Certification Year 2018

Dear North Dakota Reciprocal Pesticide Certificate Holder:

You are an out-of-state applicator/dealer who has been granted reciprocal certification from our state.

To renew your reciprocal certification, you must:

1. Complete and submit the enclosed Reciprocal Certification Request Form.
2. Submit a photocopy of a valid pesticide certificate/license from the state in which you tested. The certificate/license must have an expiration date of Dec. 31, 2018, or later.
3. Submit a photocopy of a government-issued picture ID (for example, driver’s license, passport).
5. Pay your North Dakota certification fee.

Be prepared to submit a letter of authorization to the state where you trained and tested for certification that grants authority to the NDSU Extension Pesticide Program to access your complaint or violation history.

Attention Aerial Applicators: Your aircraft must be registered and licensed in North Dakota.
For further information, contact the North Dakota Aeronautics Commission, 701-328-9650.

If you have further questions on the following, call the number listed:
• Pesticide certification – NDSU Extension Pesticide Program, 701-231-6388 or 701-231-7180
• North Dakota pesticide laws/regulations – Pesticide Division, North Dakota Department of Agriculture, 701-328-4922
• Business registration – North Dakota Secretary of State, 701-328-2900
• North Dakota aeronautics regulations – North Dakota Aeronautics Commission, 701-328-9650

Sincerely,

Andrew A. Thostenson
Extension Pesticide Program Specialist

Enclosed: Reciprocal Request Form
Financial Responsibility Form

Allow two to three weeks for this request to be processed.
<table>
<thead>
<tr>
<th>Personal Information</th>
<th>Business Information</th>
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<tbody>
<tr>
<td>Name</td>
<td>Name of Business</td>
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<tr>
<td>Address</td>
<td>Address</td>
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<td>Phone</td>
<td>Phone</td>
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<tr>
<td>Date of Birth</td>
<td>Fax</td>
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<tr>
<td>State of Residence</td>
<td>Email</td>
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<tr>
<td>Email</td>
<td>N.D. Pesticide Certification ID#</td>
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</tbody>
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Which address should we use for correspondence?  
- Personal  
- Employer

Core status  
- Ground  
- Aerial

Certification status  
- Applicator  
- Dealer  
- Consultant

Do you work for a government agency?  
- Yes  
- No

Is this certification for research and demonstration purposes?  
- Yes  
- No

Certification Categories
- AgPest  
- Home, Industrial & Institutional  
- Right of Way  
- Vertebrate  
- Fumigation  
- Ornamental & Turf  
- Seed Treatment  
- Wood Preservatives  
- Greenhouse  
- Public Health

Certification Fees:
Base fee (Ground or Aerial) $75
Number of categories ________ x $25 = $________
Appointment of agent $25 – first time applying for N.D. reciprocity (one-time fee)

Total $   

Applicant Signature ____________________________________________ Date _______/______/_____
I attest that my certification has not been suspended or revoked in the past three years in any state or province.

Method of Payment (payment must be included)

Check # ____________  (payable to NDSU Extension Pesticide Program)

To pay by credit card, go to: http://tinyurl.com/NDSUreciprocity

Proof of payment confirmation order # ____________ please attach copy of order receipt

Faxed or emailed copies will not be accepted. Allow two to three weeks to process this request.
FINANCIAL RESPONSIBILITY REPORTING

EFFECTIVE 7/1/18

Financial Responsibility reporting and verification requirements, as approved by the North Dakota Pesticide Control Board, the North Dakota Commissioner of Agriculture, and the North Dakota Attorney General have changed. However:

Financial Responsibility requirements have NOT changed.

NDSU will no longer collect financial responsibility documentation i.e., insurance certificates and notarized letters.

It is NOW the applicant’s responsibility to provide proof of financial responsibility documentation upon request by a North Dakota Department of Agriculture Inspector.

All applicators (regardless of employer) who take commercial certification exams, participate in recertification training, or request reciprocity certification are required to complete the Applicant Acknowledgment of Proof of Financial Responsibility. Failure to do so will result in a certificate not being granted.

Tel: 701-231-7180 or 701-231-6388
ndsu.pesticide@ndsu.edu
NDSU Dept. 7060, P.O. Box 6050
Walster Hall, Room 205
Fargo, ND 58108-6050
Applicant Acknowledgment of Proof of Financial Responsibility

NDCC 4.1-33-10 requires an applicant for a commercial applicator certificate, in the State of North Dakota, to provide proof of financial responsibility. NDCC 4.1-33-10 further requires that a commercial applicator must maintain financial responsibility in the amount of at least one hundred thousand dollars ($100,000.00).

Financial responsibility may be demonstrated by a notarized letter from an officer of a financial institution or from a certified public accountant attesting to the existence of net assets equal to at least one hundred thousand dollars ($100,000.00), a performance bond, or a general liability insurance policy.

I, the undersigned applicant, in lieu of providing proof of the above, attest and certify:

(1) That I maintain financial responsibility in an amount of at least one hundred thousand dollars ($100,000.00). More specifically, I possess net assets equal to at least one hundred thousand dollars, a performance bond, or a general liability insurance policy;

(2) Agree, upon request by the North Dakota Agriculture Commissioner, to immediately provide further proof of compliance with NDCC 4.1-33-10 satisfactory to the Agriculture Commissioner; and,

(3) Understand that civil and/or criminal sanctions may be imposed, if I fail to abide by the pesticide control laws and regulations of the State of North Dakota (NDCC 4.1-33-20).

Please check all that apply:

- Applicator
- Dealer
- Consultant
- I ONLY hold Ground Core and Right of Way
- I work for a city/state/government agency

Signature of Applicant __________________________

Date __________________________

Printed Name __________________________
Optional recording of Dicamba/Auxin Training for Engenia, FeXapan and XtendiMax herbicides used on Dicamba Tolerant Soybeans.

The North Dakota Department of Agriculture will accept proof of participation in a Dicamba/Auxin Training as part of the conventional request for certification via reciprocity with North Dakota State University.

Simply make a copy of your training receipt from the state or registrant and send it with your application for reciprocity certification.

When we act upon your request for reciprocity and issue you a ND certification, we will update in our database that you completed the Dicamba/Auxin Training. You can check to see if this has been done by going to our verification search engine at:

http://tinyurl.com/ND-Auxin-Training

or on our home page at:

http://ndsupesticide.org

January 23, 2018