Working Group Members Present:
  Liz Smith – Committee Chair, NDFS
  Cody Clemenson, NDFS
  Jodi Delozier, NDSU Extension
  Kevin Kading, ND Game & Fish

Also Present:
  Meg Gag, NDFS

1. August 4, 2022 TMR Forest Tour
   - Cody and Liz ran possible tour routes on June 7th and 8th and also met with TMBCI Natural Resources staff JJ Desjarlais and Ron Davis. 5 stops have been identified: 1) Oak Savanna reference site; 2) Upland Hardwood reference site; 3) Forest Management (Aspen regeneration) site; 4) Wildfire impacted site; 5) Logging Operation site; 6) Wood Utilization. WG reviewed the final Tour Route and discussed additional logistics.
     - Tour will depart from DCB at 8:00 and return approximately 1:30 – 2 p.m. Focus group to follow in Molberg Center conference room. There will only be one tour on this day.
     - NDG&F will provide 3 15-passenger vans and drivers. NDFS will provide up to two chase vehicles and drivers. Participation will be limited to a maximum of 40 guests.
     - TMBCI Natural Resources staff suggested they might be able to provide lunch at the final tour stop near St. John which will fit well with the tour itinerary.
     - A Field Guide handout will be created with more information about each stop including history, flora, fauna, etc.
     - At each stop there will be approximately 10 minute formal presentation followed by 20-25 minutes of informal discussions. At several stops short hikes are available. Cody and Liz will present at stops 1,2 & 4; NDG&F at stop 3; TMBCI NR staff at stops 5 & 6.

   - Kevin provided a draft postcard invitation and digital flyer. WG discussed and recommended some changes. Kevin will provide final draft for review. We are hoping to send the invitations out by the ND FAC meeting June 23rd. Ads will also be placed in the local papers.

2. TMR-LFSP Consultant RFP
   - Liz has been receiving many questions from consultants forwarded by NDSU purchasing.
   - Proposals are due June 24, 2022. Liz will forward proposals and evaluation sheet to WG around June 27th. WG will review individually then meet to discuss at our next meeting.

Action Items:
Cody, Kevin  -Send ¼ page biography and head photo to Liz for WG profile.
Cody        -Get ad prices from local newspapers.
Liz - Confirm field lunch and logo with TMBCI.

Next Meeting:
July 8, 2022 – 9:00 AM via Teams

Notes Prepared by Liz Smith