

McIntosh County 4-H Council Meeting February 6, 2012-Wishek School

Meeting called to order by President James Schnabel.

Present: Jim Schnabel, Melissa Dalke, Linda Rohr, Gerri Horner, Clark Nies, Mary Waddington, Cindy Ketterling, & Crystal Schaunaman

Secretary's Report: Crystal read the minutes of the September 15 meeting.

Questions:

- Missing minutes from the short meeting which was held during the Fall Banquet where 4-H Council Constitution and By-laws were read and approved.
- Question about the wording of the no-fit livestock policy. Crystal will forward answer to person.
- Council needs to finish answering camp payback policy.

Melissa made a motion to accept the secretary's report, seconded by Gerri, minutes approved.

Treasurer's Report: Crystal read the following report which was emailed by Lisa Eszlinger with her apologies for not being present due to illness.

"Checking balance of \$2,362.80 with two outstanding checks to Blaine Gross (\$23) and Jennifer Rodriguez (\$17) for premiums. A check was reissued to Julianna Wolff for a lost check. Would like guidance on how to handle the two other checks. I believe Mrs. Dalke talked to the kids about the checks but haven't heard anything about what to do. Mrs. Wolff did contact me about Julianna's check. If these two checks get cashed the checking balance would be \$2322.80. All outstanding bills I am aware of have been paid. A total of \$1861.00 were paid out in premiums to 4-Hers." Lisa Eszlinger

Gerri made a motion to approve Treasurers Report, seconded by Mary, all in favor of accepting report as read.

New Business

Re-issuing Checks: The matter of whether to reissue checks was discussed. The council thought that when it is time to reorder checks it might be good to consult with the Treasurer and possibly order checks that say something like "not valid after 60 or 90 days." Gerri made a motion to re-issue checks to Gross and Rodriguez for this year, all in favor, motion carried. The following motion was drafted to address the matter of re-issuing checks for future years. Melissa made a motion that any checks issued must be cashed by December 31 of the year issued, or that person will forfeit that amount, all in favor, motion carried. *The council also recommended that when the county policybook is written the 4-H Council should set the 4-H Council fiscal year as January 1-December 31 and to audit the books annually.

4-H Online: Cindy highlighted this new enrollment system which is also used by parents to enroll their kids in camp, special events and families will also be able to add projects. Information about how to enroll online will be sent to each family.

Raffle: There is another raffle for a Scout (like in 2011). Do we want to participate again? Tickets are \$10 and a percentage will go again to the 4-H Council. \$432 was returned to McIntosh County from our participation in 2011. The group decided that the county will participate again.

Member Reimbursement for Camps: Need to clarify reimbursing youth who want to attend 4-H camps. Basically there are Western 4-H Camps in Washburn and miscellaneous other camps such as Aerospace and Citizenship in Action. Western 4-H Camps range from \$110-\$190 while the other camps are usually less expensive; for example Aerospace Camp in 2011 was \$32. Gerri Horner made a motion to reimburse up to \$50 for Western 4-H Camps and half for all other camps (not to exceed \$50 for all other camps) per 4-H member per year, seconded by Melissa, motion carried.

4-H Paperwork: There was much discussion on the merits of filling out records of 4-H projects, writing down goals, etc. and how they will help with the process of applying for county awards. Those present received several forms that are available from the Center for 4-H: My 4-H Program Book (PA092), Planning for My Project Adventure (PA093), ND 4-H Complete Record Set for 8-10 year olds (PA094), ND 4-H Project Plan (PA095), ND 4-H Plan of Action (PA096), ND 4-H Complete Record Set for 11-18 year olds (PA097), and ND 4-H Participation Summary for 11-19 year olds (PA098). These forms are located at www.ndsu.edu/4h/member_information/4_h_members/ (right side towards the bottom).

After a lengthy discussion the following motion was made. Melissa made a motion that every 4-H member ages 11-19 must fill out 1 ND 4-H Plan of Action (PA096) and 1 ND 4-H Project Plan (PA095) and 4-H members age 8-10 will fill out ND Planning for my Project Adventure (PA093); these must be completed and turned into the Extension Office in order to apply for awards and in order to complete the members 4-H year. This motion was seconded by Mary, motion carried. This motion will be in effect for the 2012 4-H year.