

Small Animal Committee Regular Meeting Minutes

Date: May 29, 2019

Location: 4H Building

I. Call to Order

18:40 hrs

II. Roll Call

Sofia Agudelo, Beth Burdolski, Mindy Gaulty, Karen Kershaw, Priscilla Sauer, Danica Sauer,
Doreen Swenson

III. Approve Minutes from Last Meeting

Motion to Approve Meeting Minutes from February 6, 2019: Priscilla

Seconded: Karen

All in favor - Motion Carried

IV. Discussion

• **Achievement Days**

- Judges
 - Secured judges for poultry and rabbits (Landa Vander Wal), pets (Jessica Kunz), and record books (Lori Kunz).
- Poultry Antigen Issue
 - Beth has contacted several providers, but due to statewide shortage, we have not been able to secure the antigen.
 - We have a person certified to test for the antigen. This person is available and will conduct the testing if antigen is available.
 - If by June 27 we don't have the antigen, we will require proof of NPIP certification for the flock (families of exhibitors with poultry entries are aware of this)
- Registrations
 - Poultry- 25 entries (4 exhibitors). Poultry Showmanship: 4 exhibitors
 - Rabbits- Breed Rabbits: 17 entries (6 exhibitors). Market Rabbits 1 entry (1 exhibitor). Pet Rabbits: 6 entries (6 exhibitors). Rabbit showmanship: 12 entries
 - Pets- Cats: 10 entries (9 exhibitors). Dogs: 12 entries (12 exhibitors). Other pets: 7 entries (5 exhibitors). Pet showmanship: 26 entries (21 exhibitors)
- Winners Listing
 - Discussed options and additional winner categories. Decided to leave winners listing as

is.

Motion to Leave Winners Listing as is: Priscilla

Seconded: Mandy

All in favor - Motion Carried

- **Small Animal Night**

- Duties

- Karen- Announcer
- Priscilla- Runner
- Mindy- Pet supply
- All members- Set up (meet at 4:30)
- Judge needs: Discussion on the need of additional Judges (2-3) if record books are judged during Small Animal Night

- Program

- Registration and record book judging starts at 5:00 pm. Group photo at 6:15 pm. Animal judging at 6:30 pm

- Logistics

- Consider having the speaker outside
- Have a poster board with list and order of exhibitors. Update the list (cross-out) as the night progresses
- Have a list of exhibitors ordered by showing category/time. Karen, Doreen, and Priscilla will have a copy of this list
- Set-up tent outside the building for poultry
- Other animals will be placed on the east side of the building

- Food

- Serve early (before judging starts, at 4:30 pm) so that exhibitors have time to eat.
- Secure food for 4-H ers showing during small animal night
 - Approximately 50 exhibitors
 - Have food tickets for exhibitors. Adults and other kids will eat for a free will donation
 - Advertise “4-H ers eat free. Food available for a free will donation 100% of Proceeds will go towards small animal night related expenses
 - Bring change
 - Ice cream to be served at the end. Encourage kids/families to stay and help with clean-up
- Donations

- Contact Ashleigh to figure out the status of donations (Priscilla will know by June 10th and will let the rest of the committee know).
- If no donations through Ashleigh, options discussed included: have a 4H club running a fundraiser, contact other donors (Karen will check with Farm Credit Services of Mandan).
- Karen will contact ice cream donor
- **Pet Supply Drive**
 - Continue advertising. Donations can be brought into the building starting June 27
 - Craft table (during achievement days) - TBD. Sofia and Mandy to assist with that if we decide to have a table (supplies?)
- **Action items**
 - Status of donations for food: Priscilla and Karen to provide updates. Decision to be made based on that
 - Ice cream donation: Karen to ask donor
 - List and order of exhibitors: Beth and Karen to prepare list and print several copies
 - Status of antigen: Beth to provide update
 - Poster board with list and order of exhibitors: Beth and Karen
 - Bring change for food: All members
 - Print poster with “free will donation” for food: All members
- **No more meetings until Achievement Days. All communications will happen via phone/email**

V. Adjournment

19:45 hrs.

Motion to Adjourn the Meeting: Mindy

Seconded: Karen

All in favor - Motion Carried

Submitted by Sofia Agudelo on May 30, 2019