

Small Animal Committee Regular Meeting Minutes

Date: February 6, 2019

Location: 4H Building

I. Call to Order

18:00 hrs

II. Roll Call

Sofia Agudelo, Beth Burdolski, Mindy Gaulty, Ashley Hoiby, Priscilla Sauer, Doreen Swenson

III. Discussion

• **Approve Minutes from Last Meeting**

Motion to Approve Meeting Minutes from October 1, 2018: Priscilla

Seconded: Ashley

All in favor - Motion Carried

• **Record Books for Clover Buds:**

- Reviewed. Comments and edits received.

Motion to Approve Cloverbud Record Books with discussed edits: Mindy

Seconded: Ashley

All in favor - Motion Carried

• **Small Animal Night**

- Pet Supply Drive:

- Advertise during parade in May: Fliers, candy with tags, others –TBD
- Possibility of dropping off items starting one week before Achievement Days Week
 - “Borrow” a corner on the 4H building?
 - Small Animal Committee to host an evening to receive donations?

- Judges:

- Karen Kershaw provided suggestions for judges: Darlene Wyman, Dion Erhart, and Jessica Erickson (from last year). Contact them to figure out availability, scheduling, etc. Ask how comfortable they would feel judging across small animal categories and participant’s ages.
- Find additional judges (not necessarily vets/experts) to judge record books. This will help making the judging process more efficient and avoid the conflicts we had last year

- Food: Consider starting serving food earlier and/or for a longer period of time so that 4Hers have enough time to eat during the event.
- Ice cream: Karen will contact ice cream donors. When will ice cream be served?
- Keep only the “CRAFTS” table (pending on funds and Clubs able/willing to lead this effort)

IV. New/Other Business

- **Appoint representative to lead the effort to provide food during Small Animal Day**

- Ashley will lead this effort. Other committee members will assist as needed.
- Ashley to meet with Marie to discuss options, possible donors/grants, etc.
 - Apply for Sam's grant?

- **Poultry Testing:**

- Shortage of the antigen. Amelia's suggestion was to schedule a "poultry testing event" for Burleigh County. She suggested Static Setup Night (June 27) as a possible date. Participants would have to keep their animals quarantined until Small Animal Day. Those who cannot make it to that "poultry testing event" will have to find another tester or a vet.

V. Action Items/Future Discussion

- **Sofia to make edits to Cloverbud Record Book**
- **Ongoing discussions**
 - **Efficiency/timing/scheduling of the judging process**
 - **When will ice cream be served?**
 - **When will food be served?**
- **Beth to contact potential judges**
- **Find additional judges for Record Books (no need to be an expert/professional)**
 - **Sofia to ask Agricultural Research Lab in Mandan**
- **Check with Extension office**
 - **Possibility of mailing Small Animal registration tags/list as part of the Achievement Days projects package.**
 - **Amelia to decide on the date/time for "poultry testing event". Whatever fits the extension office schedule. Also, let this committee know if additional help needed during that event.**
 - **Possibility of dropping off Pet Supply items starting one week before (starting June 27, 2019)**
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- **TBD - Mindy to work on fliers for the May parade**
- **TBD - Pet Supply evening hosted by the Small Animal Committee**
- **Next meeting Scheduled for early-mid June**

V. Adjournment

18:45 hrs

Motion to Adjourn the Meeting: Priscilla

Seconded: Sofia

All in favor - Motion Carried