

# Sample Tier I SPCC Plan

To anyone viewing this document:

This is a sample Tier I plan I made up for a fictional farm. Please remember that this is only to let you see what a plan might look like. Do not put anything in your plan that is not done on the ground unless you note that it will be completed on the ground by a certain date. When completed on the ground you must go back into your plan and make that change.

This document is meant only to guide you in preparing your own plan and may not conform to all areas that need to be addressed on your farm. Please refer to the full regulation for specific questions you may have. You can access this on the NDSU Water Quality website at [www.ndsu.edu/waterquality](http://www.ndsu.edu/waterquality) Click on EPA Electronic Code of Regulations.

NOTE: I could not find in the Tier I plan a notice that you need a diagram of your farm tanks so you must add an additional sheet to the plan for your Facility Diagram. Use any paper and hand draw it. It does not have to be fancy. It does not have to be to scale but it must show all of your above and below ground tanks (permanent or mobile), the contents, the capacity of the tanks, and the direction the flow would go if there were a spill. Remember to mark a direction!

If you have questions or suggestions please contact Roxanne Johnson at 701-328-7240 (w) or 701-429-3756 (c)



**In addition, you must attach a facility map. A sample is added on the last page.**

# U.S. ENVIRONMENTAL PROTECTION AGENCY TIER I QUALIFIED FACILITY SPCC PLAN TEMPLATE

## Instructions to Complete this Template

This template is intended to help the owner or operator of a Tier I qualified facility develop a self-certified Spill Prevention, Control, and Countermeasure (SPCC) Plan. To use this template, your facility must meet all of the applicability criteria of a Tier I qualified facility listed under §112.3(g)(1) of the SPCC rule. This template provides every SPCC rule requirement necessary for a Tier I qualified facility, which you must address and implement.

You may use this template to comply with the SPCC regulation or use it as a model and modify it as necessary to meet your facility-specific needs. If you modify the template, your Plan must include a section cross-referencing the location of each applicable requirement of the SPCC rule and you must ensure that your Plan is an equivalent Plan that meets all applicable rule requirements of 40 CFR 112.6(a)(3).

You may complete this template either electronically or by hand on a printed copy. This document is a reformatted version of the template found in Appendix G of 40 CFR part 112.<sup>a</sup> No substantive changes have been made. Please note that a "Not Applicable" ("N/A") column has been added to both Table G-10 (General Rule Requirements for Onshore Facilities) and Table G-11 (General Rule Requirements for Onshore Oil Production Facilities). The "N/A" column should help you complete your self-certification when a required rule element does not apply to your facility. Use of the "N/A" column is optional and is not required by rule.

All Tier I qualified facility self-certifiers must complete Sections I, II, and III. Additionally, the owner or operator of an:

- Onshore facility (excluding production) must complete Section A.
- Onshore oil production facility (excluding drilling and workover facilities) must complete Section B.
- Onshore oil drilling and workover facility must complete Section C.

Complete and include with your Plan the appropriate attachments. You should consider printing copies of the attachments for use in implementing the SPCC Plan (e.g. Attachment 3.1 - Inspection Log & Schedule; Attachment 4 - Discharge Notification Form).

To complete the template, check the box next to the requirement to indicate that it has been adequately addressed. Either write "N/A" in the column or check the box under the "N/A" column to indicate those requirements that are not applicable to the facility. Where a section requires a description or listing, write in the spaces provided (or attach additional descriptions if more space is needed).

Below is a key for the colors used in the section headers:

<b>Sections I, II, and III:</b> Required for all Tier I qualified facilities
<b>Section A:</b> Onshore facilities (excluding production)
<b>Section B:</b> Onshore oil production facilities (excluding drilling and workover facilities)
<b>Section C:</b> Onshore oil drilling and workover facilities
<b>Attachments:</b> 1 - Five Year Review and Technical Amendment Logs 2 - Oil Spill Contingency Plan and Checklist 3 - Inspections, Dike Drainage and Personnel Training Logs 4 - Discharge Notification Form

<sup>a</sup> Please note that the use of this template is not mandatory for a Tier I qualified facility. You may also meet the SPCC Plan requirement by preparing a satisfactory Tier II qualified facility Plan, preparing a satisfactory Plan that is certified by a Professional Engineer, or by developing an equivalent Plan for a Tier I qualified facility. Further information on the requirements of these methods can be found in 40 CFR part 112.6(a)(1). If you use any of these alternative methods you must include a cross reference in your Plan that shows how the equivalent Plan meets all applicable 40 CFR part 112 requirements.

After you have completed all appropriate sections, certify and date your Plan, and then implement it by the compliance date. If your facility was in operation before August 16, 2002, and you do not already have a Plan, then implement this template immediately. Conduct inspections and tests in accordance with the written procedures that you have developed for your facility. You must keep with the SPCC Plan a record of these inspections and tests, signed by the appropriate supervisor or inspector, for a period of three years.

Do not forget to periodically review your Plan (at least once every five years) or to update it when you make changes to your facility. You must prepare amendments within six months of the facility change, and implement them as soon as possible, but not later than six months following preparation of any amendment.

In the event that your facility releases oil to navigable waters or adjoining shorelines, immediately call the National Response Center (NRC) at 1-800-424-8802. The NRC is the federal government's centralized reporting center, which is staffed 24 hours per day by U.S. Coast Guard personnel.

## Tier I Qualified Facility SPCC Plan

This template constitutes the SPCC Plan for the facility, when completed and signed by the owner or operator of a facility that meets the applicability criteria in §112.3(g)(1). This template addresses the requirements of 40 CFR part 112. Maintain a complete copy of the Plan at the facility if the facility is normally attended at least four hours per day, or for a facility attended fewer than four hours per day, at the nearest field office. When making operational changes at a facility that are necessary to comply with the rule requirements, the owner/operator should follow state and local requirements (such as for permitting, design and construction) and obtain professional assistance, as appropriate.

### Facility Description

Facility Name Johnson Farms

Facility Address 6251 116<sup>th</sup> Street South

City Mycity State ND ZIP 55555

County Mycounty Tel. Number 701-555-5555

Owner or Operator Name Roxanne Johnson

Owner or Operator Address 6251 16<sup>th</sup> Street South

City Mycity State ND ZIP 55555

County Mycounty Tel. Number 701-555-5555

### I. Self-Certification Statement (§112.6(a)(1))

The owner or operator of a facility certifies that each of the following is true in order to utilize this template to comply with the SPCC requirements:

I Roxanne Johnson certify that the following is accurate:

1. I am familiar with the applicable requirements of 40 CFR part 112;
2. I have visited and examined the facility;
3. This Plan was prepared in accordance with accepted and sound industry practices and standards;
4. Procedures for required inspections and testing have been established in accordance with industry inspection and testing standards or recommended practices;
5. **I will fully implement the Plan;**
6. This facility meets the following qualification criteria (under §112.3(g)(1)):
  - a. The aggregate aboveground oil storage capacity of the facility is **10,000 U.S. gallons or less;** and
  - b. The facility has **had no single discharge** as described in §112.1(b) exceeding 1,000 U.S. gallons and no two discharges as described in §112.1(b) each exceeding 42 U.S. gallons within any twelve month period in the three years prior to the SPCC Plan self-certification date, or since becoming subject to 40 CFR part 112 if the facility has been in operation for less than three years (not including oil discharges as described in §112.1(b) that are the result of natural disasters, acts of war, or terrorism); and
  - c. **There is no individual oil storage container at the facility with an aboveground capacity greater than 5,000 U.S. gallons.**
7. This Plan does not deviate from any requirement of 40 CFR part 112 as allowed by §112.7(a)(2) (environmental equivalence) and §112.7(d) (impracticability of secondary containment) or include any measures pursuant to §112.9(c)(6) for produced water containers and any associated piping;
8. This Plan and individual(s) responsible for implementing this Plan have the full approval of management and I have committed the necessary resources to fully implement this Plan.

I also understand my other obligations relating to the storage of oil at this facility, including, among others:

1. To report any oil discharge to navigable waters or adjoining shorelines to the appropriate authorities. Notification information is included in this Plan.
2. To review and amend this Plan whenever there is a material change at the facility that affects the potential for an oil discharge, and at least once every five years. Reviews and amendments are recorded in an attached log [See Five Year Review Log and Technical Amendment Log in Attachments 1.1 and 1.2.]
3. Optional use of a contingency plan. A contingency plan:
  - a. May be used in lieu of secondary containment for qualified oil-filled operational equipment, in accordance with the requirements under §112.7(k), and;
  - b. Must be prepared for flowlines and/or intra-facility gathering lines which do not have secondary containment at an oil production facility, and;
  - c. Must include an established and documented inspection or monitoring program; must follow the provisions of 40 CFR part 109; and must include a written commitment of manpower, equipment and materials to expeditiously remove any quantity of oil discharged that may be harmful. If applicable, a copy of the contingency plan and any additional documentation will be attached to this Plan as Attachment 2.

I certify that I have satisfied the requirement to prepare and implement a Plan under §112.3 and all of the requirements under §112.6(a). I certify that the information contained in this Plan is true.

*Roxanne M Johnson*

Signature \_\_\_\_\_

Title: owner

Name Roxanne Johnson

Date: 01/10/2011

**II. Record of Plan Review and Amendments**  
**Five Year Review (§112.5(b)):**

Complete a review and evaluation of this SPCC Plan at least once every five years. As a result of the review, amend this Plan within six months to include more effective prevention and control measures for the facility, if applicable. Implement any SPCC Plan amendment as soon as possible, but no later than six months following Plan amendment. Document completion of the review and evaluation, and complete the Five Year Review Log in Attachment 1.1. If the facility no longer meets Tier I qualified facility eligibility, the owner or operator must revise the Plan to meet Tier II qualified facility requirements, or complete a full PE certified Plan.

Table G-1 Technical Amendments (§§112.5(a), (c) and 112.6(a)(2))	
This SPCC Plan will be amended when there is a change in the facility design, construction, operation, or maintenance that materially affects the potential for a discharge to navigable waters or adjoining shorelines. Examples include adding or removing containers, reconstruction, replacement, or installation of piping systems, changes to secondary containment systems, changes in product stored at this facility, or revisions to standard operating procedures.	X
Any technical amendments to this Plan will be re-certified in accordance with Section I of this Plan template. [§112.6(a)(2)] [See Technical Amendment Log in Attachment 1.2]	X

**This page states.....You will review this document at least once every 5 years (document your review on Attachment 1.1, page 13). If you have made changes to your farm oil/fuel storage that would change the potential to pollute waters you need to document them in the Technical Amendment Log, Attachment 1.2, page 14.**



**2. Secondary Containment and Oil Spill Control (§§112.6(a)(3)(i) and (ii), 112.7(c) and 112.9(c)(2)):**

Table G-3 Secondary Containment and Oil Spill Control	
Appropriate secondary containment and/or diversionary structures or equipment <sup>a</sup> is provided for all oil handling containers, equipment, and transfer areas to prevent a discharge to navigable waters or adjoining shorelines. The entire secondary containment system, including walls and floor, is capable of containing oil and is constructed so that any discharge from a primary containment system, such as a tank or pipe, will not escape the containment system before cleanup occurs. <b>If you have not completed this write the date that you expect to have this in place. When completed, document it.</b>	<b>Will be completed by 7/30/2011</b>  <b>x</b>

<sup>a</sup> Use one of the following methods of secondary containment or its equivalent: (1) Dikes, berms, or retaining walls sufficiently impervious to contain oil; (2) Curbing; (3) Culverting, gutters, or other drainage systems; (4) Weirs, booms, or other barriers; (5) Spill diversion ponds; (6) Retention ponds; or (7) Sorbent materials.

Table G-4 below identifies the tanks and containers at the facility with the potential for an oil discharge; the mode of failure; the flow direction and potential quantity of the discharge; and the secondary containment method and containment capacity that is provided. **What would be the most likely spill, how much would you lose, where would it go, and what will you do to contain it?**

Table G-4 Containers with Potential for an Oil Discharge					
Area	Type of failure (discharge scenario)	Potential discharge volume (gallons)	Direction of flow for uncontained discharge	Secondary containment method <sup>a</sup>	Secondary containment capacity (gallons)
<i>Bulk Storage Containers and Mobile/Portable Containers</i> <sup>b</sup> <b>List the location of the containers you listed on page 3</b>					
West of shop - diesel	Weld failure or puncture	2,000	Northwest	Berm	5,500
West of shop - gasoline	Weld failure or puncture	5,000	Northwest	Berm	5,500
Shop - machine oil	Valve/spigot leakage	5	Southeast	Spill kit	10
East of shop - nurse tank	Valve/spigot leakage	10	Northwest	Spill kit	20
North side of shop - heating oil	Weld failure or puncture	250	Northwest	Berm	270
	<b>Others may be overfilling, vehicle impact, hose failure, etc.</b>				
<i>Oil-filled Operational Equipment (e.g., hydraulic equipment, transformers)</i> <sup>c</sup> <b>Not applicable</b>					
<i>Piping, Valves, etc.</i> <b>Not applicable</b>					
<i>Product Transfer Areas (location where oil is loaded to or from a container, pipe or other piece of equipment.)</i>					

In the field	Valve/spigot leakage	1	Unknown	Drip pan	5
Tank filling by bulk dealer	Overfill	25	Northwest	Berm/spill kit	5,000/25
<i>Other Oil-Handling Areas or Oil-Filled Equipment (e.g. flow-through process vessels at an oil production facility) <b>Not applicable</b></i>					

<sup>a</sup> Use one of the following methods of secondary containment or its equivalent: (1) Dikes, berms, or retaining walls sufficiently impervious to contain oil; (2) Curbing; (3) Culverting, gutters, or other drainage systems; (4) Weirs, booms, or other barriers; (5) Spill diversion ponds; (6) Retention ponds; or (7) Sorbent materials.

<sup>b</sup> For storage tanks and bulk storage containers, the secondary containment capacity must be at least the capacity of the largest container plus additional capacity to contain rainfall or other precipitation.

<sup>c</sup> For oil-filled operational equipment: Document in the table above if alternative measures to secondary containment (as described in §112.7(k)) are implemented at the facility.

**3. Inspections, Testing, Recordkeeping and Personnel Training (§§112.7(e) and (f), 112.8(c)(6) and (d)(4), 112.9(c)(3), 112.12(c)(6) and (d)(4)):**

Table G-5 Inspections, Testing, Recordkeeping and Personnel Training	
An inspection and/or testing program is implemented for all aboveground bulk storage containers and piping at this facility. [§§112.8(c)(6) and (d)(4), 112.9(c)(3), 112.12(c)(6) and (d)(4)]	<b>X</b>
<p>The following is a description of the inspection and/or testing program (e.g. reference to industry standard utilized, scope, frequency, method of inspection or test, and person conducting the inspection) for all aboveground bulk storage containers and piping at this facility:</p> <p><u>Inspections:</u> All tanks are 5,000 gallons or less and will be within bermed areas (to be completed by July 31, 2011). Visual inspections of the tanks (documented in Attachment 3.1 – Inspection Log &amp; Schedule, page 16) and dike drainage area (documented in Attachment 3.3 - Dike Drainage Log (page 18) will be done on a regular schedule (as per Schedule in Attachment 3.2, Bulk Storage Container Inspection Schedule).</p> <p><u>Recordkeeping:</u> All records will be kept on the premises for a period of three years. This Plan will be reviewed every five years to evaluate and include any improved or more effective prevention or control technologies.</p> <p><u>Personnel Training:</u> Personnel who follow verbal procedures set forth by management, have read this Plan and are familiar with its contents. These policies are discussed periodically with all pertinent employees and they are aware of its contents and its storage location. Personnel have been trained in the proper handling of regulated substances, problems that have occurred at the facility in the past, any issues that may be a problem in the future, safety issues, and regulatory compliance. A record of trainings will be documented in Attachment 3.4 – Oil handling Personnel Training and Briefing Log (page 19) and will be kept on premises.</p>	
Inspections, tests, and records are conducted in accordance with written procedures (what you wrote above) developed for the facility. Records of inspections and tests kept under usual and customary business practices will suffice for purposes of this paragraph. [§112.7(e)]	<b>X</b>
A record of the inspections and tests are kept at the facility or with the SPCC Plan for a period of three years. [§112.7(e)] [See Inspection Log and Schedule in Attachment 3.1] as stated above	<b>X</b>
Inspections and tests are signed by the appropriate supervisor or inspector. [§112.7(e)] found on pg. 16	<b>X</b>
<b>Personnel, training, and discharge prevention procedures [§112.7(f)]</b>	
Oil-handling personnel are trained in the operation and maintenance of equipment to prevent discharges; discharge procedure protocols; applicable pollution control laws, rules, and regulations; general facility operations; and, the contents of the facility SPCC Plan. [§112.7(f)] this is stated above	<b>X</b>
A person who reports to facility management is designated and accountable for discharge prevention. [§112.7(f)] Name/Title: <u>Roxanne Johnson, owner</u>	<b>X</b>
Discharge prevention briefings are conducted for oil-handling personnel annually to assure adequate understanding of the SPCC Plan for that facility. Such briefings highlight and describe past reportable discharges or failures, malfunctioning components, and any recently developed precautionary measures. [§112.7(f)] this is stated above [See Oil-handling Personnel Training and Briefing Log in Attachment 3.4]	<b>X</b>

**4. Security (excluding oil production facilities) §112.7(g):****Table G-6 Implementation and Description of Security Measures**

Security measures are implemented at this facility to prevent unauthorized access to oil handling, processing, and storage area. <b>Describe how you will secure the oil storage area</b>	<b>x</b>
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The following is a description of how you secure and control access to the oil handling, processing and storage areas; secure master flow and drain valves; prevent unauthorized access to starter controls on oil pumps; secure out-of-service and loading/unloading connections of oil pipelines; address the appropriateness of security lighting to both prevent acts of vandalism and assist in the discovery of oil discharges:

*Owners live on site. So fencing is not required.*

*There is sufficient light to assist in the discovery of spills and to deter vandalism in the hours of darkness.*

*Electricity is turned off to pumps and power source in shop is locked when owners are off premises for extended hours.*

*Drains on dikes are left in closed position when in non-operating status.*

*Starter controls, master flow w and drain valves and any other valves are locked in the closed position when in non-operating or non-standby mode.*

**5. Emergency Procedures and Notifications (§112.7(a)(3)(iv) and 112.7(a)(5)):****Table G-7 Description of Emergency Procedures and Notifications**

The following is a description of the immediate actions to be taken by facility personnel in the event of a discharge to navigable waters or adjoining shorelines [§112.7(a)(3)(iv) and 112.7(a)(5)]

*Site will be posted with a sign which identifies responsible parties to be contacted in the event of a release of oil. Roxanne Johnson, owner, shall be the overall response coordinator and will notify the proper Federal, State, and/or local authorities pertaining to the oil spill at the appropriate time. If Roxanne Johnson is not available contact Marshall Johnson at 701-555-5555.*

- 1. Remove potential sources of ignition from the area.*
- 2. Stop any further release from the tanks. Obtain services of any needed contractors.*
- 3. Mitigate fire, safety, and health hazards,*
- 4. Contact emergency services personnel that may be required.*
- 5. Notify any potentially impacted water suppliers or property owners.*
- 6. Notify regulatory agencies within 24 hours and confirm acceptability of planned remediation measures.*
- 7. Remediate contaminated soil in a manner consistent with ND State Health Department and the Hazardous Waste regulations. Submit report within 7 days to NDDH detailing remedial actions.*
- 8. Update SPCC*

**6. Contact List (§112.7(a)(3)(vi)):**

Table G-8 Contact List	
Contact Organization / Person	Telephone Number
National Response Center (NRC)	1-800-424-8802
Cleanup Contractor(s) <i>Mac Cleaners</i>	<i>701-555-5555</i>
<b>Key Facility Personnel</b>	
Designated Person Accountable for Discharge Prevention: <i>Roxanne Johnson</i>	Office: 701-555-5555
	Emergency: 701-555-5555
<i>Marshall Johnson</i>	Office: 701-555-5555
	Emergency:
	Office:
	Emergency:
	Office:
	Emergency:
State Oil Pollution Control Agencies ND Dept of Emergency Management	701-328-8100 or 800-733-3259 After hours – 701-328-3300
Other State, Federal, and Local Agencies  North Dakota Dept of Health, Water Quality Division	701-328-5217
Local Fire Department	911
Local Police Department	911
Hospital	911
Other Contact References (e.g., downstream water intakes or neighboring facilities)	

**This page explains what information you will need to report if you should have a spill.**

**7. NRC Notification Procedure (§112.7(a)(4) and (a)(5)):**

Table G-9 NRC Notification Procedure	
<p>In the event of a discharge of oil to navigable waters or adjoining shorelines, the following information identified in Attachment 4 will be provided to the National Response Center immediately following identification of a discharge to navigable waters or adjoining shorelines <b>[See Discharge Notification Form in Attachment 4]:</b>                      [§112.7(a)(4)]</p>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• The exact address or location and phone number of the facility;</li> <li>• Date and time of the discharge;</li> <li>• Type of material discharged;</li> <li>• Estimate of the total quantity discharged;</li> <li>• Estimate of the quantity discharged to navigable waters;</li> <li>• Source of the discharge;</li> </ul>	<ul style="list-style-type: none"> <li>• Description of all affected media;</li> <li>• Cause of the discharge;</li> <li>• Any damages or injuries caused by the discharge;</li> <li>• Actions being used to stop, remove, and mitigate the effects of the discharge;</li> <li>• Whether an evacuation may be needed; and</li> <li>• Names of individuals and/or organizations who have also been contacted.</li> </ul>

**8. SPCC Spill Reporting Requirements (Report within 60 days) (§112.4):**

Submit information to the EPA Regional Administrator (RA) and the appropriate agency or agencies in charge of oil pollution control activities in the State in which the facility is located within 60 days from one of the following discharge events:

- A single discharge of more than 1,000 U.S. gallons of oil to navigable waters or adjoining shorelines or
- Two discharges to navigable waters or adjoining shorelines each more than 42 U.S. gallons of oil occurring within any twelve month period

You must submit the following information to the RA:

- (1) Name of the facility;
- (2) Your name;
- (3) Location of the facility;
- (4) Maximum storage or handling capacity of the facility and normal daily throughput;
- (5) Corrective action and countermeasures you have taken, including a description of equipment repairs and replacements;
- (6) An adequate description of the facility, including maps, flow diagrams, and topographical maps, as necessary;
- (7) The cause of the reportable discharge, including a failure analysis of the system or subsystem in which the failure occurred; and
- (8) Additional preventive measures you have taken or contemplated to minimize the possibility of recurrence
- (9) Such other information as the Regional Administrator may reasonably require pertinent to the Plan or discharge

\* \* \* \* \*

**NOTE: Complete one of the following sections (A, B or C)**

**A. Onshore Facilities (excluding production) (§§112.8(b) through (d), 112.12(b) through (d)):**

The owner or operator must meet the general rule requirements as well as requirements under this section. Note that not all provisions may be applicable to all owners/operators. For example, a facility may not maintain completely buried metallic storage tanks installed after January 10, 1974, and thus would not have to abide by requirements in §§112.8(c)(4) and 112.12(c)(4), listed below. **In cases where a provision is not applicable, write "N/A".**

<b>Table G-10 General Rule Requirements for Onshore Facilities</b>		<b>N/A</b>
Drainage from diked storage areas is restrained by valves to prevent a discharge into the drainage system or facility effluent treatment system, except where facility systems are designed to control such discharge. Diked areas may be emptied by pumps or ejectors that must be manually activated after inspecting the condition of the accumulation to ensure no oil will be discharged. [§§112.8(b)(1) and 112.12(b)(1)]	<b>x</b>	<input type="checkbox"/>
Valves of manual, open-and-closed design are used for the drainage of diked areas. [§§112.8(b)(2) and 112.12(b)(2)]	<b>x</b>	<input type="checkbox"/>
The containers at the facility are compatible with materials stored and conditions of storage such as pressure and temperature. [§§112.8(c)(1) and 112.12(c)(1)]	<b>x</b>	<input type="checkbox"/>
Secondary containment for the bulk storage containers (including mobile/portable oil storage containers) holds the capacity of the largest container plus additional capacity to contain precipitation. Mobile or portable oil storage containers are positioned to prevent a discharge as described in §112.1(b). [§112.6(a)(3)(ii)]	<b>x</b>	<input type="checkbox"/>
If uncontaminated rainwater from diked areas drains into a storm drain or open watercourse the following procedures will be implemented at the facility: [§§112.8(c)(3) and 112.12(c)(3)]		
<ul style="list-style-type: none"> <li>• Bypass valve is normally sealed closed</li> </ul>	<b>x</b>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Retained rainwater is inspected to ensure that its presence will not cause a discharge to navigable waters or adjoining shorelines</li> </ul>	<b>x</b>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Bypass valve is opened and resealed under responsible supervision</li> </ul>	<b>x</b>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Adequate records of drainage are kept. <b>Keep these records in Dike Drainage Log in Attachment 3.3</b></li> </ul>	<b>x</b>	<input type="checkbox"/>
For completely buried metallic tanks installed on or after January 10, 1974 at this facility [§§112.8(c)(4) and 112.12(c)(4)]:		
<ul style="list-style-type: none"> <li>• Tanks have corrosion protection with coatings or cathodic protection compatible with local soil conditions.</li> </ul>	<input type="checkbox"/>	<b>x</b>
<ul style="list-style-type: none"> <li>• Regular leak testing is conducted. <b>My site does NOT have any buried tanks</b></li> </ul>	<input type="checkbox"/>	<b>x</b>
For partially buried or bunkered metallic tanks [§112.8(c)(5) and §112.12(c)(5)]:		
<ul style="list-style-type: none"> <li>• Tanks have corrosion protection with coatings or cathodic protection compatible with local soil conditions. <b>I do not have any of these</b></li> </ul>	<input type="checkbox"/>	<b>x</b>
Each aboveground bulk container is tested or inspected for integrity on a regular schedule and whenever material repairs are made. Scope and frequency of the inspections and inspector qualifications are in accordance with industry standards. Container supports and foundations are regularly inspected. [See Inspection Log and Schedule and Bulk Storage Container Inspection Schedule in Attachments 3.1 and 3.2] [§112.8(c)(6) and §112.12(c)(6)(i)]	<b>x</b>	<input type="checkbox"/>
Outsides of bulk storage containers are frequently inspected for signs of deterioration, discharges, or accumulation of oil inside diked areas. [See Inspection Log and Schedule in Attachment 3.1] [§§112.8(c)(6) and 112.12(c)(6)]	<b>x</b>	<input type="checkbox"/>
For bulk storage containers that are subject to 21 CFR part 110 which are shop-fabricated, constructed of austenitic stainless steel, elevated and have no external insulation, formal visual inspection is conducted on a regular schedule. Appropriate qualifications for personnel performing tests and inspections are documented. [See Inspection Log and Schedule and Bulk Storage Container Inspection Schedule in Attachments 3.1 and 3.2] [§112.12(c)(6)(ii)]	<b>x</b>	<input type="checkbox"/>

Table G-10 General Rule Requirements for Onshore Facilities		N/A
Each container is provided with a system or documented procedure to prevent overfills for the container. Describe:  <i>An overfill gauge has been installed on the tanks and the tank will be filled with an automatic shutoff nozzle. The tank filling will be supervised at all times by personnel. In the case of a failure during filling, the pump will be immediately shut off and products from the spill containment kit located within 20 feet of the loading area will be used to contain the spill. If oil reaches water the National Response Center will be contacted.</i>	x	<input type="checkbox"/>
Liquid level sensing devices are regularly tested to ensure proper operation <b>[See Inspection Log and Schedule in Attachment 3.1]. [§112.6(a)(3)(iii)] If you have sensors you must keep a log of these inspections.</b>	x	<input type="checkbox"/>
Visible discharges which result in a loss of oil from the container, including but not limited to seams, gaskets, piping, pumps, valves, rivets, and bolts are promptly corrected and oil in diked areas is promptly removed. <i>[§§112.8(c)(10) and 112.12(c)(10)]</i>	x	<input type="checkbox"/>
Aboveground valves, piping, and appurtenances such as flange joints, expansion joints, valve glands and bodies, catch pans, pipeline supports, locking of valves, and metal surfaces are inspected regularly. <b>[See Inspection Log and Schedule in Attachment 3.1] [§§112.8(d)(4) and 112.12(d)(4)] Keep inspection log</b>	x	<input type="checkbox"/>
Integrity and leak testing are conducted on buried piping at the time of installation, modification, construction, relocation, or replacement. <b>[See Inspection Log and Schedule in Attachment 3.1] [§§112.8(d)(4) and 112.12(d)(4)] Keep inspection log</b>	x	<input type="checkbox"/>



Table G-11 General Rule Requirements for Onshore Oil Production Facilities		N/A
<ul style="list-style-type: none"> <li>Any accumulations of oil discharges associated with flow-through process vessels are promptly removed; and</li> <li>Flow-through process vessels are provided with a secondary means of containment for the entire capacity of the largest single container and sufficient freeboard to contain precipitation within six months of a discharge from flow-through process vessels of more than 1,000 U.S. gallons of oil in a single discharge as described in §112.1(b), or a discharge more than 42 U.S. gallons of oil in each of two discharges as described in §112.1(b) within any twelve month period. [§112.9(c)(5)] <i>(Leave blank until such time that this provision is applicable.)</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
All aboveground valves and piping associated with transfer operations are inspected periodically and upon a regular schedule. The general condition of flange joints, valve glands and bodies, drip pans, pipe supports, pumping well polish rod stuffing boxes, bleeder and gauge valves, and other such items are included in the inspection. <b>[See Inspection Log and Schedule in Attachment 3.1]</b> [§112.9(d)(1)]	<input type="checkbox"/>	<input type="checkbox"/>
An oil spill contingency plan and written commitment of resources are provided for flowlines and intra-facility gathering lines <b>[See Oil Spill Contingency Plan and Checklist in Attachment 2 and Inspection Log and Schedule in Attachment 3.1]</b> [§112.9(d)(3)] or Appropriate secondary containment and/or diversionary structures or equipment is provided for flowlines and intra-facility gathering lines to prevent a discharge to navigable waters or adjoining shorelines. The entire secondary containment system, including walls and floor, is capable of containing oil and is constructed so that any discharge from the pipe, will not escape the containment system before cleanup occurs.	<input type="checkbox"/>	<input type="checkbox"/>
A flowline/intra-facility gathering line maintenance program to prevent discharges from each flowline has been established at this facility. The maintenance program addresses each of the following: <ul style="list-style-type: none"> <li>Flowlines and intra-facility gathering lines and associated valves and equipment are compatible with the type of production fluids, their potential corrosivity, volume, and pressure, and other conditions expected in the operational environment;</li> <li>Flowlines, intra-facility gathering lines and associated appurtenances are visually inspected and/or tested on a periodic and regular schedule for leaks, oil discharges, corrosion, or other conditions that could lead to a discharge as described in §112.1(b). The frequency and type of testing allows for the implementation of a contingency plan as described under part 109 of this chapter.</li> <li>Corrective action and repairs to any flowlines and intra-facility gathering lines and associated appurtenances as indicated by regularly scheduled visual inspections, tests, or evidence of a discharge.</li> <li>Accumulations of oil discharges associated with flowlines, intra-facility gathering lines, and associated appurtenances are promptly removed. [§112.9(d)(4)]</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
The following is a description of the flowline/intra-facility gathering line maintenance program implemented at this facility:		

**C. Onshore Oil Drilling and Workover Facilities (§112.10(b), (c) and (d)): This section is not applicable to farms**

The owner or operator must meet the general rule requirements as well as the requirements under this section.

Table G-12 General Rule Requirements for Onshore Oil Drilling and Workover Facilities	
Mobile drilling or worker equipment is positioned or located to prevent discharge as described in §112.1(b). [§112.10(b)]	<input type="checkbox"/>
Catchment basins or diversion structures are provided to intercept and contain discharges of fuel, crude oil, or oily drilling fluids. [§112.10(c)]	<input type="checkbox"/>
A blowout prevention (BOP) assembly and well control system was installed before drilling below any casing string or during workover operations. [§112.10(d)]	<input type="checkbox"/>
The BOP assembly and well control system is capable of controlling any well-head pressure that may be encountered while the BOP assembly and well control system are on the well. [§112.10(d)]	<input type="checkbox"/>

**ATTACHMENT 1.1 – Five Year Review Log**

**ATTACHMENT 1 – Five Year Review and Technical Amendment Logs**

I have completed a review and evaluation of the SPCC Plan for this facility, and will/will not amend this Plan as a result. **Every five years you must review this plan and make any amendments that are needed.**

<b>Table G-13 Review and Evaluation of SPCC Plan for Facility</b>			
Review Date	Plan Amendment		Name and signature of person authorized to review this Plan
	Will Amend	Will Not Amend	
7-24-2007	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Roxanne Johnson <i>Roxanne M Johnson</i>
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	



**ATTACHMENT 2 – Oil Spill Contingency Plan and Checklist**

An oil spill contingency plan and written commitment of resources is required for: **Most farms do not have either of these**

- Flowlines and intra-facility gathering lines **at oil production facilities** and
- **Qualified oil-filled operational equipment** which has no secondary containment.

An oil spill contingency plan meeting the provisions of 40 CFR part 109, as described below, and a written commitment of manpower, equipment and materials required to expeditiously control and remove any quantity of oil discharged that may be harmful is attached to this Plan.	<input type="checkbox"/>
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Complete the checklist below to verify that the necessary operations outlined in 40 CFR part 109 - Criteria for State, Local and Regional Oil Removal Contingency Plans - have been included.

**Table G-15 Checklist of Development and Implementation Criteria for State, Local and Regional Oil Removal Contingency Plans (§109.5)<sup>a</sup>**

(a) Definition of the authorities, responsibilities and duties of all persons, organizations or agencies which are to be involved in planning or directing oil removal operations.	<input type="checkbox"/>
(b) Establishment of notification procedures for the purpose of early detection and timely notification of an oil discharge including: <ul style="list-style-type: none"> <li>(1) The identification of critical water use areas to facilitate the reporting of and response to oil discharges.</li> <li>(2) A current list of names, telephone numbers and addresses of the responsible persons (with alternates) and organizations to be notified when an oil discharge is discovered.</li> <li>(3) Provisions for access to a reliable communications system for timely notification of an oil discharge, and the capability of interconnection with the communications systems established under related oil removal contingency plans, particularly State and National plans (e.g., NCP).</li> <li>(4) An established, prearranged procedure for requesting assistance during a major disaster or when the situation exceeds the response capability of the State, local or regional authority.</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
(c) Provisions to assure that full resource capability is known and can be committed during an oil discharge situation including: <ul style="list-style-type: none"> <li>(1) The identification and inventory of applicable equipment, materials and supplies which are available locally and regionally.</li> <li>(2) An estimate of the equipment, materials and supplies which would be required to remove the maximum oil discharge to be anticipated.</li> <li>(3) Development of agreements and arrangements in advance of an oil discharge for the acquisition of equipment, materials and supplies to be used in responding to such a discharge.</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
(d) Provisions for well defined and specific actions to be taken after discovery and notification of an oil discharge including: <ul style="list-style-type: none"> <li>(1) Specification of an oil discharge response operating team consisting of trained, prepared and available operating personnel.</li> <li>(2) Predesignation of a properly qualified oil discharge response coordinator who is charged with the responsibility and delegated commensurate authority for directing and coordinating response operations -and who knows how to request assistance from Federal authorities operating under existing national and regional contingency plans.</li> <li>(3) A preplanned location for an oil discharge response operations center and a reliable communications system for directing the coordinated overall response operations.</li> <li>(4) Provisions for varying degrees of response effort depending on the severity of the oil discharge.</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

**Table G-15 Checklist of Development and Implementation Criteria for State, Local and Regional Oil Removal Contingency Plans (§109.5)<sup>a</sup>**

<p>(5) Specification of the order of priority in which the various water uses are to be protected where more than one water use may be adversely affected as a result of an oil discharge and where response operations may not be adequate to protect all uses.</p> <p>(6) Specific and well defined procedures to facilitate recovery of damages and enforcement measures as provided for by State and local statutes and ordinances.</p>	<p align="center"><input type="checkbox"/></p> <p align="center"><input type="checkbox"/></p>
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<sup>a</sup> The contingency plan must be consistent with all applicable state and local plans, Area Contingency Plans, and the National Contingency Plan (NCP)

**ATTACHMENT 3 – Inspections, Dike Drainage and Personnel Training Logs**

**You may want to have one of these sheets for each tank or group of drums. You will record your professional inspections and also keep a monthly log of your observations.**

<b>ATTACHMENT 3.1 – Inspection Log and Schedule</b>					
<b>Table G-16 Inspection Log and Schedule</b>					
This log is intended to document compliance with §§112.6(a)(3)(iii), 112.8(c)(6), 112.8(d)(4), 112.9(b)(2), 112.9(c)(3), 112.9(d)(1), 112.9(d)(4), 112.12.(c)(6), and 112.12(d)(4), as applicable.					
Date of Inspection	Container / Piping / Equipment	Describe Scope (or cite Industry Standard)	Observations	Name/ Signature of Inspector	Records maintained separately <sup>a</sup>
9-17-2004	5,000 gallon gasoline tank	STISP001	This tank sits on the ground in a clay berm. It falls within Category 2 and is visually inspected monthly and professionally inspected each 10 years.	Fred Inspector	<b>x</b>
9-17-2004	2,000 gallon dyed diesel	STISP001	This tank sits on the ground in a clay berm. It falls within Category 2 and is visually inspected monthly and professionally inspected each 10 years.	Fred Inspector	<b>x</b>
			<b>If you have liquid level sensors on your tank you must document maintenance and inspection tests here.</b>		
10-15-04	5,000	Visual inspection	No discoloration or leaks noted.	<i>Alexander M Johnson</i>	<b>x</b>
11-15-04					<input type="checkbox"/>
12-15-04					<input type="checkbox"/>

<sup>a</sup> Indicate in the table above if records of facility inspections are maintained separately at this facility.

**ATTACHMENT 3.2 – Bulk Storage Container Inspection Schedule – onshore facilities (excluding production):**

To comply with integrity inspection requirement for bulk storage containers, inspect/test each shop-built aboveground bulk storage container on a regular schedule in accordance with a recognized container inspection standard based on the minimum requirements in the following table.

<b>Table G-17 Bulk Storage Container Inspection Schedule</b>	
<b>Container Size and Design Specification</b>	<b>Inspection requirement</b>
Portable containers (including drums, totes, and intermodal bulk containers (IBC))	Visually inspect monthly for signs of deterioration, discharges or accumulation of oil inside diked areas
55 to 1,100 gallons with sized secondary containment	Visually inspect monthly for signs of deterioration, discharges or accumulation of oil inside diked areas plus any annual inspection elements per industry inspection standards
1,101 to 5,000 gallons with sized secondary containment and a means of leak detection <sup>a</sup>	
1,101 to 5,000 gallons with sized secondary containment and no method of leak detection <sup>a</sup>	Visually inspect monthly for signs of deterioration, discharges or accumulation of oil inside diked areas, plus any annual inspection elements and other specific integrity tests that may be required per industry inspection standards

<sup>a</sup> Examples of leak detection include, but are not limited to, double-walled tanks and elevated containers where a leak can be visually identified.

**ATTACHMENT 3.3 – Dike Drainage Log**

**Table G-18 Dike Drainage Log**

Date	Bypass valve sealed closed	Rainwater inspected to be sure no oil (or sheen) is visible	Open bypass valve and reseal it following drainage	Drainage activity supervised	Observations	Signature of Inspector
4-15-2007	NA	yes	NA	yes	A sump pump is used to remove accumulated water. No sheen was observed and water was released to the yard.	<i>Rexanne M Johnson</i>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<b>If you note a sheen document it and where you released the water to. Field applied or other disposal.</b>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

**It is very important to keep up on these records as we know water will accumulate in the diked areas and a sheen or no sheen must be noted.**

## ATTACHMENT 3.4 – Oil-handling Personnel Training and Briefing Log

### Table G-19 Oil-Handling Personnel Training and Briefing Log

Date	Description / Scope	Attendees
9-15-2007	Review of plan, location of plan, what to do in the case of a spill, and who to contact if there is a spill. We made a visual observation of each tank to see what could be a problem in the future.	Marshall Johnson
	<b>Documentation of this review will be done on an annual basis.</b>	

## ATTACHMENT 4 – Discharge Notification Form

In the event of a discharge of oil to navigable waters or adjoining shorelines, the following information will be provided to the National Response Center [also see the notification information provided in Section 7 of the Plan]:

**Table G-20 Information provided to the National Response Center in the Event of a Discharge**

Discharge/Discovery Date		Time	
Facility Name			
Facility Location (Address/Lat-Long/Section Township Range)			
Name of reporting individual		Telephone #	
Type of material discharged		Estimated total quantity discharged	Gallons/Barrels
Source of the discharge		Media affected	<input type="checkbox"/> Soil
			<input type="checkbox"/> Water (specify)
			<input type="checkbox"/> Other (specify)
Damage or injuries	<input type="checkbox"/> No <input type="checkbox"/> Yes (specify)	Evacuation needed?	<input type="checkbox"/> No <input type="checkbox"/> Yes (specify)
Organizations and individuals contacted	<input type="checkbox"/> National Response Center 800-424-8802 Time		
	<input type="checkbox"/> Cleanup contractor (Specify) Time		
	<input type="checkbox"/> Facility personnel (Specify) Time		
	<input type="checkbox"/> State Agency (Specify) Time		
	<input type="checkbox"/> Other (Specify) Time		

Facility Name: Johnson Farms

# Johnson Farms Facility Diagram 7-14-2007

