

NDSUEXTENSION
PESTICIDE PROGRAM

Commercial/Public Applicator and Dealer Certification Offerings

2020-2021

September 2020

North Dakota Pesticide Certificate Holders With 2021 Expirations:
RE: 2020-2021 Training Season

North Dakota certified commercial/public applicators and dealers will face unprecedented challenges when renewing certificates. The COVID-19 pandemic continues to be a disrupting influence and it will impact how the North Dakota State University Extension Pesticide Program delivers trainings during the next several months.

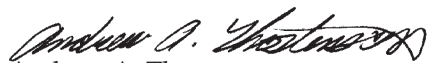
Our mode of delivery will be vastly different. That is why we put together this publication for all applicators/dealers, regardless of the categories for which you are seeking renewal. I advise you to read this publication carefully so you can plan your strategy for obtaining a renewal of your certification.

We are offering five different approaches for renewing your certification(s).

1. Successfully completing exam(s) will be an option through NDSU Extension county offices. Please understand that if you select this method, a county government may institute restrictions that are beyond the control of the state pesticide program. In April and May of 2020, during the height of the pandemic, exams were offered only in Bismarck and Fargo on a limited basis. That may happen again, so remain flexible, look for email announcements on changes, and consult the NDSU Extension Pesticide Program web page for updates.
2. Our traditional face-to face trainings will be offered. However, we expect social distancing needs will reduce how many people will be able to participate. At this time, we are planning capacity limits of 50%. For example, if we could accommodate 110 applicators/dealers comfortably at the North Central Research Extension Center near Minot, we would limit participant numbers to 55. To manage for this, we are offering more events and, when possible, we will hold these trainings in larger venues.
3. For the past 15 years, we have offered live trainings through web conferencing hosted at selected NDSU Extension county facilities. We will continue to do this. However, due to space limitations because of social distancing, we will limit participant numbers. For example, if we could handle 14 people at LaMoure County, we would expect to allow only seven.
4. This past season, we offered live trainings through webinars directly into homes, shops or offices. (In March, April and May, this was the only way we could reach people when face-to-face events were canceled.) We will offer this method of renewal again. The advantage is applicators do not have to travel, but they will need to have a reliable internet connection and a personal computer. This type of training has no limitations on participant numbers. While some may find using this technology challenging, many do not. This past season, we were able to reach nearly 2,000 applicators successfully.
5. Finally, in our minor categories (Home Industrial and Institutional, Public Health, Vertebrate and Wood Preservation), we will continue to have home-study correspondence trainings available from Jan. 1 through April 1, 2021.

We can't tell how this pandemic will play out, but we are confident we will be able to meet your certification needs throughout this training season.

All the best,



Andrew A. Thostenson,

Pesticide Program Specialist

North Dakota State University Extension

Face-to-face Trainings

If you desire to participate in a training in a meeting room, you must consider the following:

- **First, if you are part of a COVID-19 at-risk population, consider not participating.** Choose alternative options. You can read more on who is most at risk by going to the North Dakota Department of Health's "At Risk Populations Website": <https://tinyurl.com/ND-at-Risk-Populations>.
- **Preregister.** Walk-up registrations likely will not be allowed because we will be limiting participation to comply with social distancing.
- **If you are not feeling well, please do not attend.** In a typical season, having participants who simply "tough out" a bad cold or illness is not unusual. Given the sensitivity people have toward getting COVID-19, coughing or hacking your way through a training at a minimum will make people uncomfortable, or worse, you actually may be spreading disease.
- **Please wear masks or face coverings.** If you do not have one, we will have a limited supply available at the training. Whether you think this is important or not, our governor is recommending it and so is our NDSU administration. Not wearing a mask puts our ability to conduct pesticide trainings at risk of cancellation, or worse, causing more COVID-19 infections.
- **Please maintain a minimum of 6 feet of distance between you and other participants.** If the trainer is doing a presentation without a mask, maintain at least 12 feet of distance between you.
- We will have prepackaged snacks and bottled water available at our trainings, but **we will not have prepared food or drinks.** That includes coffee or cold beverages in a common cooler. If you desire these items, you are welcome to bring your own but they will not be provided.
- **We will provide hand sanitizer.**
- **Please understand the above are minimum expectations.** The site host or training venue/operator may have additional requirements that go beyond what the NDSU Extension Pesticide Program is asking. Please respect their wishes.

Communication

This past season, we had to cancel face-to-face trainings and some certificate holders did not get notified. Given the unpredictable nature of this pandemic, please maintain up-to-date contact information with our office, especially an email address. Without it, we will not be able to connect with you on short notice. Also, we can email changes only to applicators/dealers who have registered for an event. If you were planning a walk-in registration, we will not be contacting you.

Another way you can stay in touch is by monitoring our website. We will post any changes at least 24 hours before the event. Look under the COVID-19/Weather announcements. Our home page can be found at <http://ndsupesticide.org>.

Participating in Webinars

If you select this means of training to complete your renewal, you need to be prepared to handle the technology. Here are some key points for you to consider:

- We will be using Zoom as our webinar delivery platform. We have been using it for several years with Extension's county offices, and this past spring, we used it to reach 2,000 applicators/dealers successfully.
- You do not need a Zoom account or special software.
- You will need a networked computer with audio and video capabilities. A microphone or camera is not required. You must have sufficient bandwidth to handle video streaming.
- A personal computer/tablet/iPad running Windows or the IOS system is recommended. While Zoom can be viewed from any networked device, smartphones are not recommended due to bandwidth limitations and the inability to see presentations on a small screen.
- If you request participation in a webinar, we will send you additional instruction on "how to participate." This will be in a PDF document and in a narrated step-by-step video.

- You will need to register with Zoom for the event so you can obtain login information. We will provide you with an email registration link once you have preregistered with the NDSU Extension Pesticide Program. When you get the link, simply follow the instructions to obtain login information for your webinar.
- Registering with Zoom allows us to track your participation before, during and after the webinar. We use this tracking information to verify attendance. While participating, please refrain from distractions and focus on the content of the training. Doing so will assure the U.S. Environmental Protection Agency, the North Dakota Department of Agriculture and the general public that you are committed to using pesticides in a responsible manner.

Completing Exams at County Extension Offices

Renewal by examination will be offered again beginning January 1 through March 31, 2021. For 40 years NDSU County Extension Offices have provided local opportunities to take certification exams. At the time of this writing, this is still the case. However, while they are part of the NDSU Extension System, their operations and practices are governed by county government. Thus, each office may have different requirements and procedures for issuing exams. If this pandemic intensifies, counties may not issue exams for an undetermined period of time. Regardless, applicators/dealers seeking to take exams should call ahead for an appointment and visit with county staff regarding availability and local policies.

No Continuing Education Units for Certified Crop Advisors for 2020-2021

A casualty of this pandemic is our ability to get approval for and verify participation in our trainings for purposes of CEU accreditation. The logistics of doing so adds another layer of complexity to the management of our trainings. So, in the interest of focusing only on our core mission, we will not be offering credits this season. We expect that we will do so next year, assuming this pandemic subsides.

Expect the Unexpected

The reality of COVID-19 is the volatile nature of this pandemic. One can speculate about how this will impact our state and country, but seeing the future is not knowable. We are preparing as best we can and if we have to deal with shutdowns and/or cancellations of face-to-face events, we will try to convert them to a Zoom Webinar. Our experience suggests we can shift our mode of delivery on very short notice. So if you are going to participate in a face to face event, be prepared to go “on-line” if necessary for the originally planned date.

Lastly, get your certification requirements done sooner rather than later. On April 1, 2021 your certifications will expire. Waiting until March 31st to act may not be a good strategy.

Training Registration

Preregistration is required for all trainings. Due to COVID-19, walk-in registration may not be available.

Telephone registrations are not accepted.

Register online and pay with credit card at <https://tinyurl.com/ndsupesticide>.

To register by mail and pay by check, print the registration form at <https://ndsupesticide.org>.

If you need accommodations for hearing impairment, please contact us a minimum of 45 days in advance of the training date to allow time for us to obtain services.

No trainings are offered for Vertebrate and Wood Preservatives categories. Order Home Study Renewal at <https://ndsupesticide.org>.

2020-2021 Pesticide Training Schedule
Ground or Aerial/Ground Core
AgPest, Right-of-Way, Seed Treatment, Research & Demonstration

Training Date	Location	Time	Pre-Reg Deadline
Nov. 5, 2020	<u>ZOOM WEBINAR</u>	9 a.m. - 4 p.m.	11/04/2020 NOON
	On a computer at home or employer	8 a.m. - 3 p.m. (MT)	
Dec. 2, 2020 Face-to-Face	<u>Harwood</u> , Harwood Community Center	Registration 8 a.m.	11/30/2020
	210 Freedland Dr	Training 8:30 a.m. - 4 p.m.	
Dec. 17, 2020 Face-to-Face	<u>Bismarck</u> , Bismarck Career Academy	Registration 7:30 a.m.	12/13/2020
	1221 College Dr./ BSC Campus	Training 8:30 a.m. - 4 p.m.	
Jan. 14, 2021 Jamestown Ag Show Face-to-Face	<u>Jamestown</u> , Jamestown Civic Center	Registration 7:30 a.m.	1/10/2021
	212 3rd Ave NE	Training 8:30 a.m. - 4 p.m.	
Jan. 21, 2021 Face-to-Face	<u>Dickinson</u> , Roosevelt Grand Dakota Hotel	Registration 7:30 a.m. (MT)	1/18/2021
	532 15th St W	Training 8:30 a.m. - 4 p.m.	
Feb. 04, 2021 Face-to-Face	<u>Minot</u> , North Central Research Extension Center	Registration 7:30 a.m.	1/31/2021
	5400 Hwy 83 S	Training 8:30 a.m. - 4 p.m.	
Feb. 11, 2021 Hosted Training	<u>Bowbells</u> , Burke County Extension	Registration 8:30 a.m.	1/28/2021
	103 Main St	Training 9 a.m. - 4:30 p.m.	
	<u>Carrington</u> , Carrington Research Extension Ctr	Registration 8:30 a.m.	
	663 Hwy 281 N	Training 9 a.m. - 4:30 p.m.	
	<u>Hettinger</u> , Hettinger Research Ext Center	Registration 7:30 a.m. (MT)	
	102 Hwy 12 W	Training 8 a.m. - 3:30 p.m.	
	<u>LaMoure</u> , LaMoure County Extension	Registration 8:30 a.m.	
	202 4th Ave NE	Training 9 a.m. - 4:30 p.m.	
	<u>Stanley</u> , Mountrail County Extension	Registration 8:30 a.m.	
8103 61st St NW	Training 9 a.m. - 4:30 p.m.		
Feb. 18, 2021 Face-to-Face	<u>Grand Forks</u> , Grand Forks Public Safety Center	Registration 7:30 a.m.	2/15/2021
	1220 S 52nd St	Training 8:30 a.m. - 4 p.m.	
	<u>Deviils Lake</u> , Ramsey County Courthouse Complex	Registration 7:30 a.m.	
Feb. 25, 2021 Face-to-Face	Armory in Memorial Bldg	Training 8:30 a.m. - 4 p.m.	2/21/2021
	<u>Williston</u> , Williston Research Extension Center	Registration 7:30 a.m.	
Mar. 4, 2021 Face-to-Face	14120 Highway 2	Training 8:30 a.m. - 4 p.m.	2/28/2021
	<u>Bismarck</u> , Bismarck Career Academy	Registration 7:30 a.m.	
Mar. 11, 2021 Face-to-Face	1221 College Dr./ BSC Campus	Training 8:30 a.m. - 4 p.m.	3/7/2021
	<u>Fessenden</u> , Wells County Extension	Registration 8:30 a.m.	
Mar. 16, 2021 Hosted Training	600 Railway St N	Training 9 a.m. - 4:30 p.m.	3/2/2021
	<u>Grand Forks</u> , Grand Forks Extension	Registration 8:30 a.m.	
	151 S 4th St Suite 302	Training 9 a.m. - 4:30 p.m.	
	<u>Jamestown</u> , Stutsman County Extension	Registration 8:30 a.m.	
	502 10th Ave SE	Training 9 a.m. - 4:30 p.m.	
	<u>LaMoure</u> , LaMoure County Extension	Registration 8:30 a.m.	
	202 4th Ave NE	Training 9 a.m. - 4:30 p.m.	
	<u>Langdon</u> , Langdon Research Extension Center	Registration 8:30 a.m.	
	9280 107th Ave NE	Training 9 a.m. - 4:30 p.m.	
	<u>Linton</u> , Emmons County Courthouse	Registration 8:30 a.m.	
	100 4th St NW	Training 9 a.m. - 4:30 p.m.	
	<u>Manning</u> , Dunn County Extension Center	Registration 7:30 a.m. (MT)	
205 Owens St.	Training 8 a.m. - 3:30 p.m.		
<u>Mohall</u> , Mohall Community Center	Registration 8:30 a.m.		
807 Highway 5 E	Training 9 a.m. - 4:30 p.m.		
Mar. 25, 2021 Face-to-Face	<u>Harwood</u> , Harwood Community Center	Registration 7:30 a.m.	3/23/2020 NOON
	210 Freedland Dr.	Training 8:30 a.m. - 4 p.m.	
Mar. 31, 2021	<u>ZOOM WEBINAR</u>	9 a.m. - 4 p.m.	3/30/2020 NOON
	On a computer at home or employer	8 a.m. - 3 p.m. (MT)	

ATTENTION AERIAL APPLICATORS

North Dakota Administrative Code 60-03-01-5.1(4) requires all aerial applicators seeking recertification must show proof of attendance at a Professional Aerial Applicators Support System (PAASS) program at least one time during the previous three years.

This means that **This training has been cancelled due to COVID-19** Tri-State
 Aerial Applicator **limitations. Please select alternative opportunities** PAASS
 program this year **from page 4.**

Please Aerial	For PAASS programming, a virtual training will be held on February 24.	ota am.
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Go here for details: <https://tinyurl.com/3dtfk88t>

**2021 Commercial Pesticide Training Schedule
 Aerial/Ground Core Only
 Ag Pest, Right-of-Way, Research & Demonstration**

Training Date	Location	Time
Feb. 23, 2021 Tri-State Aerial Applicators Convention	Grand Forks, ND , Alerus Center 1200 S 42 nd St, Grand Forks, ND	Registration 8 a.m. Training 8:30 a.m.–4 p.m.

Preregistration Deadline Feb. 19, 2021
Preregistration is required
Register at: <http://tinyurl.com/ndsupesticide>

PAASS Program offered Feb. 24, 2021 via ZOOM
 For more information please contact Cindy Schreiber-Beck at Tri-State Aviation,
 701-642-5777 or cindy@tri-stateaviation.com

2020-2021 Pesticide Training Schedule
Ground or Aerial/Ground Core
Ornamental & Turf, Greenhouse, Research & Demonstration

Training Date	Location	Time	Pre-Reg Deadline	
Nov. 10, 2020	ZOOM WEBINAR	9 a.m. - 4 p.m.	11/9/2020 NOON	
	On a computer at home or employer	8 a.m. - 3 p.m. (MT)		
Jan. 28, 2021 Hosted Training	Bismarck , Burleigh County Extension 3715 E Bismarck Expressway	Registration 8:30 a.m. Training 9 a.m. - 4:30 p.m.	1/14/2021	
	Fargo , NDSU/AES Research Greenhouse Complex, 1440 18th St N	Registration 8:30 a.m. Training 9 a.m. - 4:30 p.m.		
	Grand Forks , Grand Forks County Extension 151 South 4th St Suite 302	Registration 8:30 a.m. Training 9 a.m. - 4:30 p.m.		
	Hettinger , Hettinger Research Ext Center 102 Hwy 12 W	Registration 7:30 a.m. (MT) Training 8 a.m. - 3:30 p.m.		
	Manning , Dunn County Extension Center 205 Owens St.	Registration 7:30 a.m. (MT) Training 8 a.m. - 3:30 p.m.		
	Harwood , Harwood Community Center 210 Freedland Dr.	Registration 8 a.m. Training 8:30 a.m. - 4 p.m.		2/24/2021 NOON
	Fargo , NDSU/AES Research Greenhouse Complex, 1440 18th St N	Registration 8:30 a.m. Training 9 a.m. - 4:30 p.m.		3/9/2021
Devils Lake , Ramsey County Extension 524 4th Ave NE #5	Registration 8:30 a.m. Training 9 a.m. - 4:30 p.m.			
Grand Forks , Grand Forks County Extension 151 South 4th St Suite 302	Registration 8:30 a.m. Training 9 a.m. - 4:30 p.m.			
Mandan , Morton County Extension 210 2nd Ave NW	Registration 8:30 a.m. Training 9 a.m. - 4:30 p.m.			
Manning , Dunn County Extension Center 205 Owens St.	Registration 7:30 a.m. (MT) Training 8 a.m. - 3:30 p.m.			
Minot , Ward County Extension Admin Bldg Suite 123/225 3rd St SE	Registration 8:30 a.m. Training 9 a.m. - 4:30 p.m.			
Williston , Williams County Extension Broadway Commons/302 East Broadway	Registration 8:30 a.m. Training 9 a.m. - 4:30 p.m.			
Mar. 30, 2021	ZOOM WEBINAR	9 a.m. - 4 p.m.	3/29/2021 NOON	
	On a computer at home or employer	8 a.m. - 3 p.m. (MT)		

2020-2021 Pesticide Training Schedule
Ground or Aerial/Ground Core
Fumigation (Commodities & Structural) Category

Training Date	Location	Time	Pre-Reg Deadline		
Dec. 10, 2020	ZOOM WEBINAR	9 a.m. - 12:30 p.m.	12/09/2020 NOON		
	On a computer at home or employer	8 a.m. - 11:30 p.m. (MT)			
Mar. 9, 2021 Hosted Training	Fargo , NDSU AES Research Greenhouse Complex 1440 18th St N	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.	2/23/2021		
	Fessenden , Wells County Extension 663 Hwy 281 N	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.			
	Grand Forks , Grand Forks County Extension 151 S 4th St Suite 302	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.			
	LaMoure , LaMoure County Extension 202 4th Ave NE	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.			
	Linton , Emmons County Courthouse 100 4th St NW	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.			
	Mandan , Morton County Extension 210 2nd Ave NW	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.			
	Minot , North Central Research Extension 5400 Highway 83 S	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.			
	Williston , Williams County Extension 205 6TH St NW	Registration 9:30 a.m. Training 10 a.m. - 2:30 p.m.			
	ZOOM WEBINAR	9 a.m. - 12:30 p.m.			
	On a computer at home or employer	8 a.m. - 11:30 p.m. (MT)			
	Mar. 29, 2021				3/26/2021 NOON

2020-2021 Commercial Pesticide Training Schedules Home, Industrial & Institutional and Public Health

Home, Industrial & Institutional Category

Training Date	Location	Time	Pre-Reg Deadline	
Jan. 7, 2021 Hosted Training	<u>Bismarck</u> 3715 E I	8 a.m. n. - 3 p.m.	12/30/2020	
	<u>Fargo, ND</u> Greenh	8 a.m. n. - 3 p.m.		
	<u>Grand F</u> 151 S 4t	8 a.m. n. - 3 p.m.		
	<u>Willisto</u> 302 East Broadway	8 a.m. Training 8:30 a.m. - 3 p.m.		
	The January 7, 2021 HII training has been cancelled due to COVID-19 limitations. Please select a home study course option.			

Public Health Category

Training Date	Location	Time	Pre-Reg Deadline
Apr. 8, 2021 Face-to-Face	<u>NCR Mosquito Control Annual Mtg</u> Fargo	Registration 7:30 a.m. Training 8 a.m. - 5 p.m.	4/6/2021
	<u>Bismarck</u> , Burleigh County Extension 3715 E Bismarck Expressway	Registration 9 a.m. Training 9:30 a.m. - 4 p.m.	
5/27/2021 Hosted Training	<u>Fargo</u> , Cass County Vector Control 1201 Main Ave W	Registration 9 a.m. Training 9:30 a.m. - 4 p.m.	5/19/2021
	<u>Grand Forks</u> , Grand Forks County Ext 151 S 4th St, Suite 302	Registration 9 a.m. Training 9:30 a.m. - 4 p.m.	
	<u>Williston</u> , Broadway Commons 302 East Broadway	Registration 9 a.m. Training 9:30 a.m. - 4 p.m.	

Commercial/Public/Dealer Pesticide Recertification Preregistration Form Training Preregistration

PERSONAL INFORMATION (please print)
Name
Address <small>P.O. box and street address</small>
City, State, Zip
Phone
Date of birth
E-mail

EMPLOYER/BUSINESS
Name
Address <small>P.O. box and street address</small>
City, State, Zip
Phone
Fax
E-mail

Correspondence from the Pesticide Office should go to which of the above addresses? personal employer
 N.D. County of Residence _____ N.D. Commercial Pesticide ID _____
 Do you work for a government agency? Yes No

Is this certification for research and demonstration purposes? Yes No

X Check all that apply on each line: **Core Status** Ground Aerial – I have attended the mandatory PAASS Program
Certification Status Applicator Dealer Consultant

Training/Preregistration		
Study materials are provided at training.		
Write in date and site of training. Check Renew or Certify for classes offered.		
▼ Date	▼ Training Site	▼ Classes
		Ag Pest <input type="checkbox"/> Renew <input type="checkbox"/> Certify Right-of-Way <input type="checkbox"/> Renew <input type="checkbox"/> Certify Seed Treatment <input type="checkbox"/> Renew <input type="checkbox"/> Certify
		Fumigation (Commodities and Structural) <input type="checkbox"/> Renew <input type="checkbox"/> Certify
		Greenhouse <input type="checkbox"/> Renew <input type="checkbox"/> Certify Ornamental and Turf <input type="checkbox"/> Renew <input type="checkbox"/> Certify
		Home, Industrial and Institution <input type="checkbox"/> Renew <input type="checkbox"/> Certify
		Public Health <input type="checkbox"/> Renew <input type="checkbox"/> Certify
Total number of boxes checked _____ X \$25 = \$ _____		
Commercial/Public/Dealer/certification cost <i>(one time charge per training season)</i>		+ \$75
Late fee (if applicable)		+ (\$25)
Total (will be more than \$75)		\$ _____

Method of Payment (payment must be included)

Order online at:
<https://tinyurl.com/ndsupesticide>

(Do not mail this form if done online)

Check/Money Order # _____
Payable to NDSU Extension Pesticide Program

Send payment to:
NDSU Extension Pesticide Program
NDSU Dept 7060
PO Box 6050
Fargo ND 58108-6050

**Must be received in our office
by preregistration deadline
or pay \$25 late fee.**

No phone or fax orders accepted.

For questions, contact the NDSU Extension Pesticide Program Office
phone 701-231-7180 or 701-231-6388
email ndsu.pesticide@ndsu.edu

Commercial/Public/Dealer Pesticide Certification Study Materials for Exams

PERSONAL INFORMATION (please print)
Name
Address <small>P.O. box and street address</small>
City, State, Zip
Phone
Date of birth
E-mail

EMPLOYER/BUSINESS
Name
Address <small>P.O. box and street address</small>
City, State, Zip
Phone
Fax
E-mail

Correspondence from the Pesticide Office should go to which of the above addresses? personal employer

N.D. County of Residence _____

N.D. Commercial Pesticide ID _____
(if applicable)

Do you work for a government agency? Yes No

Is this certification for research and demonstration purposes? Yes No

X Check all that apply on each line: **Core Status** Ground Aerial
Certification Status Applicator Dealer Consultant

Study Material	
▼ Check each class for study material needed:	
<input type="checkbox"/> Ag Pest	
<input type="checkbox"/> Fumigation (Commodity and Structural)	
<input type="checkbox"/> Greenhouse	
<input type="checkbox"/> Home, Industrial and Institutional	
<input type="checkbox"/> Ornamental and Turf	
<input type="checkbox"/> Public Health	
<input type="checkbox"/> Right-of-Way	
<input type="checkbox"/> Seed Treatment	
<input type="checkbox"/> Vertebrate	
<input type="checkbox"/> Wood Preservatives	
<p>↑ _____</p> <p>Total study material class _____ X \$25 = \$ _____</p> <p>Commercial/public/dealer certification cost (one time charge per training season) \$75</p> <p>OPTIONAL: Introductory Basic Core Online Training (\$30) (<i>only</i> for those who are new to pesticide certification) \$ _____</p> <p>Shipping and handling + \$15</p> <p style="text-align: right;">Total \$ _____</p>	

Method of Payment (payment must be included)

Order online at:

<https://tinyurl.com/ndsupesticide>

(Do not mail this form if done online)

Check/Money Order # _____
Payable to NDSU Extension Pesticide Program

Allow 10 business days for processing

No phone or fax orders accepted

Send payment to:

**NDSU Extension Pesticide Program
Dept 7060
PO Box 6050
Fargo ND 58108-6050**

For questions, contact us:

phone 701-231-7180 or 701-231-6388
email ndsupesticide@ndsdu.edu

NDSU

EXTENSION
PESTICIDE

County Commissions,
North Dakota State University and
U.S. Department of Agriculture Cooperating
NDSU is an equal EO/AA university

Applicant Acknowledgment of Proof of Financial Responsibility

NDCC 4.1-33-10 requires an applicant for a **commercial applicator certificate**, in the State of North Dakota, to provide proof of financial responsibility. NDCC 4.1-33-10 further requires that a commercial applicator must maintain financial responsibility in the amount of at least one hundred thousand dollars (\$100,000.00).

Financial responsibility may be demonstrated by a notarized letter from an officer of a financial institution or from a certified public accountant attesting to the existence of net assets equal to at least one hundred thousand dollars (\$100,000.00), a performance bond, or a general liability insurance policy.

I, the undersigned applicant, in lieu of providing proof of the above, attest and certify:

- (1) That I maintain financial responsibility in an amount of at least one hundred thousand dollars (\$100,000.00). More specifically, I possess net assets equal to at least one hundred thousand dollars, a performance bond, or a general liability insurance policy;
- (2) Agree, upon request by the North Dakota Agriculture Commissioner, to immediately provide further proof of compliance with NDCC 4.1-33-10 satisfactory to the Agriculture Commissioner; and,
- (3) Understand that civil and/or criminal sanctions may be imposed, if I fail to abide by the pesticide control laws and regulations of the State of North Dakota (NDCC 4.1-33-20).

Please check all that apply: Applicator Dealer Consultant
 I ONLY hold Ground Core and Right of Way
 I work for a city/state/government agency

Signature of Applicant

Date

Printed Name

EXTENSION PESTICIDE PROGRAM

NDSU Dept 7060
PO Box 6050
Fargo ND 58108-6050

PAID

Permit No 818
Fargo ND

For more information on this and other topics, see www.ag.ndsu.edu

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NDSU

EXTENSION
PESTICIDE PROGRAM

**FINANCIAL RESPONSIBILITY REPORTING
EFFECTIVE 7/1/18**

Financial Responsibility reporting and verification requirements, as approved by the North Dakota Pesticide Control Board, the North Dakota Commissioner of Agriculture, and the North Dakota Attorney General have changed. However:

Financial Responsibility requirements have NOT changed.

NDSU will no longer collect financial responsibility documentation i.e., insurance certificates and notarized letters. It is NOW the applicant's responsibility to provide proof of financial responsibility documentation upon request by a North Dakota Department of Agriculture Inspector. All applicators (regardless of employer) who take commercial certification exams, participate in recertification training, or request reciprocity certification are required to complete the Applicant Acknowledgment of Proof of Financial Responsibility. Failure to do so will result in a certificate not being granted.

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