

North Dakota Master Gardener Program

Instructions for Enrollment in the Online Component

The North Dakota Master Gardener program uses an online learning management tool called “Moodle” to deliver supplementary content. It is recommended that all participants enroll in this component of the course. Participants planning to complete the requirements for the North Dakota Master Gardener certificate must complete the online portion of the course, including the weekly quizzes. All quizzes are due by Friday, October 21, 2011. Instructions for enrolling and using the online component are below.

[Create an Account](#)

[Technical Issues](#)

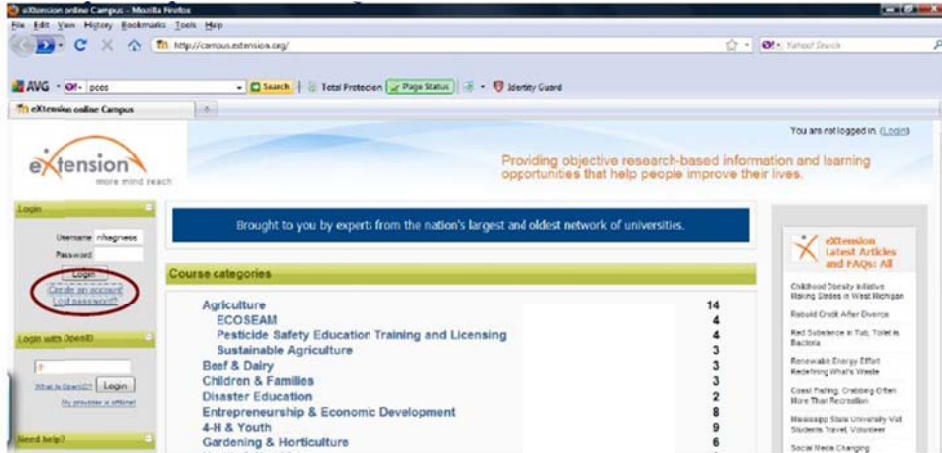
[Login to the Course](#)

[Contact Information](#)

Create an Account

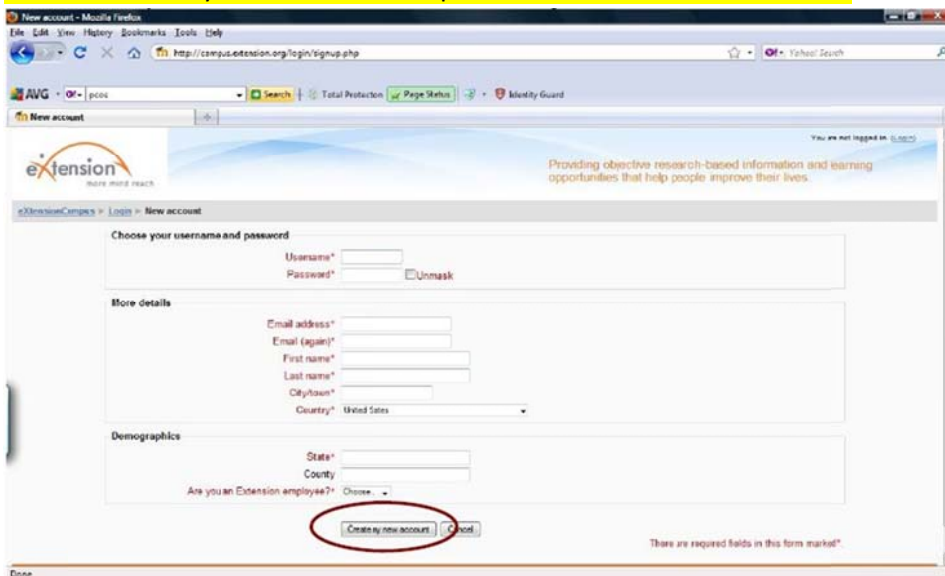
- 1) Go to <http://campus.extension.org/> and click “Create an account.”

*** Bookmark this page. You will login here each time you go into the course. ***

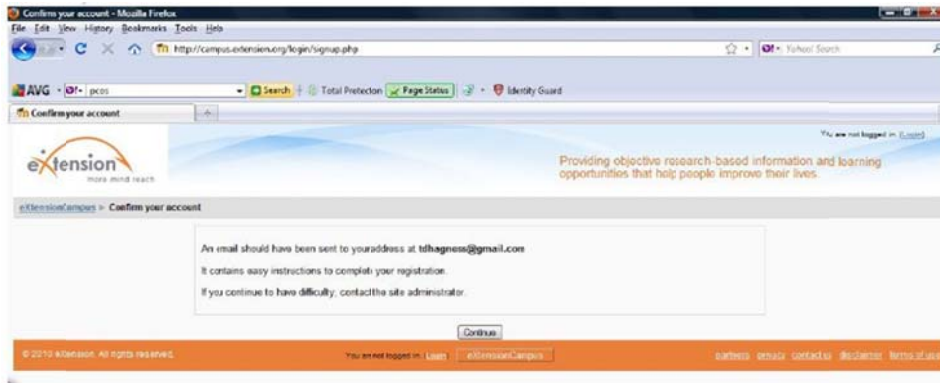


- 2) Enter the required information and click “Create my new account.”

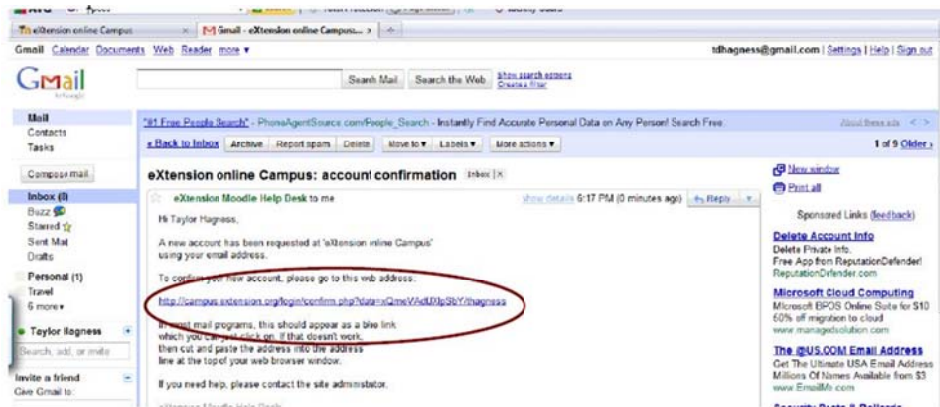
*** Write down your username and password for future reference.***



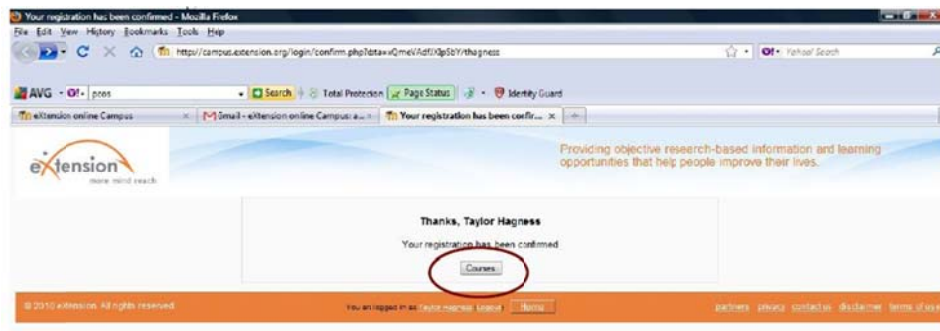
3) After creating your account, an instruction page will appear.



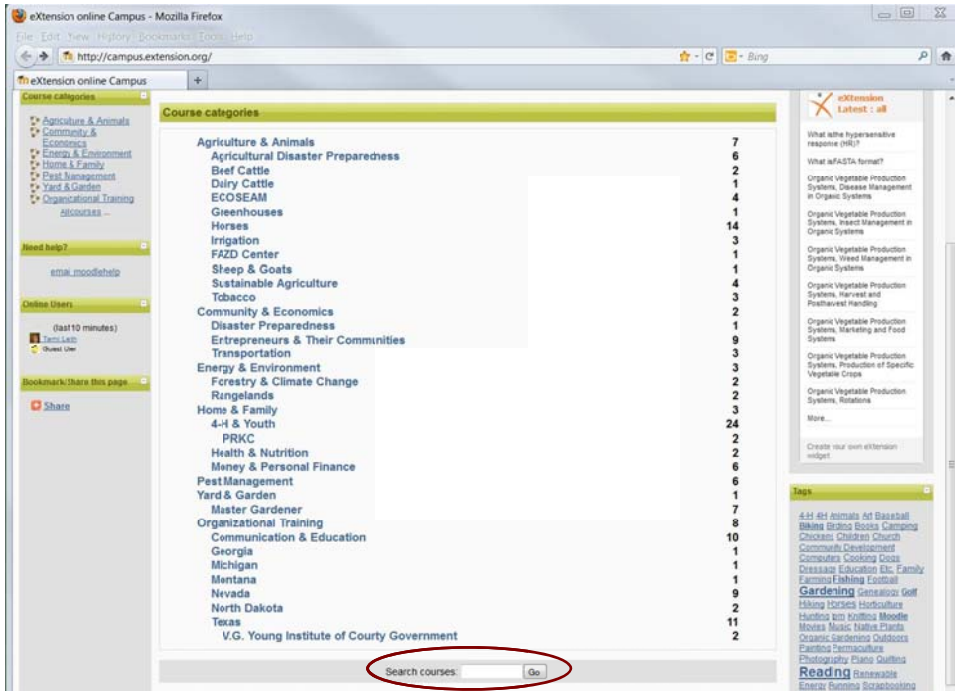
4) Go to your e-mail account to find the e-mail from **eXtension Moodle Help Desk**. If you don't see it in your inbox, **check your spam or junk mail folder, too**. Open the e-mail and click on the link.



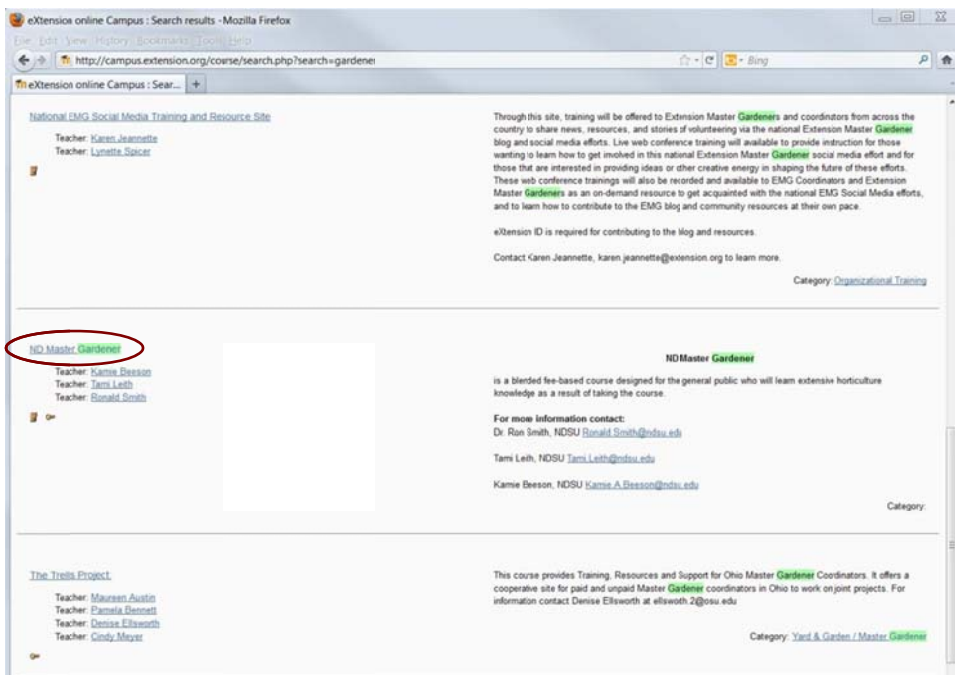
5) A registration confirmation screen will open. Click on "Courses."



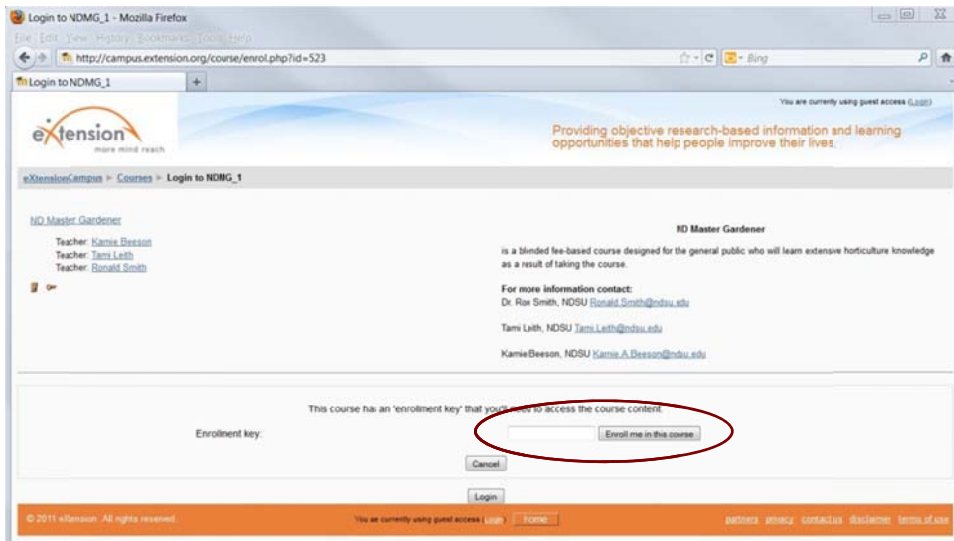
- 6) Scroll to the bottom of the page. In the Search Courses field, enter the words “ND Master Gardener” (without quotation marks) and click “Go.”



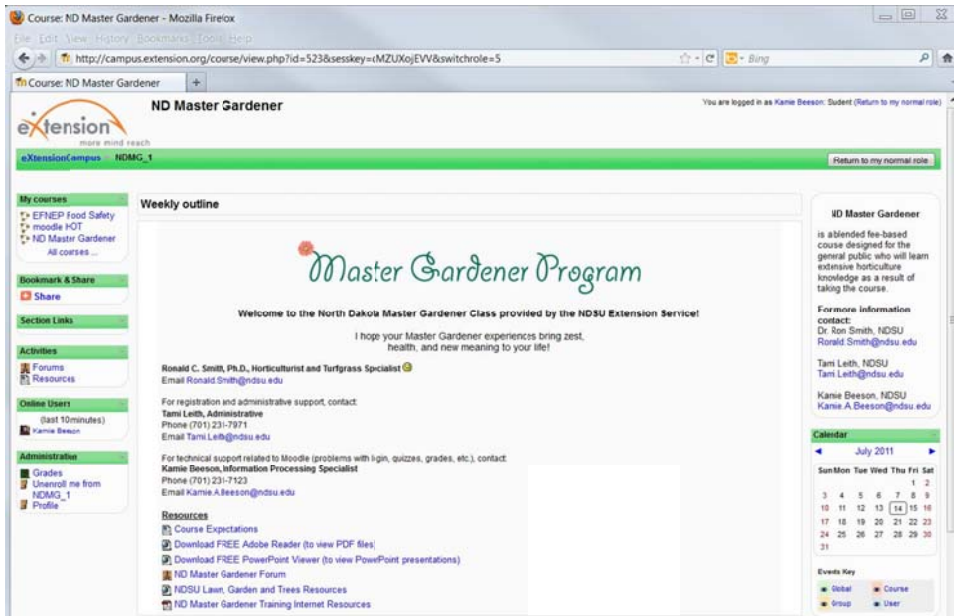
- 7) Scroll down the list and click on “ND Master Gardener.”



- 8) Enter the Enrollment key word in the field and click “Enroll me in this course.”
(Note: the Enrollment key word will be sent to you in your confirmation letter prior to the first day of class)

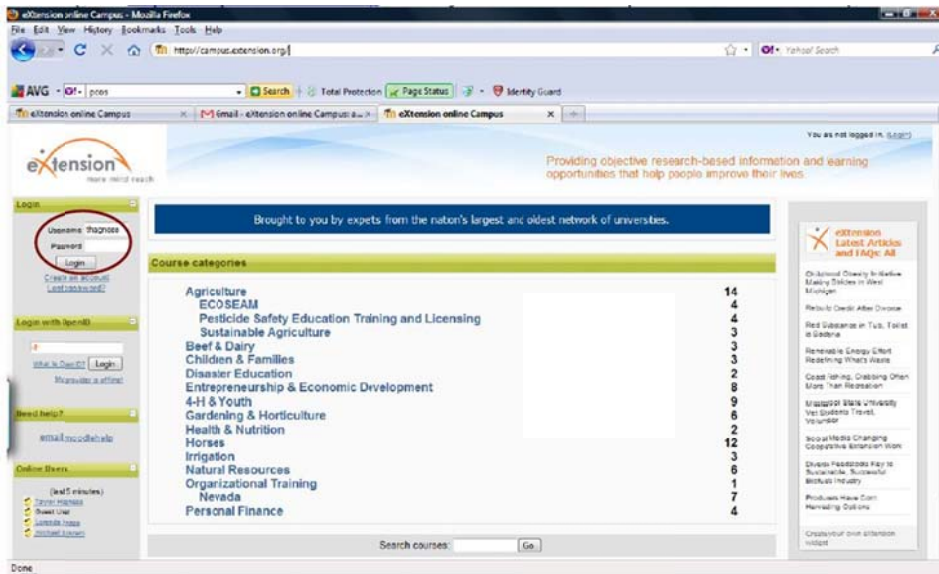


- 9) You are now enrolled in the ND Master Gardener Program online component.

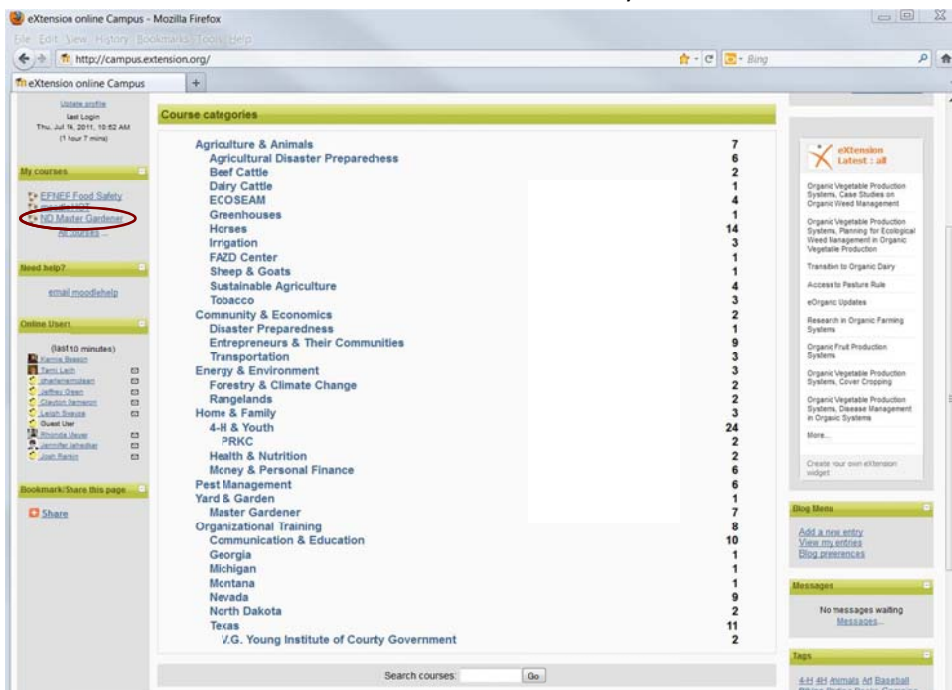


Login to the Course

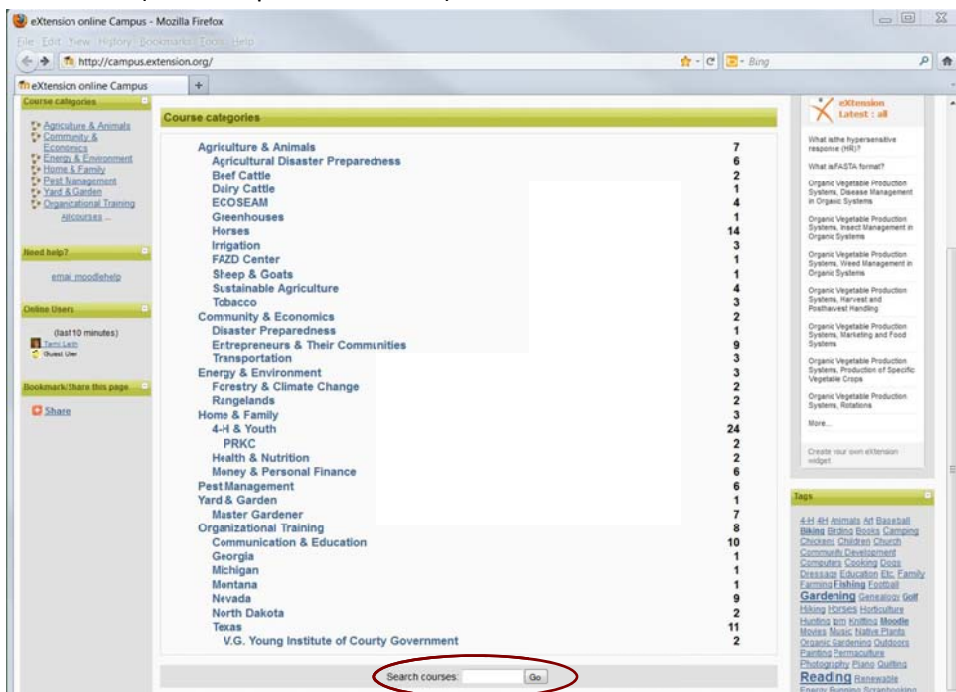
- 1) Go to <http://campus.extension.org/>, enter your username and password, and click “Login.”



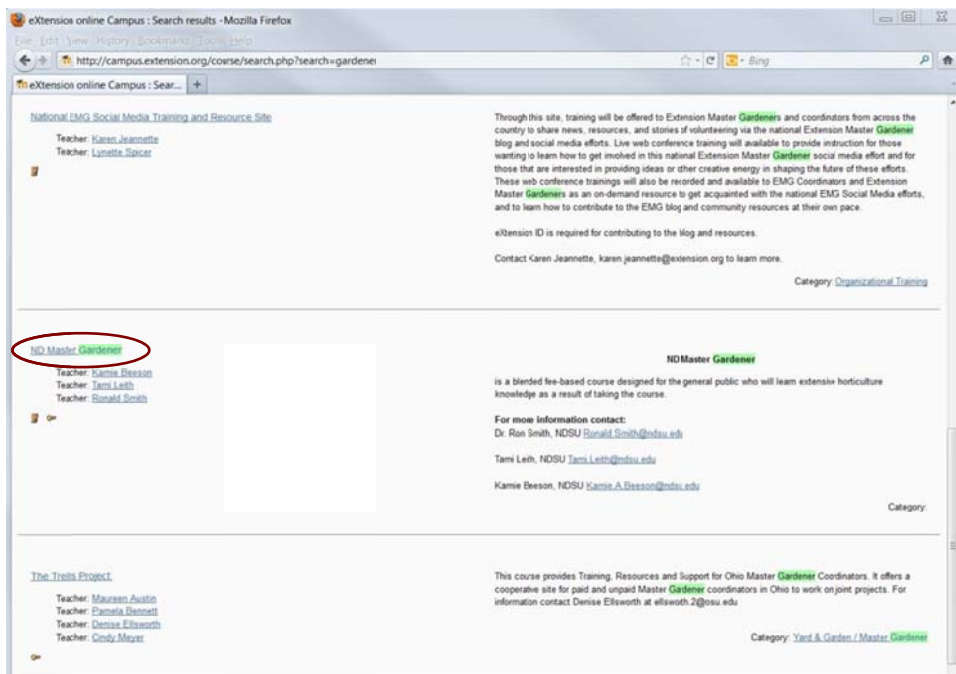
- 2) *Method 1:* Click on “ND Master Gardener” under My Courses.



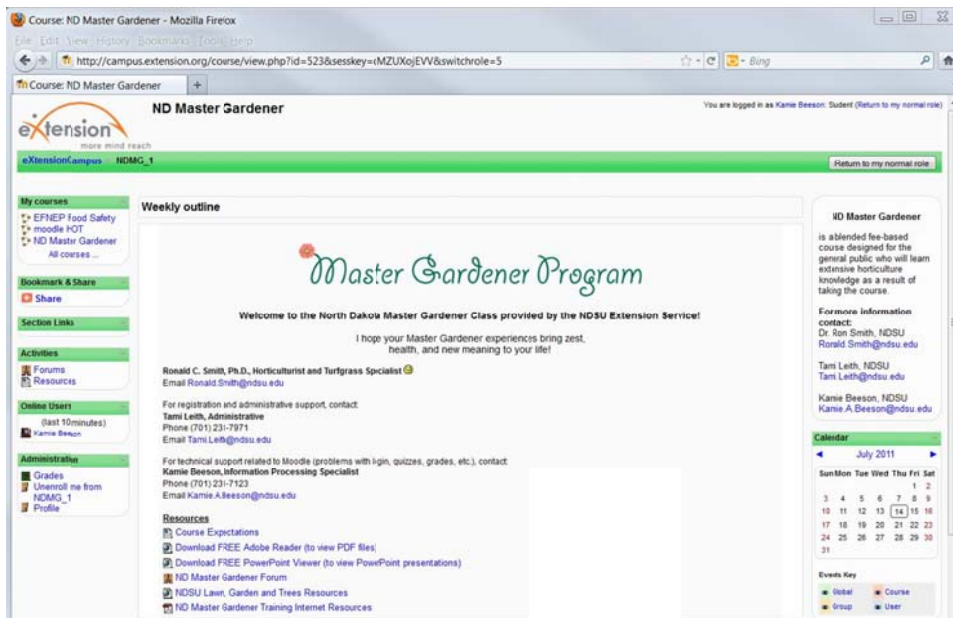
3) *Method 2:* Scroll to the bottom of the page. In the Search Courses box, enter the words “ND Master Gardener” (without quotation marks) and click “Go.”



Scroll down the list and click on “ND Master Gardener.”



4) You are now in the course.



Technical Issues

If an item will not open while working in the online course, disable pop-up blockers in your internet browser.

Firefox

- 1) Go to Tools > Options
- 2) Click on the Content tab
- 3) If "Block pop-up windows" is checked, click Exceptions
- 4) In the Address field, type <http://campus.extension.org/>
- 5) Click Allow, then Close
- 6) Click OK

Internet Explorer

- 1) Go to Tools > Pop-up Blocker
- 2) Select "Pop-up Blocker Settings"
- 3) In the Address field, type <http://campus.extension.org/>
- 4) Click Add, then Close
- 5) Close Internet Explorer
- 6) Restart Internet Explorer

Contact Information

For general course information or questions about course content and assignments, please contact:

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