

Evaluator: _____

**Plant Sciences 790
Graduate Seminar Evaluation Form**

Speaker: _____

Date: _____

Please complete this evaluation form by rating the presentation in each category:

1 = Very poor

5 = Excellent

Add your comments in the space provided and on back of this page. Thoughtful and constructive comments are important to the student in improving the quality of presentation.

Topic	Score	Comments
<u>Subject Matter</u>		
Introduction: Speaker stated importance of problem/topic and provided concise summary of relevant past research.	1 2 3 4 5	
Body: Speaker presented explicit objectives of main points to be covered, and sufficient materials and methods without excessive detail. Data were presented effectively to audience.	1 2 3 4 5	
Results and Discussion: Speaker gave adequate explanation of data with statistical support to provide evidence for comments. Speaker gave critical analysis and interpretation of results.	1 2 3 4 5	
Summary and Conclusion: The summary was concise and understandable to technical/non-technical audience. Conclusions indicated direction of further research and facilitated audience discussion.	1 2 3 4 5	
<u>Presentation</u>		
Technique: Clarity of speech, enthusiasm, vocal variety, inflection, tone, pace, gestures, poise, dress, lack of distracting mannerisms.	1 2 3 4 5	
Organization: Presentation followed a logical order without undue repetition. Transitions between slides and points develop coherence and progression.	1 2 3 4 5	
Jargon: Minimized the use of acronyms and esoteric terms.	1 2 3 4 5	
<u>Visual Aids</u>		
Quality: Each slide had the correct amount of information and was easily understood.	1 2 3 4 5	
Quantity: The number of slides and time devoted to each slide was appropriate.	1 2 3 4 5	
<u>Questions and Discussion</u>		
Handling of Questions: Speaker repeated questions asked by audience and was honest about not having all the answers.	1 2 3 4 5	
Promoting Discussion: Seminar conclusions led naturally into discussion regarding the chosen topic.	1 2 3 4 5	
Leading Discussion: Speaker facilitated audience discussion with poise and professionalism.	1 2 3 4 5	
Overall Comments: <i>(Try to include one thing you learned from this seminar)</i>		
