

Small Animal Committee Regular Meeting Minutes

Date: December 22, 2016

Location: 4H Building

I. Call to Order

The meeting was called to order at 17:30 hrs.

II. Roll Call

Board Member Attendance:

Amelia Doll	Committee Member- 4-H Youth Development Extension Agent	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Mindy Grauly	Committee Member	<input type="radio"/> Present	<input checked="" type="radio"/> Absent
Sofia Agudelo	Secretary	<input type="radio"/> Present	<input type="radio"/> Absent
Ashely Hoiby	Committee Member	<input type="radio"/> Present	<input checked="" type="radio"/> Absent
Doreen Swenson	Chair	<input checked="" type="radio"/> Present	<input type="radio"/> Absent

Other Attendees: Denkyia and Priscilla Sauer (Silver Coats Club), Bruce Schmidt (Agricultural Natural Resources Agent)

III. Discussion

• **Small Animal Record Books:**

- Looked at examples and decided on a final template for Small Animal Project Record Books
- One Record Book per animal/species required for all 4Hers with a Small Animal Project

Motion to Approve Changes and Submit the Final Record Book Template: Priscilla Sauer

Seconded: Sofia Agudelo

All in favor-Motion Carried

• **Election of Chair and Secretary**

- Doreen Swenson proposed for the position of Chair of the Small Animal Committee.
- Sofia Agudelo proposed for the position of Secretary of the Small Animal Committee.

Motion to Elect Doreen Swenson and Sofia Agudelo as Chair and Secretary of the Small Animal Committee: Priscilla Sauer

Seconded: Amelia Doll

All in favor-Motion Carried

• **Small Animal Project Day**

- Decided to have a Small Animal Project Day
- Keep it separate from Large Animal Day
- Ideas discussed
 - Workshop on how to handle and show a small animal (Showing 101)
 - Workshop on how to groom a small animal (Grooming 101)

- Vet talk (nutrition, vaccines, health)
- Professional Pet Sitter Talk
- Adoption Center Talk
- Explaining/Answering questions about Record Books
- Tentative date: Weekend (Sunday afternoon) in March 2017
- Discussion to continue during the next meeting

IV. New/Other Business

- **Sofia Agudelo will update the Record Book with discussed changes**
- **Amelia Doll will include a non-discrimination statement and 4H official logos**
- **Small Animal Pet Supply Drive to be discussed during the next meeting**
- **Discuss and decide on Small Animal Day Details:**
 - Decide on topics and activities
 - Contact Vet, Pet Sitter, and adoption center staff
- **Next meeting Scheduled for February 7, 5:30 pm**

V. Adjournment

Meeting was adjourned at 18:35 hrs.

Submitted by Sofia Agudelo

Date: January 20, 2017.