from 4hers premiums during the 2014 fair to also be placed in this "Livestock Youth Development Fund".

Deb Hatlewick explained there is no change when sales expenses are withheld. 2% is taken after the premium amounts determined. Executive youth representatives were supportive. Julie Michel made a **MOTION**: To accept the recommendation of the Livestock Committee. Tonia Kjellberg 2<sup>nd</sup> the motion. Motion carried.

- iii. **Horse Committee** - Deb Hatlewick read the Specific Request from the Action Request of the Executive 4-H Council Form.

To allow the horses to not be required to stay at the fair. The Horse Committee will regulate the rotation of required clubs or members to ensure we have adequate number of horses.

The fair board and 4H horse exhibitors are supportive of this request. Tonia Kjellberg made a **MOTION**: To accept the request of the Horse Committee for horse fair attendance. Mikaela Cofield seconded the motion. Motion carried.

- iv. **Round Robin** - Deb Hatlewick read the Specific Request from the Horse Committee and the Recommended Action from the Livestock Committee on Action Request of the Executive 4-H Council Form. Deb summarized the Horse Committee wants to participate in the Round Robin and the Livestock Committee wants an educational event for livestock exhibitors to get comfortable with horse showmanship.

Ann Marks made a **MOTION**: To accept the Livestock Committee recommendations approach to bring educational action. Madisyn Kleven 2<sup>nd</sup> the motion. Discussion was held for possible

set-up and date/time to organize an educational event. It is noted both the Livestock and Horse Committee have a few of the same members. Motion carried.

Ann Marks made a **MOTION**: Based upon the acceptance of the Livestock Committee educational action, the Executive Council will not approve the request of the Horse Committee adding Horses to the Round Robin Competition. Barb Larson seconded the motion. Motion carried.

- d. **YearEnd Awards** – We may begin thinking about yearend awards for our upcoming spring council meeting.

## 6. Other –

- i. Meeting time – Executive Council member expressed concern for duration of meetings. A reminder guide is committee reports should be approximately five minutes with any actions requested be address as New Business. A timer would be helpful.
- ii. Fair Award Funds – Meredith Schmidt mentioned a possible spring council meeting topic to consider funds from county fair awards not given.

**7. Adjournment** – Julie Michel made a **MOTION**: To adjourn the meeting. Barb Larson seconded the motion.