Provide leadership for dynamic 4-H youth development Extension programs in Burleigh County, North Dakota

Position Information
The Extension Agent/4-H Youth Development will work collaboratively with a team of extension and research professionals and volunteers to provide dynamic program leadership for the Burleigh County Extension program. Primary duties will be to provide leadership, coordination and educational programs for 4-H youth development. This position includes a 20% appointment to conduct and coordinate state-wide youth development learning experiences. Current priorities include, but are not limited to the North Dakota Camping Program. These duties will be carried out and accomplished with the support of faculty, staff, volunteers, and youth. This position will receive direct supervision from the Southwest District Director.

This position includes, but is not limited to, the following responsibilities:
- Provide program leadership, interpret and integrate pertinent research information from social, human and behavioral sciences to teach, deliver, and evaluate educational programs with a measurable impact on enhancing the life skills of youth, adults, and volunteers.
- Develop and implement 4-H member recruitment, volunteer recruitment, training, and management systems.
- Conduct needs and issues identification processes that result in programs based on the needs of county citizens.
- Work with extension staff and volunteers in conducting 4-H youth development activities such as fairs, 4-H communication arts, project expo, camps, and other special events such as junior master gardeners that contribute to life skills development.
- Build partnerships and collaborate with school districts, local organizations, governmental units, and businesses to address issues that affect people throughout their life span.
- Collaborate with staff at North Dakota State University and throughout the NDSU Extension Service to develop interdisciplinary youth and adult programs.
- Assist in compliance and equal opportunity and civil rights policies.
- Participate in professional development experiences offered by the NDSU Extension Service and other entities as appropriate.
- Perform other assigned duties in support of Extension programming.
- Some travel required.

Minimum Qualifications
1. Bachelor's degree in discipline related to position responsibilities and the academic capacity to enroll in a relevant graduate program.
2. Skills that demonstrate knowledge and application in a relevant discipline and the understanding necessary to communicate the knowledge and application to other disciplines.
3. Innovative program development and educational design skills to assess needs and issues, and develop, deliver and evaluate comprehensive learning experiences that help diverse youth and adult audiences enhance their lives and communities.
4. Information and technology skills necessary to reach and teach diverse audiences, work and communicate effectively, manage time and resources, and find, evaluate, and disseminate information.
5. Ability to communicate effectively, both orally and in writing with individuals and groups through mass media efforts.
6. Organizational management skills including the ability to conduct oneself professionally, be self-directed in the work environment, work flexible and extended hours, and manage time and resources (including grant writing) to efficiently accomplish the duties of the position.
7. Familiarity with various ethnic and socioeconomic audiences, an interest and ability to work with people of diverse backgrounds, and a commitment to the principles of diversity.
8. Valid driver's license.

Preferred Qualifications
1. Masters degree in related discipline.
2. Recent Extension Service work experience.
3. Working knowledge of and experience with 4-H and/or other youth programs.
4. Successful experience recruiting, selecting, training and motivating volunteers.
5. Experience in successfully leading a camping experience.