I. General
   A. Liability.
      1. NDSU and all of its employees and students will not be responsible for any accident or injury, nor will they assume liability for any injury or damage to person or property incurred by anyone using the facility.

      2. The following will be posted and visible at the NDSU Equine Center.
         a. EQUINE LIMITED LIABILITY LAW. WARNING – UNDER NORTH DAKOTA LAW (53-10-1), AN EQUINE PROFESSIONAL IS NOT LIABLE FOR AN INJURY TO OR THE DEATH OF A PARTICIPANT IN EQUINE ACTIVITIES RESULTING FROM THE INHERENT RISKS OF EQUINE ACTIVITIES.

      3. The equine center does not have staff on-site at all hours; working with the horses is done at your own risk.

   B. Hours
      1. The barn will be opened at 6:30 a.m. and locked at 12:00 a.m. weekdays, and open at 8:00 a.m. and locked at 12:00 a.m. on weekends.
         a. No one will be allowed to be in the facility after 12 a.m. unless special permission is granted. Failure to abide by this rule will result in the loss of boarding privileges.

   C. Scheduling
      1. Arena schedule is kept by the Equine Center Manager in the office and posted near the arena. The schedule will detail the times when the arena is in use for class, team practices, and open riding.

      2. Special events are also held at the Equine Center. Notice will be posted if the arena will be closed to student riding during these events.

   D. Leasing
      1. The Equine Center may be leased on a hourly or daily basis for use by outside groups (see Section IV. Leasing of the Equine Center for non-NDSU activities).

      2. A formal request for use of the facility must be submitted to Equine Center Manager for prior approval.

      3. Priority of Use. The priority for the use of this facility is as follows:
         a. Equine Science Program
         b. Department of Animal Sciences teaching activities
         c. Extracurricular programs and activities related to the Equine Science Program, Department of Animal Sciences, conducted by faculty or student clubs, sponsored by the Department of Animal Sciences (i.e. Rodeo Team, Equestrian Team, Horsemen’s Association, Rodeo Club, and Saddle and Sirloin Club).
         d. Other formal and informal programs conducted or sponsored by the Department of Animal Sciences; teaching, research, extension, and student activities.
         e. Horse programs conducted or sponsored by horse organizations not formally associated with NDSU.
         f. All other approved uses.
E. Facility Guidelines

1. Respect the rights and property of others using the facility.

2. No smoking inside the Equine Center.

3. No alcoholic beverages or illegal substances are allowed on the premises of the Equine Complex (in the building or on the grounds).

4. Follow all NDSU Covid Protocols; Hand Sanitizer will be provided

5. **DOGS**...(student dog allowance can be revoked at any time by NDSU management and faculty):
   a. Dogs must be kept **ON** a leash during ALL events held in the Equine Center.
   b. **NO DOGS ALLOWED** during Scheduled Classes at Equine Center.
   c. **NO In-Tact Males allowed loose, free, or tied up out of sight of owner... Must be on leash with owner or kenneled... If found, dog will no longer be allowed in Equine Center.**
   d. Dogs **MUST** be cleaned up after in Equine Center!!!
   e. All must have proof of Rabies Vaccines

6. **All Manure must be removed from the Arena and placed in designated muck buckets.**

7. All manure **is to be dumped only in designated manure bunkers.**

8. **Trash is to be placed in designated containers. Do NOT throw garbage in manure bunkers.**

9. Please help keep the Equine Center clean by throwing any garbage in the appropriate containers.

10. Keep gates closed at all times.

11. **Users of the Equine Center are required to clean up after themselves & their horses in aisles, wash racks, bleachers, doorways, etc.**

12. **The barn office is off limits without authorization from Barn Manager.**

13. Park only in the designated area(s) at the Equine Center. Do not park on the grass, block entrances to the building or turnout pens, or block manure bunkers or machinery.

14. No horses are to be turned out loose in the arena while people are riding or lunging their horses or during designated classes.
   a. **Manure must be picked up out of Arena immediately after any turn out.**

15. No horses should be left unsupervised in the arena.

16. **Turnout in un-assigned holding pens or outdoor turnout pens is prohibited without prior approval.**

17. **Any equipment (i.e. barrels, jumps, poles, bridge, cones, etc) in the arena must be removed when finished and returned to its designated storage area.**

18. **Horses must be led at all times with a halter and lead rope or bridle.**
19. NO riding horseback in concrete alley ways. Lead to and from pens, arenas, etc.

20. NO RIDING ON TRACK OR INFIELD!!!!
II. Student Horses at the NDSU Equine Center.

A. Liability waivers must be signed by every student participating in equine activities.

B. Boarding Agreement of all student boarders must be kept on file in the Equine Center office.

C. A negative Coggin’s (current within one year) and current health certificate for out-of state horse(s) (within 30 days) are required of all horses entering the NDSU Equine Center. Documents must be viewed by the Equine Center Manager or an approved employee before the horses are unloaded from the trailer. A copy of the Coggin’s, Health Certificate, and vaccination record must be kept on file for all horses staying 30 days or longer.
   1. Horses that arrive at the Equine Center without proper paperwork will not be allowed to enter the facility or be housed in the outdoor turnout pens.
   2. Horses that appear sick at arrival will be placed in quarantine and examined by the NDSU attending veterinarian before being allowed to join the general horse population.

D. Proof of vaccination (within the past 12 months) must be provided for all horses. A veterinarian-signed vaccination form must accompany all arriving horses (see Barn Manager for copy of form).
   1. Required vaccinations include:
      a. Eastern/Western Encephalitis
      b. Influenza
      c. Tetanus
      d. West Nile
      e. Rabies
      f. Equine Herpes Virus 1, 4 (Rhino pneumonitis)
      g. Strangles
   2. Vaccinations should be administered at least 2 weeks prior to arrival in order to provide adequate immunity against disease. All booster recommendations should be followed prior to transporting your horse to the NDSU Facility.

E. Full-time NDSU students in good standing may board up to two horses at the NDSU Equine Center. This rule may be waived for traveling rodeo team members with more than two competition horses.

1. Two board options are available:
   a. Inside/outside board for $400 per month per horse. The $400 provides use of an assigned stall and turnout area, shared tack stall, use of arena, wash racks, round hay bales (in turnout areas), square bales to feed in stalls and shavings. No grain or chores are provided by NDSU.
   
   b. Outside only board for $125 per month per horse. The $125 provides use of turnout areas, shared tack stall, use of arena, wash racks, and round hay bales (in turnout areas).
      i. Outside board is limited to fall and spring weather only. Outdoor only board is not permitted during the heavy winter weather months of November, December, January, and February. Exact dates when horses will need to move in the fall and spring will be determined by the Equine Center Manager.

2. Stall availability is based on a first come basis with the sign-up date occurring each spring for the following school year. A deposit must be left with the barn manager to reserve a spot for the following year. Deposits will be held and put towards the last months rent. A limited number of spots will be reserved in outdoor board for incoming freshman and transfer students.
F. Student responsibilities for horse care
   1. Veterinary and farrier care
   2. Feeding horse(s) daily (if housed in a stall)
   3. Provide clean fresh water at all times
   4. Daily stall cleaning
   5. Turnout of horse(s)
   6. If you are unable to care for your horse(s), you must find someone to care for the horses(s)
   7. Cleaning alleyway in front of stall, tack stall, and other pathways & storage areas made dirty by you or your horse (ie. Manure in alley way, doorway, washrack, bleachers, perimeter of arena, etc)
   8. Grain must be stored in a sealable container (i.e. plastic tote or garbage can) in tack stall

G. The arena, holding pens, and lesson horse turnouts are NOT to be used as a student boarder turnout pen.

H. All board must be paid on the first of each month. Failure to pay board on the first of the month will result in a written warning. If payment is not received by the 8th, you will be fined a late fee of $20. Reoccurring problems with late payment will revoke boarding privileges at the Equine Center.

I. Board past due of 2 months will result in loss of boarding privileges at the NDSU Equine Center

J. Stallions and pregnant mares are not to be boarded by students at the Equine Center.

K. NDSU loaner horses are not to be used by students for any activities outside of class unless with permission as part of a school sanctioned event

L. Student boarding privileges may be revoked at any time

M. Boarding may be closed for school purposes at any time. An attempt for a 2-week notice will be given if at all possible.

N. Failure to comply with posted guidelines and policies will result in:
   1. 1st Offense – written warning.
   2. 2nd Offense – written warning
   3. 3rd Offense – termination of boarding privileges for remainder of academic school year
III. Leasing of the Equine Center for non-NDSU activities

A. The Equine Center may be leased on an hourly or daily basis for use by outside groups.
   1. A formal request for use of the facility must be submitted to Shannon Eck for approval.
   2. General Guidelines MUST be followed (Section I: A-E)
   3. Priority of Use. The priority for the use of this facility is as follows:
      a. Equine Studies Program
      b. Department of Animal Sciences teaching activities
      c. Extracurricular programs and activities related to the Equine Studies Program, Department of
         Animal Sciences; conducted by faculty or student clubs sponsored by the Department of Animal
         Sciences (i.e. Rodeo Team, Equestrian Team, Horsemen’s Association, Rodeo Club, and
         Saddle and Sirloin Club).
      d. Other formal and informal programs conducted or sponsored by the NDSU Department of
         Animal Sciences; teaching, research, extension, and student activities.
      e. Horse programs conducted or sponsored by horse organizations not formally associated with
         NDSU.
      f. All other approved uses.
   4. Proof of liability insurance must be provided as part of the rental agreement.

B. Arena use fees (Indoor Only) – subject to change
   1. $400 per day
   2. $50 per hour (4 hours or less; if more than 4 hours, daily fee applies)
   3. Fees waived for NDSU associated organizations and groups.

C. Reservation fee - $150
   1. Reservation fee must be paid to reserve the facility.
   2. The reservation fee will be held as a $150 cleaning deposit and returned or credited toward total bill
      upon leaving the facility in a clean condition. The Equine Center Manager will determine if the
      facility has been cleaned and left undamaged.
   3. The reservation fee will be refunded only if cancellation is given two weeks prior to the event.
   4. Reservation fee is not required for hourly rental; however, facilities must be left in a clean condition
      after use. Failure to leave facilities in a clean condition will result in loss of rental privileges.

D. Stall use fees
   1. Day fee: $10 per stall; No shavings provided; Stalls must be cleaned out
   2. Overnight fee: $25 per stall; Fee includes one bag of wood shavings
   3. Additional shavings: $7 per bag (subject to change with no warning)
   4. The leaser is responsible for collecting and paying stall fees.
E. Responsibilities of the lessee.

1. Absolutely NO alcoholic beverages or other illegal controlled substances are allowed on the premises.

2. The user is responsible for cleanup following the activity. This includes all of the Equine Center facilities that are used by the scheduled user (arena, bleachers, aisles, stalls, parking lot, etc.). The cleaning deposit will automatically be retained if these areas are not cleaned.

3. A Covid plan (sanitizing, social distancing, mask requirements) must be given to NDSU before approval will be considered.

4. The user will be responsible for all damages to the facility resulting from user activities, as determined by the Equine Center Manager.

5. The user must coordinate activities with the Equine Center Manager, regarding the use of lights, public address system, watering, and preparation of the arena.

F. Please Note: These policies and agreements refer to leasing of the NDSU Equine Center only. Use of other facilities located at the North Dakota Horse Park must be coordinated through the North Dakota Horse Park Foundation or Horse Race North Dakota (Don Hart Barn, Cover-All Pavilion, Outdoor Arena, Cross Country Course).
By signing below, I acknowledge that I have read and understand all policies contained in the Equine Center Policies and Guidelines document.

Student signature ________________________________________ Date_____________

Witness signature ________________________________________ Date_____________