

Application – Community & Business

Submit one application for each internship and service project you wish to offer.

Section A: Introductory Information

1. Business or Organization Name: _____

Business/Organization Information:

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____ Phone: _____

Cell Phone: _____ Fax: _____

2. What is your mission? _____

3. What is your role in sustaining and revitalizing your local community? _____

Section B: Community Service (Volunteer) Work

All interns are required to complete 100 hours of volunteer work outside of their internship experience.

4. Where will the volunteer work be done? _____

Location: _____

5. What type of volunteer work will be done? (responsibilities) _____

6. Who will supervise the volunteer service project?

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Title: _____

Phone: _____ Fax: _____

E-mail: _____

Section C: Position Information

Life in North Dakota community interns hold paid positions with a non-profit organization or small, locally owned business, and must also give at least 100 hours of volunteer service over the summer. Additional hours may be negotiated between the intern and the employer and are the financial responsibility of the employer. Intern pay is \$10.00 per hour for a total of 300 hours.

7. What is the title of the position your are offering a Life in North Dakota Intern? _____

8. What work will the intern be doing? _____

9. What are the attributes of a successful applicant? _____

10. What potentially dangerous situations or conditions might the intern encounter, if any? _____

11. Does the position require the student to have a driver's license? Yes No

12. What housing arrangements will be made for the student? (We encourage host family arrangements. If this is not provided, please indicate approximate housing expense) _____

Section D: Application Process

13. Application procedure (briefly describe steps student must follow to apply for this internship):

Section E: Contact Information

Name and contact information of person submitting application:

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Cell: _____
E-mail: _____ Fax: _____
Signed: _____ Date: _____

Section F: Financial Commitment

By Submitting this application we agree (check one and complete if requires)

We are committing \$3,000 to the Life in North Dakota internship program. Payment will be made directly to the inter. We are committing \$_____ from the above named business in partnership with _____ who will commit \$_____ for a total of \$3,000. Payment will be made directly to the intern.

For more information please contact Kathleen Tweeten @ 701.328.9718 or Email: ktweeten@ndsuent.nodak.edu

Please mail your application to: **OR** Fax to: 701.328.9721
Kathleen Tweeten, Director
Center for Community Vitality
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Bismarck, ND 58503