NDFCE Policy Notebook

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Revised August 1996/August 1997
What Is the Mission of FCE?

The mission of The North Dakota Association for Family and Community Education is to strengthen individuals and families through:

- Education
- Leadership
- Action

Who May Join FCE?

Membership is open to all who believe in and further the mission of FCE.

Benefits of Membership

Dues finance programs, Board of Directors expenses, scholarships, 4-H contributions and provide membership affiliation in NAFCE, ACWW and CWC. Voluntary contributions can be made to International Peace Garden.

National FCE Membership Benefits

- Liability Insurance for FCE Activities
  Automatic coverage — you may call or write your state president or HQ if you need the certificate
- Program Materials on Current Issues
- Legislative Information that Affects Families
- Special Rates for FCE Events, Conferences, Activities and Educational Materials.
- FCE TODAY — the Official Newsletter
- Growth and Personal Development for Individuals and Families
- Low Cost Credit Card with FCE's VISA Card
- Volunteer Opportunities
- Participation in a National Effort to Make a Difference for Families

The Vision Statement for National FCE

(Arrived July 2009 at the Annual Conference in Portland, Oregon)

Empowered women build better lives through friendship, practical knowledge, leadership, and advocacy. These qualities attract new members who join to become more caring, involved citizens.

revised July 1996/October 2009
The North Dakota Association for Family and Community Education

What Is The North Dakota Association for Family and Community Education?

It is a state association of county Family and Community Education councils, operating as a non-profit corporation.

It was organized on February 11, 1942, at North Dakota State University.

The voting membership consists of one delegate from each county council and one delegate representing Supporting Members (formerly Mailbox Members). NDFCE counties are affiliated with the state council.

Meetings are held annually and on a rotation basis across the state or other sites at the discretion of the board.

Officers consist of the president, president-elect, vice-president, secretary, and treasurer and they shall be elected at the State Conference. The president-elect shall be installed as president when the current President's term is up. The President will serve a term of three (3) years (one term limit). The President-Elect will serve for a term of one (1) year followed by a three (3) year term in office as President (one term limit). Secretary and Treasurer are elected for three year terms, with a limit of two consecutive terms. Newly elected officers shall take office January 1.

The election of District Chairpersons shall be by ballot vote of the members in attendance at a district meeting. A majority vote of the ballots cast shall constitute an election. District Chairpersons are elected for three year terms, with a limit of two consecutive terms.

Dues. The state council is financed by a portion of the dues paid by individual members to the treasurers of the county councils, and by county councils to the state treasurer. This funds the educational programs, the expenses of the state delegates to the National Conference, the expenses of the board of directors to perform their duties, and expenses incurred by persons given special assignments by the council or the board of directors. State dues are usually collected at the fall county council meetings.

Annual Conference. The business of the North Dakota Association for Family and Community Education is conducted at its annual conference. Past programs are reported and recognized and new ones are planned for the coming year. The election of officers is held. Learning sessions, talks, tours, special meals, fellowship and fun are featured at the meeting.

Business. Main items of business transacted are as follows:

1. Conduct the business of the state council.
2. Elect state officers (as necessary).
3. Hear reports of state officers and committee chairmen.
4. Promote programs developed by the National Association for Family and Community Education.

Delegates. Each county selects one official delegate each year at the County Family and Community Education Council meeting.

A county is also encouraged to send a visiting delegate. Visiting delegates and other members are always welcome and have all the privileges of the annual meeting except voting. Only one vote can be cast per county on any question. A pool of “Supporting Members” could elect a delegate and have one vote at the Annual Conference.

Constitution and Bylaws. The first constitution and bylaws were written and accepted at the time the state council was organized in 1942. A non-profit corporation status was granted July 30, 1979. Revisions are made from time to time as the need arises. Each FCE County President should have a copy of the state bylaws. It should be kept in a place where the club officers can refer to it. Copies can be secured from your State President.

revised 12/98 / May 2002 / October 2009
Statewide Activities

1. **Children & Television** — this project is a continuing project of the National Association for Family and Community Education. Its purpose is to increase the supply of informational and educational programs for children.

2. **District program** planned and arranged by District Chairpersons in accordance with state and national programming areas.

3. **Heart of FCE Award** — given annually to recognize an outstanding FCE member.

4. **State Fair** — North Dakota FCE can have a booth at the State Fair in Minot or other program.

5. **FCE Week** — FCE Week is the second full week in October. FCE Organizations in your local towns and counties can promote a special awareness project. Suggestions in the Public Relations Section.

6. **Oral History** - "Memories of North Dakota Homemakers" is an oral history project that began with training workshops held around the state in 1985. The NDFCE club members were taught the methods to use in interviewing residents in their own counties about the local history. In 1986 "Memories of North Dakota Homemakers" was sanctioned by the North Dakota Centennial Commission as one of the NDFCE's centennial projects. A set of three books -- "Sods, Logs and Tarpaper", "Clothes Lines, Party Lines and Hemlines", and "Courtin' Cookin' and Castor Oil" -- were compiled from those interviews. In addition to the oral histories, in 1986 photographs were collected and made into slides for the slide/tape program, and prints were made for books.

7. **Support 4-H and other youth programs.**

8. **Help support the International Peace Garden** by voluntary contributions

9. **Support North Dakota FCE Scholarships** on a statewide basis and encourage counties to also provide scholarships.

10. **Arlene Sagness Grant** — grants are given to North Dakota FCE clubs/counties for community service projects.

11. **Supporting Members** (formerly Mailbox Members) - pay equitable national, state and county dues as determined by the North Dakota FCE board and county councils; have all rights other North Dakota FCE members have; and have the right to hold elected or appointed offices if they so desire. They could be elected at the county level by the normal voting procedure in that county. They receive the national, state, and county newsletters plus information on club lessons and loan programs available to clubs and individuals. Supporting Members can also meet during the NDFCE Annual Conference and select their representative and be allowed the voting privileges of one county delegate.

12. **Participate in Associated Country Women of the World (ACWW) and Country Women's Council (CWC).**

13. **Family Community Leadership (FCL)** — teaches people how to initiate, plan and take action effectively on community issues affecting their families. FCL participants come from all walks of life, wanting to do something positive to influence local decisions. Training provided through the FCL program can help you reach this objective.

Historical Records for NDFCE Preserved

Some historical records for NDFCE (formerly NDEHC, Inc.) have been taken over to the Archives section at the North Dakota State University Library.

This page informing all present and future FCE executive board and members should remain a permanent part of the Policy Notebook. The historical files, publications, etc. can be seen and/or checked out through the Archives Department.

NDFCE is very appreciative of the careful handling and procedure used to preserve these wonderful old records for many decades to come.

As time goes by, it is important a copy of the FCE be added to the file at the Library. Also to be included would be any documentation dealing with NDFCE beginning with 1992-93.

Scholarships and Arlene Sagness Grant

Freshman Scholarship — these are given each year to two or more graduating high school seniors. They must enroll at an accredited college or university offering a major leading to a B.S. or B.A. degree in one of the following areas: apparel, textiles and interior design; child development and family science; food and nutrition; general home economics or related fields. Applicants having out-of-state addresses must be children of NDFCE members, be enrolled in North Dakota high schools or be NDFCE members. The Freshman Scholarship is $250.

Mary Laycock Scholarship — this scholarship is awarded each year to a junior enrolled in Human Development and Education at NDSU in one of the following areas for use during the senior year: apparel, textiles and interior design; child development and family science; food and nutrition; general home economics. The amount of the scholarship is $285. A portion of this scholarship is credited to the Beulah Kibbel Memorial Scholarship totaling $35.

Emily Freeman Graduate Scholarship — this scholarship is awarded to a North Dakota resident holding a Bachelor's degree in Human Development and Education who has been accepted in NDSU Graduate School to work toward a Master's degree in the College of Human Development and Education (or specialized area within the college). apparel, textiles and interior design; child development and family science; food and nutrition; general home economics. The Emily Freeman Graduate Scholarship is financed from regular assessments and contributions to the scholarship fund. The scholarship amount is $300 and is awarded to a full-time student only.

Arthur Schulz Memorial Scholarship — this scholarship of $200 is given annually to a Family and Community Education member wishing to improve employability by additional education.

Grace DeLong Scholarship — this scholarship of $200 (established in 1978) is interest from the fund which is given to a NDFCE club member interested in improving employability through additional education or training.

Updates: May 2002 / Oct 2009
Scholarship Application

The Country Women’s Council USA

Ruth Buxton Sayre Scholarship

Mrs. Ruth Buxton Sayre attained national and international recognition championing a better way of life for rural people.

Her efforts on behalf of rural women and families spanned three decades and earned her high post in state, national and international organizations. She served as ACWW President 1947-1953.

One of her many distinctions includes being the only woman appointed to a USA Agricultural Advisory Committee (by President Eisenhower).

In 1976 she was honored by being inducted into the Iowa Woman's Hall of Fame.

"If goods don't cross borders, soldiers will," expresses her views on trade and peace. She constantly encouraged women to "let out the seams" of their thinking.

The aim of this memorial is to lift people, in her name, by helping them to help themselves, through education.

Ruth B. Sayre Scholarship Guidelines

1. Eligibility:
   a. Women must be a resident of USA.
   b. Must be submitted through an ACWW/CWC affiliated society, but not necessarily a member themselves.
   c. Have financial need
   d. Show ability to complete education.
   e. Show potential leadership.
   f. Carry a minimum of nine (9) hours

New: July 1996
II. General Conditions of the Scholarship

a. Country Women's Council shall be responsible for the administration of the scholarship.
b. The ACWW/CWC affiliated society submitting the approved application shall keep in contact with the recipient and report progress.
c. The scholarship shall be paid up to the amount of $500 for a period of study not to exceed twelve (12) months.
d. Scholarship money shall be sent to the educational institution where student is attending. Money to be used for tuition first, and if any remaining, can be applied to books and other school related expenses.
e. If satisfactory progress is made, the applicant may apply for the same award to continue studying the succeeding year.
f. Individual ACWW/CWC affiliated society members shall seek out scholarship applicants.
g. Scholarship shall not be advertised on radio or non-member publications.

III. Applications

a. Scholarship applications must be received by February 1st by the North Dakota FCE President.
b. Application shall contain:
   1. Complete current application forms
   2. Complete previous education and training on the application form.
   3. Complete applicant's financial statement on the application form.
   4. Transcript of grades.
   5. Recent wallet size photo (black and white, if possible).
   6. Two reference letters.
   7. Applicant's letter stating goals, purpose, plan of study and financial need (one typewritten page only).
   8. Application must be signed by an authorized officer of the sponsoring ACWW/CWC Society once the application packet is completed.

IV. Administration

a. Scholarship money shall be sent to recipient's chosen educational institution of August 1st.
b. The Scholarship Selection Committee Chairman shall be the Treasurer of the Country Women's Council, USA. The national president/chairman of each affiliated society, not represented by the Treasurer, shall complete the selection committee.
c. Number of scholarships awarded will depend upon availability of funds.

FOR AN APPLICATION FORM for the Ruth B. Sayre Scholarship contact:
North Dakota FCE President or find the application in your National Association For Family & Community Education Member Handbook

New: July 1996 - Revised July 1997 - May 2002
Arlene Sagness Grant — given by North Dakota Association for Family and Community Education in memory of Arlene Sagness. Money from the sales of the Oral History books will be used to fund grant(s). A total of $400 will be awarded annually in one or more grants to North Dakota Association for Family and Community Education clubs/counties for community service projects. Emphasis is given to those FCE programs which will have an impact on the future improvement of their communities. FCE clubs must promote this project so that the Arlene Sagness Memorial Grant is given recognition through their (club) publicity.

Money will be distributed at the following rate:
- 1/2 before the starting date of project
- 1/2 at the completion of project when a newspaper clipping with "Arlene Sagness Memorial Grant" circled in the article is received.

Youth Fund

This fund supports several worthy youth programs:

4-H Fund - A portion of the money contributed to the Youth fund is given for 4-H activities. The amount is determined by the Board of Directors.

Nickels for Leadership

Nickels for Leadership is a fund set up to collect money to be used strictly for leadership development.

These funds could be used to help finance a NDFCE member wishing to take the Leadership Training Day when offered at National FCE Conference.

Coins for Friendship

The North Dakota Association for Family and Community Education Council is a member of the Associated Country Women of the World (ACWW). Through voluntary contributions to Coins for Friendship, the ACWW triennial meeting is held and the central office in London is maintained.

In North Dakota each FCE member is asked to give one coin (more if they wish) each year. It gives each person a feeling of personally belonging and contributing to this great sisterhood of eight million rural women throughout the world.

A special ceremony is available to use in collecting these coins. United Nations Day, celebrated each year in October, might be an appropriate time to share your Coins for Friendship. The state treasurer will appreciate receiving each county's contribution.

Peace Garden

The International Peace Garden is nestled in the Turtle Mountains on the North Dakota — Manitoba border along the longest unfortified boundary in the world. The cairn carries the inscription, "To God in His Glory...We two nations dedicate this garden and pledge ourselves that as long as men shall live, we will not take up arms against one another."

Family and Community Education clubs of North Dakota have helped support the Garden since its dedication in 1932. The monetary support is used for improvements of facilities and NDFCE has a voice in how contributions are spent. NDFCE had a special project on July 14, 1982, funding a fountain in the beautiful formal garden area.

Oct 2009
ACWW

The Associated Country Women of the World is not an association with national branches, but an international non-governmental organization established in the interest of no one particular social, political, racial or religious group. It is open to organized bodies of country women who elect their own officers and develop their own policy, and whose aims are in harmony with those of ACWW. Its six and a half million members come from over 68 different countries. It was founded at a conference in England in 1929. North Dakota joined in 1956.

Find updated information on ACWW in your NAFCE Member Handbook.

The Countrywoman

The Countrywoman is a quarterly publication of the Associated Country Woman of the World that keeps members informed of the activities of societies and members all over the world and the opportunity of having letter friends. As a part of your membership you receive the Countrywoman publication.

Letter Friends can be arranged with one in another country by contacting the CWC Secretary.

More information on ACWW and the current addresses are found in the NAFCE Handbook.

Finances:

ACWW is financed by Coins for Friendship, a voluntary fund of donations from ACWW Societies and individual members all over the world. This forms 75% of ACWW's income and gives the organization the freedom to speak and work for all members.

In North Dakota each NDFCE member is asked to give one coin (more if they wish) each year. It gives each member a feeling of personally belonging and contributing to this great sisterhood of eight million rural women throughout the world.

A special ceremony is available to use in collecting these coins. United Nations Day, celebrated each year in October, might be an appropriate time to share your Coins for Friendship. The state treasurer will appreciate receiving each county's contribution.

CWC

CWC stands for Country Women's Council. CWC consists of the presidents of all the ACWW member organizations in the United States. Member organizations are: National Association for Family and Community Education; American Farm Bureau Women; and National Master Farm Homemakers' Guild. CWC's purpose is to unify the work of ACWW in the United States, prepare recommendations, carry out program of ACWW, distribute information and keep close contact with the United Nations.
National Association for Family and Community Education Annual Conference

The state president shall be the official delegate to the National Association for Family and Community Education annual conference. The vice-president or president-elect, secretary and treasurer shall be the first, second, third, fourth, and fifth alternate delegates respectively.

The following officers shall be entitled to attend national conferences during their term of office:
- President-Elect
- Vice President
- Secretary
- Treasurer
- Coordinator for Young Families
- Editor
- District Chairpersons

They shall be reimbursed for part of their expenses at the discretion of the Board of Directors.

Updated May 2002 / October 2009
NDFCE Annual Conference - General Information

Instructions, Rules, and Procedures

Delegates:
1. Each county shall be entitled to one official (voting) delegate and one visiting delegate from each affiliated county. In case of necessity while the state council is in session, the visiting delegate may serve as the official delegate with all privileges. The visiting delegate must report to the secretary before being seated. A state council officer may not act as an official delegate.
2. An official delegate is expected to be punctual, to attend all sessions and stay until the close.
3. Each delegate prepares a report to be given at the next county council meeting or directly to FCE clubs. The board of directors makes the following suggestions for your report.
   a. Of first importance is the business, speeches and committee reports. Take plenty of notes and ask questions on anything that you do not fully understand.
   b. Social events are for your enjoyment. They can be given as the second part of your report.
   c. Lastly, give personal observations and your own evaluation of the meeting. This is important!
4. North Dakota Supporting Members are entitled to one official (voting) delegate. North Dakota Supporting Members shall meet prior to the business meeting at the NDFCE Annual Conference to select their official delegate.

Visitors:
Visitors are welcome!

Bylaws:
Official delegates should have a copy with them for all meetings.

Elections:
The President, President-Elect (on appropriate years), Secretary, and Treasurer are elected at the Annual Conference. Refer to Bylaws of the NDFCE Article VI, Section 4:B.

Nominations:
Nominations may be made from the floor at the time of the election, provided consent of the nominee has been obtained. Those eligible for office include: official delegates, visiting delegates, state committee chairmen, elective officers, present and past, and from names submitted as recommendations from county councils. They must have the necessary qualifications.

Balloting:
The first ballot shall be the nominating ballot. County delegates must assume responsibility for placing their recommendation in nomination. Using ballots provided in conference packets.

Immediately following the results of the first ballot, the candidates must signify their preference of office if they have been nominated for more than one. Nominations may be received from the floor, and withdrawals may be made from the slate of candidates. If a person who is recommended by her county council is not present, her county delegate must assume the responsibility for placing her name in nomination, provided consent of the nominee has been obtained.

The second ballot will reduce candidates to the top two candidates.

The final ballot must provide a majority vote for one candidate.

Punctuality:
All meetings will start as promptly as scheduled in the program.

Name Tags and Registration Packets:
Wear your name tags at all times. Please carry registration packets to business sessions.

Expenses:

Official delegates and Visiting Delegates to the annual meeting attend at their own expense, possibly with help from their County council.

Roll Call:

Each official delegate shall be prepared to rise and introduce herself and her visiting delegate (names and hometown) when the secretary calls her county name for the 1st day's roll call at the annual meeting. Each official delegate must be present for all business after roll call is taken or check out with the secretary.

Annual Conference - Board Members Hostess Duties

Duties assigned by the state president prior to the annual meeting.

1. Registration
   - Set up table for registration.
   - Treasurer and one board member appointed by the president.
   - Handle registration.
   - Extra banquet and luncheon tickets are sold at the registration table.

2. Hostess for Speakers
   - Be there early.
   - Check room arrangements so they are appropriate for the meeting.
   - Greet speakers on arrival.
   - Escort speaker to chair for meeting and introduce speaker before presentation.
   - Hostess helpers distribute handout materials at beginning and end of session.
   - Escort late arrivals to chairs.
   - Escort speaker out and thank her/him for coming.

3. Break Hostess
   - Double check arrangements for coffee (time, etc.).
   - Greet guests (Check on name tags).
   - Pour coffee or juice, or arrange for someone to serve beverages.
   - Direct traffic to and from tables.
   - Move people along at end of break back to next session.

4. Banquet Hostess
   - Greet guests.
   - Show guests to positions at table.
   - Introduce them to other guests nearby.
   - Collect tickets for banquet and luncheons.

5. Tour Hostess
   - Drive van when needed.
   - Collect van tickets from passengers.

6. Flags
   - Flags will be presented during the opening ceremony. If they are placed on a platform, the U.S. flag is to the speaker's right; if they are on the floor, the U.S. flag is at the audience's right. Or arrange for appropriate organization to handle the presentation.

7. Installation Ceremony - This shall be arranged in advance by the NDFCE President.

Revised July 1997/December 1998 / May 2002
Annual Conference - Toastmistress Duties

Luncheons and Banquets

1. Plan menu with Food Service Department.
2. Arrange for brief program (i.e. a reading) / Banquet; entertainment for luncheon. Give advance notice.
3. If there is a head table, give advance notice to those who will be seated there.
4. Introduce head table (if set up). Serve as MC.
5. Assign someone to give table grace (give advance notice).
6. Assign specific duties for hostesses. Let hostesses know who will be sitting at the head table.
7. Toastmistress will be responsible for providing programs.

Revised July 1997 / Oct 2009
National Association for Family & Community Education Emblem

The seal is composed of three concentric circles which typify the home, the family, the community and the association.

The hearth fire in the center symbolizes the home (and expresses the spirit of the finer attributes of the home, such as fellowship, hospitality, comfort, peace and protection).

The oak leaf symbolizes the strength of the home.
The lamp of knowledge symbolizes the wisdom with which a home and family must be created.
The wheat symbolizes productivity and richness of the family and community life.

Around these symbols are the words, "HOME, FAMILY, COMMUNITY". The outer circle designates the name of the organization: National Association for Family and Community Education. States may substitute their names for the national name.

The NAFCE emblem is for indicating membership in a volunteer organization dedicated to presenting and disseminating educational materials relating to family and community education.

The emblem may not be used for any commercial purposes or in connection with any advertising, without the express written permission of the NAFCE President.

The history of the emblem dates back to 1934 when a committee was appointed to work on the insignia. The emblem was patented in November 1936. In 1973, the Board members added another circle with the name of the organization in it. It was accepted by voting delegates at the 1974 Annual Conference.

The Trademark was filed May 4, 1979 with the U.S. Patent and Trademark Office, and bears Serial No. 214,249. The seal of the U.S. Patent and Trademark Office was affixed October 5, 1982, certifying trademark registration of the emblem. The trademark bears the registration number 1,211,987 and will remain in force until October 5, 2002, unless terminated sooner as provided by law.

The emblem was redesigned in 1992, when the name National Association for Family and Community Education was voted February 27, 1992.

National Association for Family & Community Education Flag

Mrs. Gladys Medley, North Marshall County, KY, designed the NAFCE Flag. Mrs. Medley took her idea to Tommy Troutman, an artist of Paducah, KY, who sketched and painted the design she had in mind. It was submitted and approved by the Board of Directors. At the 1975 Annual Meeting, the Board of Directors ordered a flag produced to lead the procession at the 1976 Annual Meeting. The flag was updated in 1992 when the name changed to National Association for Family and Community Education.

National Association for Family & Community Education Colors
PMS 308 blue and gold (teal and gold).


Phone: 859.525.6401 - FAX: 859.525.6496 Toll Free: 877.712.4477

Email: nafcehq@fuse.net

Web Site: www.nafce.org

National Association for Family and Community Education (FCE)

The National Association for Family and Community Education (FCE) has been a strong voice in promoting a healthier and better life for individuals, families, and communities. Building on the strength of the family as the center of a strong citizenry, FCE has a rich history of accomplishments.

Assembling in Washington, D.C. in 1936, a determined group of rural farm women had a vision...to strengthen adult education, to share their good sense and experience for improvement of home and community life, and to initiate and promote projects of national importance for the protection of the American Family. That vision became the mission of the newly formed organization.

Early efforts focused on support for a national school lunch program, development of local public health services, immunization programs for children, implementation of the first bookmobiles, and national safety programs.

Keeping pace with the evolving needs of society, FCE focuses today on three major concerns:

1. **Education**: FCE provides curriculum for members to help adults, youth and children to fulfill their potential as viable, contributing members of society;

2. **Leadership**: FCE provides a structure for leadership learning and for practice to develop confidence for leadership positions. Family Community Leadership (FCL) is FCE’s certified leadership development program that enables citizens to better understand issues and to impact public policy relating to families and communities.

3. **Action**: FCE conducts an annual nationwide campaign to bring awareness for the positive effect television programming can have on children and their families. FCE members provide opportunities for individuals, families and communities to join them in improving literacy for adults and children, practicing environmental stewardship, promoting health and nutrition, and role modeling ethical values.

New July 1997
National Association for Family and Community Education

Creed

We will strive to promote a better way of life for all through fellowship, continuing education and service; to provide guidance in our homes and communities by the uniting of people to make the world a better place in which to live.

May we have pride in our role as homemakers and family and community educators and may our hearts be filled with joy as we serve.

Let us always be conscious of the needs of others and be strengthened by the “Divine Light” that guides us all.

...Mrs. Jean Beard, Harrisonburg, VA

National Association for Family and Community Education Song

Onward, Ever Onward

1. Like the music of a mighty band
   Our voices ring across the land
   Singing of duty nobly done
   While we advance as one!

2. Armed with faith and zeal throughout our days
   We'll keep the hearth of home ablaze
   Striving for better ways to live
   Living to serve and give.

3. Let us make each home a beacon light
   To guide our nation's course aright
   Spreading with gentle heart and hand
   Living to serve and give.

4. As we dedicate our hearts anew
   To NAFCE we'll be true
   Making its aim our goal and guide
   Singing its praise and pride.

CHORUS:
Onward, ever onward
With a strength born of unity
To our God, our home and country
We will pledge our loyalty.

Copyright 1956 by Dorothy Bullock and the copyright assigned to the National Home Demonstration Council.

National FCE
Vision Statement
Adopted July 2009

Empowered women build better lives through friendship, practical knowledge, leadership, and advocacy. These qualities attract new members who join to become more caring, involved citizens.

FCE and Extension

When FCE organized it was the home economists who helped by gathering information about how other states were organizing into groups. FCE and extension have continued to have a working relationship since the beginning of our organization.

We want to continue this relationship. Extension will provide us with 2 to 3 programs per year and we will provide them an audience. Also they have been and are recognized as consultants to this organization. In order for them to be consultants, they need to be kept informed. Just as we need to be kept informed about where they are going as far as the needs of our organization are concerned.

Some things to keep in mind for FCE members:

1. FCE is our organization.
2. It is our responsibility to plan the meetings and programs. We may, however, ask for extension's assistance.
3. Copies of some correspondence could be sent to extension staff to keep them informed.
4. Questions and concerns along with forms and applications need to be channeled to FCE board members with copies of forms and applications sent to appropriate extension staff (when necessary).
5. The national organization has produced notebooks with lesson information in them. It is encouraged that FCE members use these programs along with programs from Extension and other resources in their area. (Extension's programs must be research based. Meaning they have to fall into their extension specialists areas of expertise in order for them to be able to develop programs for our use.)

Some things to keep in mind for Extension:

1. Extension needs to let FCE people in their area know what support they will give FCE.
2. Extension needs to inform FCE members of changes concerning their work with FCE.
3. Extension professionals serve as consultants to the FCE organization. It would be helpful to guide those members, who are dependant on extension, in the direction of self-sufficiency.