



4-H Club Reporter Form

Mail To:
Cass County Extension Office
PO Box 2806
Fargo, ND 58108-2806

Or Email:
maxine.nordick@ndsu.edu

Dear 4-H Club Reporter,

During each club meeting, please fill out this form and mail within 7 days to our office. This information is used to keep us informed about your club. If you have a local newspaper that will publish your club news, use this form as a guide to write your news story. Please print and write neatly.

Sincerely,

Maxine J. Nordick
Extension Agent/4-H Youth
Cass County

Name of Club:		
Date of Meeting:	Location:	Meeting Time:
Number Present:		
Members	Leaders	Parents/Visitors
Business Meeting Held: Yes <input type="checkbox"/> No <input type="checkbox"/>		

	Title	Name of Person
Demonstrations:		
Talks:		
Project Lessons Given:		

Roll Call Response:	
Recreation Held: Yes <input type="checkbox"/> No <input type="checkbox"/>	Type of Recreation:
Upcoming Club Activities:	
Community Service Activity This Month: Yes <input type="checkbox"/> No <input type="checkbox"/> What did you do?	
County Event Workshop that club members attended this month:	
Name of Event or Workshop:	Number of Youth Attended:
Plans for next meeting:	
Date:	Place:
Activities Planned:	
Request for assistance or information needed from Extension Office:	

Submitted By News Reporter:	Name:
	Phone Number:

Also available on-line at: <http://www.ag.ndsu.edu/casscountyextension/4h/record-forms>