Vacancy Announcement

Livestock Development Specialist II
Department of Agriculture

Location: Bismarck, ND
Salary: $3464 – $4618/month + benefits including fully paid family health insurance
Closing Date: May 24, 2013
Position Number: 6026311
Requisition Number: None
Status: Full-time, Regular
Type of Recruitment: Internal/External
Date Posted to Web: May 7, 2013

Minimum Qualifications:

- Bachelor’s degree in dairy, marketing, agriculture, communications, or a closely related field.
- Two years of work experience in communication, promoting or marketing agricultural products, dairy/livestock production, or administering agricultural programs that included supervisory or management experience.
- Excellent verbal, written, and interpersonal communication skills.

Preferred Qualifications:

- Working knowledge of state and national livestock and dairy industry.
- Work experience promoting or marketing livestock or dairy related products.
- Work experience developing and implementing marketing plans and feasibility studies.
- Work experience developing and implementing strategies, programs, and/or projects to develop and expand the dairy and livestock industry.
- Experience working with livestock producers, producer and commodity groups, processors, community leaders, and economic development officials.
- Work experience researching, writing, and presenting livestock related information.
- Experience with Microsoft Office (Word, Excel, Access, and PowerPoint).
- Work experience developing and tracking budgets.

Application Procedures:
Applicants must submit a completed State of North Dakota Application for Employment (SFN #10950), resume, cover letter, college transcripts (official or unofficial) and references to:

Wayne Carlson  
North Dakota Department of Agriculture  
600 East Boulevard - Dept. 602  
Bismarck ND 58505

The cover letter must include a detailed summary of how the applicant meets the minimum and preferred qualifications. All application materials must be received at the ND Department of Agriculture no later than the closing date.

Application forms are available from any ND Job Service office, Human Resource Management Services or from the Web at [http://www.nd.gov/hrms/](http://www.nd.gov/hrms/). Applicants who are residents of ND and eligible to claim veteran’s preference must include Form DD214. Claims for disabled veteran’s preference must also include a current statement of disabled status from the Veterans’ Affairs Office.

For more information about the position, or if you need accommodation or assistance in the application or interview process, contact Wayne Carlson at 701-328-4761 or 1-800–242-7535.

ND Relay Number: 1-800-366-6888

**Summary of Work:**

This position manages a program which will assist North Dakota dairy and livestock producers to develop and sustain the state’s dairy and livestock industry by enhancing the production, processing and marketing of their products. In addition, this position provides technical support, research, and contact information to commodity groups, individual producers, processors and producer cooperatives to enhance profitability of the dairy and livestock industry in order to secure a stable livestock industry. Must have valid driver’s license; position requires statewide travel. Must be willing to work weekends and evenings.

As employers, the State of North Dakota and political subdivisions prohibit smoking in all places of state and political subdivision employment in accordance with N.D.C.C. § 23-12-10.

**Equal Opportunity Employer**

The State of North Dakota and this hiring agency do not discriminate on the basis of race, color, national origin, sex, genetics, religion, age, or disability in employment or the provision of services, and complies with the provisions of the North Dakota Human Rights Act.