Career Opportunity

POSITION
Three (3) Extension Area Specialists – Farm Management

Location: Trenton, Tennessee (Gibson County)
Counties served: Carroll, Chester, Fayette, Gibson, Hardeman, Hardin, Henderson, McNairy, Madison, and Weakley

Location: Columbia, Tennessee (Maury County)
Counties served: Decatur, Giles, Hickman, Lawrence, Lewis, Marshall, Maury, Perry, and Wayne

Location: Dandridge, Tennessee (Jefferson County)
Counties served: Campbell, Carter, Claiborne, Cocke, Grainger, Greene, Hamblen, Hancock, Hawkins, Jefferson, Johnson, Scott, Sullivan, Unicoi, Union, and Washington

EFFECTIVE DATE September 1, 2014. Screening of applicants’ credentials will begin July 15, 2014 and will continue until the position is filled.

SALARY AND BENEFITS
Salary is commensurate with training and experience. Benefits include group hospitalization and life insurance; State Employees Retirement; Workers’ Compensation; study, sick and annual leave; numerous University of Tennessee and state benefit programs, including liberal time off for holidays, and longevity pay after three years of service; reimbursement for official travel.

JOB DESCRIPTION
Work with regional, county, and state Extension staff in planning, developing, coordinating, implementing, reporting, and evaluating area and county programs in farm and financial management, small rural agriculture related business analysis and management, economics of alternative agriculture, marketing, and stress management.

• Deliver programs through workshops, meetings, seminars, farm and office visits, one-to-one farm family, and small rural business counseling.
• Teach farm and rural small agricultural-related business planning, decision-making, marketing, and feasibility analysis.
• Utilize economic outlook meetings, mass media, and other appropriate teaching methods in the delivery of educational programs.
• Maintain a close working relationship with the Regional Agriculture & Community Economic Development Program Leader, state staff in the Agricultural and Resource Economics Department, other state specialists, and agents in order to support the total Extension educational program.
• Administratively responsible to the UT Extension Regional Director. The Department Head in Agricultural and Resource Economics and MANAGE Coordinator will provide program support and will have direct input to the Regional Director on job performance.
• Secure extramural funds through grants, fee-based programs, and gifts.
• Accurately report ANR program accomplishments and impacts into the UT Extension reporting system in a timely fashion.
• Provide leadership for a program of activities that meets the needs of all eligible clientele regardless of race, color, national origin, sex, age, disability, religion or veteran status.
• Assume other duties as assigned.

REQUIREMENTS
• Bachelor’s degree in Agriculture or a related field.
• Master’s degree in Agricultural Economics (Farm Management) or a closely related field.
• Preference will be given to applicants with experience in agricultural economics, farm management, or related field.
• Excellent written and verbal communication skills.

All qualified applicants will receive equal consideration for employment and admissions without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status. Hiring and other terms and conditions of employment are governed by laws and regulations of the State of Tennessee and this non-discrimination statement is intended to be consistent with those laws and regulations. In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, the University of Tennessee reaffirms that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the University. Inquiries and complaints of violations of Title VI (race, color, national origin), Title IX (sex), Section 504 (disability), ADA (disability), Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity (E&D), 1404 Alphonce Avenue, Knoxville, TN 37996-1302, telephone 865-974-2498 (TTY Available) or 974-2440. Requests for accommodations of a disabled should be directed to the ADA Coordinator at the Office of Equity and Diversity 11-0219.
UT Extension provides a gateway to the University of Tennessee as the outreach unit of the Institute of Agriculture. With an office in every Tennessee county, UT Extension delivers educational programs and research-based information to citizens throughout the state. In cooperation with Tennessee State University, UT Extension works with farmers, families, youth and communities, to improve lives by addressing problems and issues at the local, state and national levels.

### NEW APPLICANTS

**REQUIREMENTS:**
- Bachelor's degree in Agriculture or a related field.
- Master's degree in Agricultural Economics (Farm Management) or a closely related field. Preference will be given to applicants with experience in agricultural economics, farm management, or related field.
- A complete application package will include a cover letter, resume or curriculum vitae, list of relevant publications and/or presentations, list of references (five minimum) and official or unofficial transcripts showing degree(s) conferred.

Please apply online by clicking this link: [Apply for Extension Educator Positions](http://utextension.tennessee.edu).

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Web Site: [http://utextension.tennessee.edu](http://utextension.tennessee.edu)

### TENNESSEE AGENT TRANSFER REQUESTS

**REQUIREMENTS**
- Request for transfer/reassignment may be approved if applicant:
  - has normally been employed with Extension in their current location a minimum of eighteen (18) months;
  - has a performance rating of satisfactory or above for the previous eighteen (18) months; and
  - training appropriate for the assignment.

Click here to complete a transfer request electronically.

Please complete the Transfer/Reassignment form online by clicking the link above.

Dr. Tim L. Cross  
Dean and Professor  
UT Extension  
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