Extension Assistant - 4-H

Position Information

Working Title: Extension Assistant - 4-H
Department: Animal Science-0830
Requisition Number: S_190107
Posting Open Date: 02/08/2019
Application Review Date: 02/25/2019
Posting Close Date: Open Until Filled

Description of Work:
Transform lives by delivering, teaching and managing effective educational programming in Equine and Companion Animal by providing positive youth development to include current and emerging youth issues in assigned area. Must be able to engage youth through diverse learning strategies at appropriate places and times. Ability to travel within service area.

Minimum Required Qualifications:
Bachelor’s degree required. Degree must be completed by start date. Demonstrated ability to teach. Ability to keep accurate records and prepare reports. Driver’s license required.

Preferred Qualifications:
Bachelor’s degree in Youth Development, Education or closely related field. Experience with youth work through other organizations as an employee or volunteer. Previous 4-H or teaching experience. Excellent interpersonal, communication, leadership and teamwork skills. Knowledge of spreadsheet and data management software preferred. Self-starter with excellent organizational skills. Social media skills.

Pre-Placement Driving Record Review Required: Yes

Physical Required: No

Commercial Driver's License (CDL) required. Subject to DOT approved pre-employment & random testing for alcohol and controlled substances.

Criminal History Background Check Required: Yes

Posted Salary: $35,816 annually

How to Apply:
Click on “Apply for this Job”. You will then either create an application or edit your current
application that is on file. You will be required to attach your resume, cover letter and list of references as three (3) separate documents in MS Word or PDF format.

For questions or accommodations related to this position contact Deb DeWald
402-472-5454
ddewald1@unl.edu

Job Category (old) Managerial/Professional

Job Type Full-Time

Alternate Work Schedule (if other than 8-5)

Position funded by grant or other form of temporary funding? No

If Temporary, indicate end date

Planned Hire Date:

Appointment End Date

Supplemental Questions

Required fields are indicated with an asterisk (*).

Required Documents

1. Resume
2. Cover Letter
3. List of References

Optional Documents