

Small Animal Committee Regular Meeting Minutes

Date: October 1, 2018

Location: 4H Building

I. Call to Order

19:000 hrs

II. Roll Call

Sofia Agudelo, Beth Burldoski, Doreen Swenson, Karen Kershaw, Ashley Hoiby

III. Discussion

- **Approve Minutes from Last Meeting**

Motion to Approve Meeting Minutes from June 19, 2018: Ashley

Seconded: Karen

All in favor - Motion Carried

- **Debrief From Achievement Days:**

- Improving organization - Several items/actions discussed including:
- Having a list of kids in showing order
- Having clover buds showing with junior class
- Start record book judging earlier so that the showing does not get delayed
- Judging of record books inside the building (it was too noisy)
- 4-H'ersers who are showing more than one animal should be judged first for record books to avoid delays in the showing (add this to the small animal fact sheet)
- Show poultry under the outside tent (too messy inside)
- 4-H'ers need to clean up after showing their own animal and need to help with cleanup at the end of the day (add this to the small animal fact sheet). Provide paper towels and cleaning supplies and make signs to encourage cleaning.
- Move the food table (if applicable) to where the food truck used to park or place it inside close to the vending machine. That space is needed for better flow and mobility during the show.
- 4-H'ers can have ice cream once they are done showing their animals (do not wait until the end)

- **Updates to Small Animal Fact Sheet and Registration Forms:**

- Include the following sentence to the small animal fact sheet: "4-H'ers need to clean up after their animals during the event and should help cleaning up the arena at the end of the small animal day; cleaning supplies will be provided".
- Note on the animal registration form that "Age of the animal has to be the one listed at the time of showing".
- Include the following sentence regarding order of showing in the animal sheet, after the second paragraph: "4-H'ers who are showing more than one animal should be judged first for record books to avoid delays in the showing".

- All dark long pants are accepted as part of the dress code. Include the following sentence regarding Dress Code: "...with the 4-H emblem prominently displayed and securely fastened on the front, and dark jeans or dark pants."
- Different version of record books available online. Add a note on the small animal fact sheet stating that "4-H'ers need to make sure they use the most recent version of the record book available".
- Make a clover bud record book, which will be a short version of the record book.

- **Others:**
 - Recommendation to not having Ben as a judge anymore due to several reasons, including quality of judging. Suggested names for potential judges?
 - Some confusion/frustration with issues related to animal registration: Discussed sending out a printed list (similar to the tags that 4-H'ers receive for their static projects) of the animals that you have registered, so that 4-H'ers can make sure that their animals are registered correctly
 - Is this something that the 4H office could be in charge of? Discuss with 4H staff
 - Provide additional opportunities for testing the birds? Discuss with 4H staff
 - Pet Supply Drive: How successful was it? How easy/stressful was it for the office to handle this? Should we do it again?

- **Action Items:**
 - Ashley to send a "Thank you" note to Kurt at Dean Foods. Ask if they want to make a donation of 8 boxes of ice cream for next year.
 - Provide paper towels and cleaning supplies during small animal day
 - Place signs in the arena announcing the ice cream during small animal day
 - Sofia to make a short version of the Record Book for Clover Buds
 - Amelia/4H Staff: Potential judges for next year?
 - Amelia/4H Staff: Would it be possible for the office to add printed list/tags for all the animals that a 4-H'er has registered, as part of the package that they receive with all the tags for their static days projects so that 4-H'er can make sure that all their animals are registered correctly? If not, what other suggestions do you have to avoid issues with animals registered incorrectly?
 - Amelia/4H Staff: Do you see a need for providing additional opportunities for testing the birds?
 - Amelia/4H Staff: Discuss pet supply drive

IV. New/Other Business

- **Next meeting Scheduled for February 2019 (TBD)**

V. Adjournment

20:20 hrs.

Motion to Adjourn the Meeting: Karen

Seconded: Sofia

All in favor - Motion Carried

4H-Burleigh County
3715 E Bismarck Expressway
Bismarck, ND 58501

Submitted by Sofia Agudelo on October 10, 2018