

# STUTSMAN COUNTY 4-H EXECUTIVE COMMITTEE

## MEETING 08/18/2020 (DRAFT)

Stutsman County Extension Office, Jamestown, ND

**Present:** President – Meredith Schmidt, Vice-President – Tiffiney Dick, Secretary – Brenda Jarski-Weber, Treasure – Rhonda Michel, Robin Barnes, Jason Rohr

**Handouts:** Proposed Agenda, Treasures Financial Report June-July 2020, Balances as of July 31, 2020, Edward Jones account information, Fun Facts from the Fair, Stutsman County 4-H Handbook, Secretary's Report

1. **Call to Order** – President, Meredith Schmidt called the August 18, 2020 meeting to order.
2. **Secretary's Report** – The Secretary's report was dispersed prior to the meeting. Rhonda Michel made a MOTION: That the minutes be approved. Jason Rohr seconded the motion. Motion carried.
3. **Treasurer's Report** – The Treasurer's report was presented in a handout and reviewed.
  - a. Check #8959 (\$221.00) for Jenny Vandehoven will be voided out. Robin will inquire on outstanding checks #9208 and #9244 for a total of \$30.00.

Tiffiney Dick made a MOTION: to file the treasurer's report for audit. Jason Rohr seconded the motion. Motion carried.

Edward Jones currently has \$54,450.91 from both accounts (this includes the Noel Howell account for national competitions.) One account is \$26,710.79 and the other is \$27,740.12.

### Unfinished Business

#### New Business

##### 2020 Contests & Shows Recap

1. Robin handed out the participants for the 2020 county events, which due to COVID-19 were held throughout the summer.
1. Minimum participants to hold contests/events. The Youth Skills Development Committee proposed having a minimum of 3 participants in order to hold an event. A discussion was held if this seemed like an appropriate step to take and if there were alternatives to a competition if not enough participants were registered. It was decided to send the proposal back to the Youth Skill Development Committee for a final decision.
2. Thank you card process review – we will try this again for the 2020-2021 year, which each club being asked to have their members sign 5 cards and bring them back to the Extension Office. Robin did receive enough signed thank-you cards back to send out to the sponsors this year.
3. 2020-2021 Stutsman County Static Judging – it was discussed to possibly do the static judging sometime in the week before the fair and decorating the booths the weekend before the Fair starts.
4. 2019-2020 Annual Recognition Prep/COVID guidelines – with current guidelines the Executive Committee has decided to take the idea of a virtual ceremony to the leadership council. Robin will get together ideas on potential virtual ceremonies.

- By-Laws/Handbook Review – executive committee members are asked to review by-laws for the September council meeting
- Council Election Process Review – President and Secretary positions are up for election
- Internal Audit Process Review/Reminders – the internal audit will be performed at the November Executive Committee meeting
- Wilhelm’s Donation allocation for state fair – state contest participants for Project Expo, Communication Arts will receive the \$25.00. Roll the remainder of the money over for the 2020-2021 state competitions.
- General fund money for 2020 All Species showmanship clinic – the \$1000 that was given for the 2020 show can be held over for the 2021 All Species Showmanship Clinic (if it is held next year).
- 2020-2021 4-H Year Goals -
  - Embrace technology for a new 2020-2021 4-H normal.
  - Develop project leaders to help teach other 4-H clubs in areas they have an expertise in.
  - Have project leaders open meetings up to other clubs with a limited number of participants to follow the North Dakota State 4-H guidelines. Communication will be via Facebook.
  - Increase state fair participation.
- 2020-2021 Budget – The budget will be discussed at the upcoming leadership council.
- In-state grant award – Change the name of the form to Stutsman County 4-H State Events Grant
  - The Noel Howell Grant Award is for national competitions only. Each national competitor is eligible for \$300.00 that can be used once during the 4-H year. This money is reimbursable upon participation in event.
  - The Stutsman County 4-H State Events Grant is for camps and leadership events held in North Dakota. The 4-H members are eligible for \$150.00 that can be used once during the 4-H year. This money is reimbursable upon participation in event.
- 2020-2021 4-H Year Calendar Review – tentative calendar is available on the Stutsman County Extension website. All dates are subject to change.

Newman signage to acknowledge sponsors. Meredith suggested acknowledging sponsors on Facebook on the Stutsman County Extension Facebook page. It was suggested to post sponsors once a week to give them recognition.

Fair board shares update – waiting for the form to be notarized.

**Next 4-H Leadership Council meeting is September 9, 2020 at 6:00 pm at the Extension Office.**