

HREC RESEARCH ADVISORY COUNCIL MISSION AND BY-LAWS

MISSION - To assess the needs of the southwest North Dakota area and to evaluate, develop, and support the programs of North Dakota State University at the Hettinger Research Extension Center that addresses those needs.

BYLAWS:

MEMBERSHIP shall be determined by nominations to the council of anyone expressing interest in agricultural research. Nominations will be made by existent council members and forwarded to the Director of the North Dakota Agricultural Experiment Station for approval. Attempts will be made to insure a geographic dispersment of the membership. Residents of the adjoining counties of South Dakota and Montana are eligible if North Dakota is their prime trade area. Two un-excused absences from regular scheduled meetings will effect immediate removal from the board and require nominations for the balance of unexpired terms.

*attempts should be made to maintain diversity in the make up of the board.

COUNCIL SIZE shall be maintained at 15 members and may be amended at any regular meeting.

TERMS Members are elected for three year terms and may succeed themselves only once. Charter members' terms are to be staggered to provide continuity and allow for staggered continual turnover of the board. Initial term length will be established by drawing for 1-3 year terms. The terms of officers should be for two years and they would not be eligible for re-election to a previously served office without a two year vacancy.

MEETINGS There shall be two regular meetings each year with one held in the summer and the annual meeting in the winter at the call of the president. Quorum should be considered a majority of those present at any meeting. Special meetings may be called at any time by the president, director of the Hettinger Research Extension Center, or the Director of the North Dakota Agricultural Experiment Station providing the membership and research center director have been informed in writing at least three days in advance.

OFFICERS The officers shall include a president and a vice president. A staff member of the Hettinger Research Extension Center will provide all clerical services for the advisory board. The Director of the North Dakota Agricultural Experiment Station or his designee and the HREC designee to the Southwest North Dakota Political Action committee will serve as non-voting ad-hoc members.

ELECTIONS of officers shall be held every two years at the Winter meeting.

MEETING SITE will be at the Hettinger Research Extension Center or a site convenient to the membership and selected by vote of the membership. Mileage at state of ND rates will be paid to out of town (Hettinger) members of the board, and to all members for special meeting sites.