

NORTH DAKOTA NUTRITION COUNCIL SCHOLARSHIP POLICY

Approved by the NDNC Board on August 19, 2008

1. Two scholarships will be given each academic year with the amount to be determined during the budgetary process each summer.
2. During the Summer Board Meeting, the application and criteria will be reviewed and revised if necessary. An application deadline will also be decided.
3. The Education Chair will be responsible for initiating the scholarship process each Fall semester by sending out application packets to North Dakota State University and the University of North Dakota.
4. After the applications are received, the Education Chair will put together a committee of NDNC members to score the scholarship applications. This committee will be led by the Education Chair and consist of three to five members, one being a non-member. They will meet by conference call, in person, or through mail/e-mail.
5. Each member of the committee will be responsible for completing a scoring sheet for each applicant. The overall score from each committee member will be averaged to get the final score. The applicant with the highest average score will then be selected as the scholarship recipient. In the case of a tie, the student with the higher GPA will be chosen. The scoring sheets will be kept by the Education Chair for one year.
6. The Education Chair will contact the recipients and invite them to the annual NDNC conference. Conference registration is waived for scholarship recipients who choose to attend.
7. The scholarship recipients will be announced at the NDNC Annual Membership Meeting during the annual conference.
8. The Treasurer will send the scholarship money directly to the student after the beginning of the fiscal year (July 1).
9. The Education Chair will include information about the scholarship recipients in the NDNC newsletter.