

Timeline for Community Forestry Grants through the North Dakota Forest Service

March 1, 2018	<p>2018 Community Forestry Grant information is available on the North Dakota Forest Service website: https://www.ag.ndsu.edu/ndfs/. Applicants contact NDFS to review possible project. NDFS staff are available to assist with plans, plant material choice, determine which grant program would be appropriate for projects and help preview the application. Due to the time sensitive nature of the grant application process and the number of applicants it is highly recommended to contact a NDFS staff as soon as possible. To ensure your application is processed as efficiently as possible, we <i>strongly recommend</i> that you submit your completed application (and all required materials) at least two weeks before your application deadline. <u>Contact one of the NDFS Community Forestry Staff:</u></p> <p>Gerri Makay - Community Forestry Manager – Carrington Tel: (701) 652-2951 • E-mail: Gerri.Makay@ndsu.edu</p> <p>Joel Nichols - Community Forestry Specialist – Bismarck Tel: (701) 328-9948 • E-mail: Joel.Nichols@ndsu.edu</p> <p>Mary O'Neill - Community Forestry Specialist – Lisbon Tel: (701) 683-4323 ext 12 • E-mail: Mary.Oneill@ndsu.edu</p>
April 30, 2018	<p>Applications must be postmarked on or before this date. Hand delivered applications must be received by 4:30 p.m. CST on Monday, April, 30, 2018. Faxed or emailed applications will not be accepted.</p> <p><u>Mail the ORIGINAL application and seven (7) copies to:</u></p> <p>NDSU- North Dakota Forest Service Attn: CF Grants 916 East Interstate Avenue, Suite 4 Bismarck, ND 58503-1227</p>
May 2018	<p>Applications will be reviewed by grant review subcommittee and NDFS staff. Class I Cultural Resource Review by Historic Preservation Office.</p>
June 2018	<p>Applications presented by the review subcommittee to the Community Forestry Council and State Forester for review and approval.</p>
July 2018	<p>Applicants will be notified by mail of approval status. A non-awarded letter or an award letter and corresponding contract will be mailed to applicants. If granted an award, the contract must be signed and mailed back to the ND State Forester before the project can begin.</p> <p><u>Mail signed contract to ND State Forester:</u></p> <p>Larry Kotchman – NDFS Attn: Grant Contract 307 1st Street East Bottineau, ND 58318-1100</p> <p>After the contract is signed by the awarded entity and the ND State Forester an award packet will be mailed to the entity allowing them to begin the project. ANY ITEMS PURCHASED OR INVOICED BEFORE THE CONTRACT IS SIGNED BY THE ND STATE FORESTER WILL NOT BE REIMBURSED.</p>
December 31, 2019	<p>Project must be completed and all reimbursement forms submitted.</p>