

McIntosh County 4-H Council Meeting September 1, 2015 at 4:30; Big Screen, Wishek

Present:

Officers: Sara Gross, Chairperson and Lori Gropper, Treasurer.

4-H Parents and Leaders: Pamela Schnabel, Kim Muller, Tammy Rohweder, Harlan Dallman, Denise Martz and Kristi Bender.

Extension Agents: Crystal Schaunaman and Karen Bettenhausen.



Sara Gross called the meeting to order at 4:35pm.

Secretary's Report: Crystal read the report from the November 2014 election/awards banquet as well as a brief synopsis of the March 2015 Leader/parent training. Lori Gropper made a motion to approve the report with a second by Pamela Schnabel. Motion carried.

Treasurer's Report: Lori Gropper read the treasurer's report stating a balance of \$6,327.90. She also mentioned that a thank you still needs to be given to the Boy Scouts for their \$1200 donation; a check that had been voided and re-issued was cashed so the check went to the same person for \$32 twice; another voided check was cashed but Crystal felt this was actually a check that was not actually voided so will double check. Tammy Rohweder made a motion to approve with a second by Kim Muller. Motion carried.

Old Business

- *Parent/Leader Training March 30, 2015*-went well and those present would like another one planned on a Wednesday evening, sometime after October 10 suggested in Ashley. Karen and Crystal will plan with input.
- *Youth Activity Day Review* - very favorable comments - happy with the activities for older youth especially. The next YAD will be held in Napoleon on April 2.
- *Fair Review* – Those present were happy with the Tri-County Fair. Minor needs were mentioned such as a sprinkler system and chains replaced on hog barn. A suggestion was given to utilize older 4-H members as well as other volunteers to help pack up static exhibits on the final day of the fair.

New Business

*End of Year Items*Refer to the McIntosh County 4-H Program Guidebook for more details*

-4-H paperwork and awards applications are due September 30. These forms were delivered to members at the beginning of the last year (roughly October 2014) and are now due by the end of September. 4-H members ages 11-19 must fill out one 'ND 4-H Plan of Action' (PA096) and one 'ND 4-H Project Plan' (PA095). 4-H members age 8-10 must fill out one 'ND Planning for my Project Adventure' (PA093). There is no required record-keeping for Cloverbuds. To apply for awards a member must have completed the 4-H club year and can submit award applications in as many projects areas as they participated. These applications are simply their year-end forms completed in one or more project areas focusing on just one project area in-depth/form. Extension office will send a reminder email to families along with fillable PDF versions of year end paperwork and awards.

-Member requirements to complete the 4-H year: To complete the 4-H year members need to attend and take part in five (5) club meetings OR four (4) club meetings and participate in one (1) state or county contest/event (which could include county Achievement Day) as approved by the leader. Members not completing this requirement will not be allowed to exhibit projects at the State Fair or complete their 4-H year.

-Where leaders sign to verify member completion: 4-H leaders will verify members completing their 4-H year based on meeting minutes throughout the year and use this when deciding to sign off on end of year paperwork or not.

Online enrollment

-As the Lil' Stampede Cloverbuds have been chartered, members will now be able to select their club when enrolling on 4honline. All families are now able to re-enroll and enroll for the new 4-H year. Leaders were asked to begin to encourage parents to complete this task.

Discuss ways for 4-H clubs to get off to a good start:

- Karen shared suggestions on helping the Badger Bunch club get members to enroll including having Natasha attend their first meeting to help parents enroll while youth are doing an activity at their first club meeting to be held September 20.
- Sample yearly schedule: this was shared with everyone as a way to lessen the stress on 4-H leaders having to plan every meeting. This could be completed at the beginning of the year so every family would know where, when and how they will be contributing to their club.
- Group discussion for getting all 4-H parents involved
- 4-H paperwork: (4-H Plan of Action and Project Plan and Planning for My Project Adventure) will be mailed to each family in October
- Lori Gropper suggested that for 4-H recruitment 4-H youth could help by creating posters to be hung up at the schools or to share their 4-H experience with public school youth. 4-H information could be added to the school newsletters possibly.
- Other tools to get clubs started were distributed and discussed such as the Parent Interest Survey, club greet sheet, Home Helper, and Parliamentary Procedure with the snack mix exercise. The leaders were advised to encourage all parents to share at least one talent or skill with the 4-H group so they can contribute to club activities. Also, discussion of utilizing of community volunteers. Additional discussion was held on required 4-H forms with leaders agreeing it may be good to revisit these forms with club members during a meeting sometime in the middle of the 4-H year to see if members are completing the forms and meeting their goals.
- Group Activity: Parents were guided by Crystal and Karen through an exercise regarding problem solving in how to get parents more involved. The parents are on board with trying the new schedule and interest inventory and seeing how that goes.

Awards Night Planning

- Place-Wishek American Legion
- Date/Time-Sunday, November 15 or 22
- Menu-pizza from Piccadilly's was suggested
- Entertainment-Lori Gropper came up with an idea for a game for entertainment called, 4-H Questions, with teams. Crystal mentioned possibly including the sponsors and premium sale buyers in the invitation to the event whereby they could participate in awards night and the games.

4-H week October 4-10 and Youth Science Day October 7

-Extension shared their plans for activities during this week and other ideas were shared regarding 4-H week

Donations to ND 4-H Camp

-Crystal will forward donation opportunities for camp as the fall campaign begins. Several felt this was a worthy cause to donate towards and will discuss as information is available later.

Extension Office needs:

Club Information Sheets: leaders were given these forms to be filled out and sent back to Extension Office.

Council and Club Checkbooks to be audited: Leaders were instructed to get club checkbooks, receipts, and bank statements to the Extension Office soon so they can be audited.

Any other needs/issues-Other lesson ideas were shared.

Denise Martz made a motion to adjourn the meeting at 6:25pm with a second by Lori Gropper. Motion carried and meeting adjourned.