

[Reporting Form – Accreditation Training Section](#)

**District Name:** \_\_\_\_\_

**Supervisor Name:** \_\_\_\_\_

**Date of Completion:** \_\_\_\_\_

**Check all completed modules:**

- Roles of an officer
- Parliamentary Procedure
- Open Meetings
- Partnerships/Financial Structure
- Financial Planning
- Developing a Plan
- Natural Resources
- Working with Legislators
- Writing a Resolution
- Personnel Management 1
- Personnel Management 2
- Personnel Management 3
- Contract Management
- Marketing

**Signed:** \_\_\_\_\_, **District Supervisor**

**Certified:** \_\_\_\_\_, **District Chairman**

Please return original to:  
NDSU West District Office  
2718 Gateway Ave. Suite 304  
Bismarck, ND 58503



**[Accreditation Training Modules and Youtube link:](#)**

- Roles of an Officer ..... [Module 1](#)
- Parliamentary Procedurer ..... [Module 2](#)
- Open Meeting Requirements ..... [Module 3](#)
- Partnerships / Financial Structure ..... [Module 4](#)
- Financial Planning ..... [Module 5](#)
- Developing a Plan ..... [Module 6](#)
- Natural Resources ..... [Module 7](#)
- Working With Legislators ..... [Module 8](#)
- Writing a Resolution ..... [Module 9](#)
- Personnel Management 1 ..... [Module 10](#)
- Personnel Management 2 ..... [Module 11](#)
- Personnel Management 3 ..... [Module 12](#)
- Contract Management ..... [Module 13](#)
- Marketing ..... [Module 14](#)

