Lakeview Veterinary Clinic is seeking a full-time practice manager for our progressive mixed animal practice in Mitchell, SD. Mitchell’s population is approximately 15,000; however, we serve a geographical population of 50,000. Lakeview currently has three full-time veterinarians, two certified veterinary technicians, a livestock assistant, and two part-time kennel/cleaning assistants.

The practice manager is a leader and an integral member of the veterinary hospital management team who leads by example to motivate and inspire the team to provide an excellent experience for our clients and their animals. General responsibilities can be grouped into the following categories: operations, administration, financial, marketing, leadership and planning, people management, and client experience. The practice manager must have excellent people skills, organizational skills, and leadership skills. Proficiency with QuickBooks, Cornerstone, and Excel, as well as a background in agriculture (beef) is a plus. Experience is preferred but not required.

Salary is based on experience level and benefits include health insurance, with dental and vision optional, profit sharing, 401K with 3% matching, and paid time off (PTO). Please send resumes and contact information to James R. Beaty, DVM at lakeview@santel.net.