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# My 4-H Cat Project Record Book



Member name: \_\_\_\_\_

Years in Project: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_

4-H County: \_\_\_\_\_

Revised 5/08

## Introduction

This project record book is to be used for members enrolled in the 4-H Cat project. Keeping a record book is an important part of the project. It will help you set goals for the project year, record your accomplishments and help guide your efforts to keep important records on your animal(s).

### Taking Inventory

For the Cat project, you will want to keep track of the animals you own. For each animal, list its name, breed/specie (if known), date of purchase (if applicable), how the animal left your ownership and date, sex (abbreviations are OK) and value (this may be the purchase price or appraised value.) You should record all animals that are “project animals” or that you enter in any show.

Animal Name	Breed/Specie	Tattoo Number	Date of Purchase	How animal left & date	Sex	Value	
						Project Start	Project End
<i>Example: Fluffy</i>	<i>Siamese</i>	<i>12345</i>	<i>1/5/03</i>	<i>Sold 10/25/04</i>	<i>F</i>	<i>\$60.00</i>	<i>\$60.00</i>
<b>Total Value of Animals (Add all values of animals and put number in box at right.)</b>							

# Project Animal Information

Spayed or neutered? Yes \_\_\_\_ No \_\_\_\_

If no, why not? \_\_\_\_\_

Cat's Age: \_\_\_\_\_

Height at shoulders: \_\_\_\_\_

Is your cat registered with any group? Yes \_\_\_\_ No \_\_\_\_

If yes, name the group and record the cat's number \_\_\_\_\_

\_\_\_\_\_



**Be sure to include at least one photo of your project animal.**

Additional copies available to document more project years.

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\_\_\_\_\_



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*(Adapted from the New Jersey State Cooperative Extension Service 4-H program 2003.)*

# Along the Way

## Keeping track of what I do

The following page is where you can list what you did in this 4-H project. Don't forget to include these types of 4-H events and activities you might have done this year:

Name of event/activity	Date & Location	What I did	Level (Club, County, State, National)	Award or Recognition Earned
<i>Example: Kitty-Kat Invitation Cat Show</i>	<i>1/1/03 Somewhere, USA</i>	<i>Entered a cat (id #34) in the female Siamese division</i>	<i>State</i>	<i>Best of Breed</i>

## Animal Care & Management

Because your project is a living creature, it requires regular care and management. Here is the place to explain what you regularly do for or with your animal on a daily, weekly, monthly and yearly basis. Be as specific as possible.

Do not forget to list the following:

- Feeding and watering practices
- Exercising
- Grooming (brushing, clipping nails, check health)
- Clean and disinfect food/water containers
- Cleaning litter box

What I do for/with my project animal...
Daily
Weekly
Monthly
Yearly

## Animal Breeding Record

Many project members choose to include breeding as part of their 4-H project. If you have chosen to breed your animals, use the chart below to keep track of the animals bred and their offspring.

Date Bred	Number & Name of Female	Male Used	Number of Offspring		Date Weaned
<i>Example: 3/8/03</i>	<i>111 Sally</i>	<i>222 Dracula</i>	<i>5</i>	<i>0</i>	<i>5/1/03</i>

## Project Finances

It is likely that you spent money on your 4-H project this year. This section will help you add up what it cost to complete your project.

### (E) Expenses

This section is where you can keep track of what you purchased and the other materials, supplies and equipment you purchased or used for your project and what it cost to use. Feel free to add more copies of these pages if necessary.

Expenses are divided into four categories (E 1, 2, 3, 4):

- Feed expenses (Remember the cost of feed = number of pounds of feed x price per pound.)
- Equipment expenses (including hardware for repair of carriers, etc.)
- Other expenses (such as animals purchased, breeding charges, shows, transportation.)
- Health/Medical expenses (including veterinary and medicine.)

**(E1) Feed Expenses**

<b>Date</b>	<b>Description of expense (include quantities)</b>	<b>Cost (\$)</b>
11/1/04	<i>Example: 50 lbs. feed</i>	\$8.50
<b>E1 Total (Add up all expenses from above and put number in box at right.)</b>		

**(E2) Equipment Expenses**

<b>Date</b>	<b>Description of expense (include quantities)</b>	<b>Cost (\$)</b>
3/2/04	<i>Example: 1 water dish</i>	\$5.25
<b>E2 Total (Add up all expenses from above and put number in box at right.)</b>		

**(E3) Other Expenses (such as animals purchased, breeding charges, shows, transportation)**

<b>Date</b>	<b>Description of expense (include quantity)</b>	<b>Cost (\$)</b>
11/1/04	<i>Example: Entry fee to Central Cat Show</i>	\$5.00
<b>E1 Total (Add up all expenses from above and put number in box at right.)</b>		

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**(E4) Health/Medical expenses (including veterinarian & medicine**

<b>Date</b>	<b>Description of expense</b>	<b>Cost (\$)</b>
12/1/04	<i>Example: Health check at vet</i>	\$22.00
<b>E1 Total (Add up all expenses from above and put number in box at right.)</b>		

**(I) Income**

List any income received from your project this year. For instance, sales of any project-related items or cash prizes from contests or exhibitions. It is quite likely your project had no income. If so, enter, "none" under description and "0" under "Total Income." Remember, if products were consumed at home, charge what you would have paid for them in the local store, or what you would have received in cash if you sold the project.

<b>Date</b>	<b>Description of income</b>	<b>Cost (\$)</b>
3/10/04	<i>Example: Won 1<sup>st</sup> place at Feline Fair</i>	\$30.00
<b>Total (Add up all income from above and put number in box at right.)</b>		

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## Total Project Cost of Profit

If your project earned more than it cost, then your project made a profit. But this is not likely, so don't worry if your project did not make money! The important point to learn is that most activities have costs. Therefore, you must be careful to spend money wisely.

More likely, you spent more on your 4-H project than you earned from it. Therefore, "expenses" minus "income" is the total (or "net") cost of your project.

<b>Total Expenses (Includes value of equipment and project animals)</b>	
Total Feed Expenses (E1 page 11)	\$
Total Equipment Expenses (E2 page 11)	\$
Total Other Expenses (E3 page 12)	\$
Total Health/Medical Expenses (E4 page 12)	\$
<b>Total Expenses</b> (Add up all expenses and put number in box at right)	\$

<b>Net Project Cost (N)</b>	
Total Expenses (Total from table above)	\$
Total Income ("I" from page 13)	\$
<b>Net Project Cost</b> (Subtract Total Income from Total Expenses and put number in box at right)	\$

### Example

Total Expenses (E)	Minus Total Income (I)	= Net Project Cost (N)
<i>Example: \$150.00</i>	<i>\$25.00</i>	<i>\$125 (a project cost of \$125)</i>

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Total Expenses (Total from table above)	\$
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